

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2022

Full - Item 11

Accounting statements 2021-22 for:

Name of body: **HOPE COMMUNITY COUNCIL**

	Year ending		Notes and guidance for compilers				
	31 March 2021 (£)	31 March 2022 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	112302	122565	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	90676	93706	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	13614	6912	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	14781	16881	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	79246	103496	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	122565	102806	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).				
Statement of balances							
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.				
9. (+) Total cash and investments	122565	102806	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	122565	102806	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	111252	100502	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓			✓	

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> • effective financial management during the year; and • the preparation and approval of the accounting statements. 	✓		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: <ul style="list-style-type: none"> • discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6
			✓		

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £3200.29 under section 137. These payments are included within 'Other payments' in the Accounting Statement.



2. The Balances Carried Forward are higher than expected which is mainly due to reserved balances for Caergwrle Castle (£27,933), Street Lighting Upgrades (£25,804) and Play Area Match Funding (£10,000). It is anticipated that these projects will be undertaken and completed in 2022/23.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p>Certification by the RFO</p> <p>I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.</p>	<p>Approval by the Council/Board/Committee</p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:</p>
<p>RFO signature: </p>	<p>Minute ref: MIN 21</p>
<p>Name: MRS SARAH A HUGHES</p>	<p>Chair signature: </p>
<p>Date: 11 MAY 2022</p>	<p>Name: MRS CHRISTINE CUNNAH</p> <p>Date: 11 MAY 2022</p>

Auditor General for Wales' Audit Certificate and report

I report in respect of my audit of the accounts under section 13 of the Act, whether any matters that come to my attention give cause for concern that relevant legislation and regulatory requirements have not been met. My audit has been conducted in accordance with guidance issued by the Auditor General for Wales.

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2022 of:

Hope Community Council

Auditor General's report

Audit opinion – Unqualified

On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislation and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters arising and recommendations

There are no further matters that I wish to draw to the Council's attention



Deryck Evans, Audit Manager, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 09/03/2023

* Delete as appropriate.

Annual internal audit report to:

Name of body:

HOPE COMMUNITY COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		NO PETTY CASH
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 27/04/2022.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	JDM BUSINESS SERVICES LTD
Signature of person who carried out the internal audit:	JDM Business Services Ltd
Date:	27/04/2022

**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 2022**

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

- | | |
|---|--|
| (a) Insert name, position and address of person to whom local government electors should apply to inspect the annual return | 1. The audit of accounts for Hope Community Council for the year ended 31 March 2022 has been concluded. |
| (b) Insert the times between which a local government elector may apply to inspect the annual return | 2. The annual return is available for inspection by any local government elector for the area of Hope Community Council on application to:

(a) Mrs S A Hughes
Clerk & Responsible Financial Officer
3 Old Chester Road
Ewloe
Deeside
Flintshire
CH5 3RU |
| (c) Insert a reasonable sum for copying costs | (b) between 10.00 am and 4.00pm on Monday to Thursday

(excluding public holidays), when any local government elector may make copies of the annual return. |
| (d) Insert name and position of person placing the notice | (c) Copies will be provided to any local government elector on payment of £1.00 for each copy of the annual return. |
| (e) Insert date of placing of the notice | (d) Mrs S A Hughes, Clerk & Responsible Financial Officer |
| | (e) 10 th March 2023 |

HOPE COMMUNITY COUNCIL

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 SUPPORTING STATEMENT

Assets

Cost

(a) During the year the following assets were purchased:

5 x Bracket Christmas Lights	£1683.60
1 x CCTV camera (replacement)	£2302.80
Ipad for CCTV (50% shared with Penyffordd Council)	£442.00
Council Mobile Phone	£74.99

(b) During the year assets were disposed of:

1 x CCTV camera (Caergwrle)	£2180.50
1 x CCTV Laptop	£521.67
Telephone Kiosk?????	£2185.45

(c) At 31 March 2023 the following assets were held:

Community assets	
Land off High Street, Caergwrle (play area)- Queensway play area	£49,004.41
Skate Ramp at Willows Play Area	£71,027.26
Site of Caergwrle Castle	-
Planted area at junction of Hawarden Road/Gresford Road Hope	
Other Fixed Assets	
Street furniture	
- public benches x 11	£5946.01
- bus shelters x 1	£2222.97
- notice boards x 2	£954.81
- Millennium maps x 3	£3260.02
- streetlights x 128(*)	£70400.00
- 45 x Bracket Xmas lights	£12683.97
- 4 x CCTV cameras (inc Ipad)	£9789.57
- 1 x Defibrillator, Cabinet & 3x Signs	£2110.11
- Red Telephone Kiosk	£2185.45
Office equipment (laptop)	£501.79
Chain of Office	£3939.58
Honours board	£637.60
	£234,663.55

The basis of valuation of these assets is replacement value, excluding (*) which is based on audit valuation only.

