



Virtual Annual General Meeting – Wednesday 11th May 2022

AGENDA

1. Election of Chairman 2022/2023

To elect a Chairman for the Council year 2022/2023 and to invest her/him with the Chain of Office and to receive the Chairman's Declaration of Acceptance of Office.

2. Appointment of Vice Chairman 2022/2023

To appoint a Vice Chairman for the Council year 2022/2023 and to receive the Vice Chairman's Declaration of Acceptance of Office.

3. To Receive Signed Declarations of Acceptance of Office from all Members.

4. Apologies for Absence

5. Standing Committees

- a) To designate standing committees of the Council for 2022/2023 and review, approve and adopt the [Terms of Reference](#). The present standing committees are as follows:-
 - i. Planning and Highways.
 - ii. Leisure and Environment.
 - iii. Finance.
 - iv. Personnel (Advisory)
- b) To appoint Chairmen to each standing committee.
- c) To appoint members to the Personnel (Advisory) Committee

6. Appointment to Outside Bodies

- a) One Voice Wales
- b) Hanson Liaison Committee
- c) School Governor (Ysgol Estyn)

7. Policies and Procedure Documents

- a) To review and adopt the following [documents](#), copies enclosed.

- Annual Investment Strategy	- CCTV Policy
- Complaints Procedure	- Data Protection Policy
- Freedom of Information Scheme	- Internal Financial Controls
- Model Code of Conduct	- Model Financial Regulations
- Multi Location Meetings Procedure (new)	- Model Local Resolution Protocol
- Press/Media Policy	- Retention Policy
- Risk Assessment	- Scheme of Delegation (new)
- Social Media Policy	- Standing Orders
- Supplier Account Set Up & Change Procedure	
- b) To review and adopt the new [Staffing Policies](#) which the Personnel Committee approved to submit to full council:

- Disciplinary Policy	- Equality, Diversity & Inclusion Policy
- Grievance Policy	- Health & Safety Policy

8. Asset Register

To review and approve the [Asset Register](#) for 2022/2023.

9. Community Council Insurance Policy

To review and approve the annual renewal due 1st June 2022.

10. Independent Remuneration Panel for Wales

To review the Attendance Allowance within the [2022/23 Annual Report](#) and decide by formal resolution of the council whether this will be adopted for 2022/23.

11. Appointment to Social Media

To appoint 2x members to manage the councils Facebook Page and to support management of the council website.

12. Meeting Dates

To approve or otherwise, the dates of the meetings for 2022/2023 as follows:-

1 June 2022	6 July 2022	August 2022 – recess	7 September 2022
5 October 2022	2 November 2022	7 December 2022	4 January 2023
1 February 2023	1 March 2023	5 April 2023	3 May 2023