Borrowings

At the close of business on 31 March 2023 there were no outstanding loans

Leases

At 31 March 2023 there was the following lease in operation:

- Photocopier lease with Canda Copying Ltd - £160 pa

Tenancies

During the year the following tenancies were held:

Council as tenant

<i>Tenant</i>	<i>Property</i>	<i>Rent pa</i>	<i>Repairing/non Repairing</i>
Hope CC	Land at Queensway Hope	£59.33 plus inflation	Repairing.

Debt Outstanding

At the year end there was a total debt of £9601.24:

- £5151.24 - VAT Refund and is less than 3 months old.
- £4450.00 Cadw contributions for Management Costs of Caergwrle Castle and is less than 3 months old

S137 Payments

S137 of the Local Government Act 1972 enables Community Councils to spend up to the product of £8.82 per head of electorate (approx. 3307) for the benefit of the people of the area on activities or projects not specifically authorised by other powers. The limit for this Council in the year ended 31 March 2023 was approx. £9167.74 and the payments are set out as follows:

Payee	Nature of Payment	£
Mrs S Hughes	Gift Vouchers - Queens Jubilee Competition	£120.00
Poppy Appeal	Poppy Wreath	£50.00
1st Hope Brownies	Grant	£400.00
1st Hope Rainbows	Grant	£400.00
1st Hope Scout Cubs	Grant	£400.00
1st Hope Scouts	Grant	£400.00
Caergwrle Social Club	Grant	£500.00
Castell Alun Friends Assoc	Grant	£200.00
Hope Pre-school playgroup	Grant	£200.00
Samaritans	Grant	£50.00
Nightingale House Wrexham	Grant	£200.00
		£2920.00

Agency Work

During the year the Council undertook no agency work.

Advertising and Publicity

No costs were incurred during the year.

Pensions

Clwyd Pension Fund - Employees were offered the Local Government Pension Scheme 2016/17.

Updated: 23.03.2023

Hone Community Council - Summary Accounts
2022/23 Financial Year

Income

	Actual	Anticipated	Difference
Precept	113,155.00	113,155.00	0.00
Bank Interest	554.49	13.00	541.49
Refunds/Other (inc Match Funding)	35.00	10,000.00	-9,965.00
CADW - Castle Maintenance Grant	0.00	4,450.00	-4,450.00
VAT Refund	6,892.16	6,892.16	0.00
Total	120,636.65	134,510.16	-13,873.51

Expenditure

	Actual	Agreed Spend	Balance
Leisure & Environment	8,117.68	23,450.00	15,332.32
Planning & Highways	17,537.93	46,580.00	29,042.07
Finance & General Admin	35,761.35	41,705.00	5,943.65
Reserves			
Reserved - 20/21 playscheme to be spent on youth	0.00	2,000.00	2,000.00
Reserved - Caergwrlle Castle (grant)	0.00	5,000.00	5,000.00
Reserved - Caergwrlle Castle	4,176.00	22,933.00	18,757.00
Reserved - Willow or Porch Lane Match Funding (2021)	0.00	10,000.00	10,000.00
Reserved - Street Lighting	11,700.00	25,804.65	14,104.65
Reserved - VE Celebration/Community Celebration	120.00	750.00	630.00
Total	77,412.96	178,222.65	100,809.69

Current Summary

Bank Balance as at 31 March 2022	102,806.47
Total Expenditure	77,412.96
Total Income	120,636.65
Balance as at 31 March 2023	146,030.16
VAT Costs for 2022/23 Financial Year	5,151.24

Year End Summary

Balance c/f as at 31 March 2022	102,806.47
Receipts (Income) for 2022/23	120,636.65
Total Receipts	223,443.12
Total Expenditure	77,412.96
Gross Balance as at 31 March 2023	146,030.16
Reserved - Caergwrlle Castle (grant)	5,000.00
Reserved - Caergwrlle Castle	18,757.00
Reserved - Street Lighting	42,074.00
Reserved - Willow or Porch Lane Match Funding (2021)	25,000.00
Reserved - 20/21 playscheme to be spent on youth	0.00
Reserved - VE Celebration/Community Celebration	0.00
Net Balance as at 31 March 2023	55,199.160

HOPE COMMUNITY COUNCIL BUDGET MONITORING 2022/23

<u>Committee/Budget Heading</u>	<u>Budget 2022-23</u>	<u>Actual to Date</u>	<u>Available</u>
Leisure and Environment Committee			
Summer play scheme/Youth	£2,200.00	£1,540.00	£660.00 (Scheme was funded)
Environ imp/plygrnd	£15,000.00	£1,189.68	£13,810.32 Inv due April 23
Caergwrle Castle	£3,500.00	£5,088.00	-£1,588.00 Over due to storm damage repairs
Community Competitions/Engagement	£750.00	£300.00	£450.00
Village Improvements	£2,000.00	£0.00	£2,000.00
L & E Reserves			
Unspent Playscheme Youth Provision (20/21)	£2,000.00	£0.00	£2,000.00 Unspent & to be removed
Caergwrle Castle (grant)	£5,000.00	£0.00	£5,000.00 Will be c/f
Caergwrle Castle	£22,933.00	£4,176.00	£18,757.00 Will be c/f
Willow or Porch Lane Match Funding (21/22)	£10,000.00	£0.00	£10,000.00 Will be paid before yr end
Total	£63,383.00	£12,293.68	£51,089.32
Planning and Highways Committee			
Bus shelters	£200.00	£0.00	£200.00
Street lighting – supply	£3,580.00	£3,043.03	£536.97
Street lighting – maint (inspections & repairs)	£30,300.00	£2,330.50	£27,969.50 Delayed due to FCC. Will be c/f
Christmas lights	£8,000.00	£8,427.60	-£427.60 Over due to VAT which will be claimed
CCTV Cameras	£1,000.00	£3,736.80	-£2,736.80 Over due to replacement camera
Road & Highway Improvements	£3,500.00	£0.00	£3,500.00 (Not spent and will be removed)
P & H Reserves			
P&H Misc/Reserved - Street Light Upgrade	£25,804.65	£11,700.00	£14,104.65 Delayed due to FCC. Will be c/f
Total	£72,384.65	£29,237.93	£43,146.72
Finance Committee			
Salaries and N.I. (& payroll fees)	£13,500.00	£14,797.00	-£1,297.00
Pension/gratuity	£2,160.00	£2,232.06	-£72.06
Expenses - Clerk Travel (Gen Admin)	£200.00	£211.98	-£11.98
Bank Fees (NEW)	£80.00	£61.20	£18.80
Audit fees (Gen Admin)	£790.00	£560.00	£230.00 (Awaiting external audit)
Chain / honours board (Gen Admin)	£100.00	£126.00	-£26.00
Stationery & equipment (Gen Admin)	£450.00	£522.90	-£72.90
Computer, Maint, Hosting, Emails & GDPR (Gen Admin)	£950.00	£1,768.66	-£818.66 (over as only increase by £100 and not £1000)
Postage (NEW)	£220.00	£170.74	£49.26
Insurance (Gen Admin)	£1,350.00	£1,376.54	-£26.54
Subscriptions (Gen Admin)	£780.00	£845.00	-£65.00
Photocopier (Gen Admin)	£250.00	£193.68	£56.32
Election expenses	£5,000.00	£406.58	£4,593.42 (Election uncontested)
Office costs (Gen Admin)	£1,475.00	£1,554.71	-£79.71
Grants	£4,000.00	£4,000.00	£0.00
Chairman's allowance/Cllr Exp	£6,700.00	£6,687.80	£12.20
Council website (Gen Admin)	£200.00	£84.00	£116.00
Training	£2,250.00	£162.50	£2,087.50
Noticeboard/Millennium Maps	£1,000.00	£0.00	£1,000.00
Defib	£250.00	£0.00	£250.00
Working Balance	£0.00	£0.00	£0.00
Finance Reserves			
Reserves for Village Celebration (VE Day)	£750.00	£120.00	£630.00 (Will spent - Jubilee celebrations cancelled)
Total	£42,455.00	£35,881.35	£6,573.65
Summary			
Leisure and environment	£63,383.00	£12,293.68	£51,089.32
Planning and Highways	£72,384.65	£29,237.93	£43,146.72
Finance	£42,455.00	£35,881.35	£6,573.65
Total	£178,222.65	£77,412.96	£100,809.69

From: Leighton.Jones@gov.wales <Leighton.Jones@gov.wales> **On Behalf Of** IRPMailbox@gov.wales
Sent: 27 February 2023 11:57
To: IRPMailbox@gov.wales
Subject: Adroddiad Blynyddol Panel Annibynnol Cymru ar Gydabyddiaeth Ariannol – Chwefror 2023 | Independent Remuneration Panel for Wales Annual Report - February 2023

Dear Clerk of the Council,

In accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011, I attach a pdf document and link to the Independent Remuneration Panel for Wales's Annual Report, February 2023.

This has also been sent to the Minister for Finance and Local Government and other interested parties.

You can find the report by using the following link:

[Independent Remuneration Panel for Wales - Annual Report - February 2023](#)

All other Determinations set out in the 2022 to 2023 [Annual Report](#) of the Panel remain valid and should be applied.

The Panel would appreciate if you could make your members aware of the content of the report.

The Panel were grateful for all responses received during the consultation period of the draft annual report and all comments have been considered.

Clarification

The Panel would like to clarify that the Extra Costs Payment is mandatory for all Members in Groups 1 to 5. At Table 12 on page 54 of the 2022 annual report this payment states that this is optional for Group 5 Councils - this is mandated to members of all five Groups.

Kind regards
Leighton

Leighton Jones
[Democratiaeth, Amrywiaeth, a Chydnabyddiaeth Ariannol](#) - Democracy, Diversity and Remuneration
[Y Grŵp Adfer wedi Covid a Llywodraeth Leol](#) - Covid Recovery & Local Government Group
[Llywodraeth Cymru](#) - Welsh Government
Ffon – Tel :03000 253038
E-bost – Email : leighton.jones@gov.wales

[Independent Remuneration Panel for Wales – Annual Report](#)

There has been a change on how the IRPW produces their report this year and the report now only shows the new payment. The Council is now required to work from last years [Annual Report \(2022/23\)](#) and this years [Annual Report \(2023/24\)](#).

You have been provided with the both reports and links to the reports above, should you require paper copies please let me know.

For ease, I have extracted the Determinations applicable to T&CC. Determinations 43 – 53 (excluding 44 which has now been replaced with no.4 on the new report) are from the 2022/23 Report and Determination 4 is from the 2023/24 Report

Determinations taken from the 2022/23 IRPW Annual Report.

Contribution towards costs of Care and Personal Assistance

43. All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:
- Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.
 - Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation at the time the costs are incurred.
- This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider.

Community and Town Councils

44. ~~Community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.~~
45. The payment for members undertaking a senior role is an annual amount of £500 as set out in Table 11.
46. Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. 9 Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:
- 45p per mile up to 10,000 miles in the year.
 - 25p per mile over 10,000 miles.
 - 5p per mile per passenger carried on authority business.
 - 24p per mile for private motor cycles.
 - 20p per mile for bicycles.
47. If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims:
- £28 per 24-hour period allowance for meals, including breakfast where not provided.
 - £200 – London overnight.
 - £95 – elsewhere overnight.
 - £30 – staying with friends and or family overnight.
48. Community and town councils can pay financial loss compensation to each of their members, where such loss has occurred, for attending approved duties as follows:

- Up to £57.20 for each period not exceeding 4 hours.
- Up to £114.40 for each period exceeding 4 hours but not exceeding 24 hours.

49. Each council can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30.
- A member in receipt of financial loss will not be entitled to claim attendance allowance for the same event.
50. Community and town councils can provide a payment to the mayor or chair of the council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.
51. Community and town councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum of £500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.
52. The application of the Remuneration Framework by relevant Group is contained in Table 11.
53. Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is leader, deputy leader or executive member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance.

Determinations taken from the 2023/24 IRPW Annual Report.

4. Members of Community and Town Councils will be paid £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home. And councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

Payments to Town & Community Councils.

Group 4	Electorate 1,000 to 4,999
Extra Costs Payment	Mandatory for all members
Senior Role	Optional up to 3 members
Mayor or Chair	Optional - Up to a maximum of £1,500
Deputy Mayor or Deputy Chair	Optional - Up to a maximum of £500
Attendance Allowance	Optional
Financial Loss	Optional
Travel and Subsistence	Optional
Cost of Care or Personal Assistance	Mandatory

Hope Community Council

Accounts for Payment up to and including 5th April 2023

Method	Payable to	Details	Amount
Bank fee	HSBC	Monthly Bank Fee (jan-Feb)	£5.40
Chq	Flintshire County Council	Willows Play Area Improvements - match funding	£13,000.00
bacs	Flintshire County Council	Street Light - VAT on Street Lighting (backdated 4yrs)	£6,659.92
bacs	Flintshire County Council	Street Light - Maintenance Repairs (sarn lane)	£474.00
bacs	Staffing Cost	Mar-23	£1,491.76
bacs	Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£42.67
bacs	Mrs S Hughes	Reimbursement -Mobile Phone & equipment	£10.00
bacs	Avow	Payroll Charges Jan - March 2023 (& yr end)	£62.85
	HSBC	Monthly Bank Fee (Feb-March)	£5.00
Total			£21,751.60

Unpresented Chqs

Transfers

Payment Received

03.03.23	HSBC	Interest	£353.40
----------	------	----------	---------

Note

Chairman of Finance Chairman of Council

Clerk and Financial Officer

Payments Authorised by two Bank Signatories

Bank Signatory

Bank Signatory