

# Hope Community Council

## Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> April 2018.

**Present:** Councillors Mrs C Cunnah (Chairman), Mr B Hughes, Mrs M Williams, Mr A Parry, Mrs A Dunlop, Mrs C Sheibani, Mr H Manning, Mr D Healey

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
PCSO Peter Jones  
1 x Member of the public

### **406. Apologies for Absence**

Apologies were received from Cllrs Mrs J Hilton, Mrs L Davies, Dr R Parsonage, Mr A Parsonage & Mrs S Waterhouse

### **407. Declarations Of Interest**

There were no Declarations of Interest received.

### **408. Public Questions**

There were no public questions

### **409. Chairman's Announcements**

The Chairman recognised that the last 6 weeks had been a very sad time and expressed her condolences to Cllrs Parsonage and R Parsonage for their loss of their mum/nan, Cllr Hilton for the loss of her mum, Cllr Davies also for the loss of her mum and the Chair too had recently lost her dad. It was also with great sadness to inform members that Cllr Cliff Shone passed away on Tuesday 27<sup>th</sup> March. Cllr Shone had served the County and his Community for many many years and was respected by his colleagues and the community. She wishes to express her condolences to his family and asked the Council to hold a moment silence.

### **410. Minutes of Council**

**RESOLVED:** the Minutes of the Meeting of the Council held on 6<sup>th</sup> March 2018, be approved as a correct record and signed by the Chair.

### **411. Visitors to Meeting**

PCSO Jones provided members with a report of the recent crime, Unfortunately there has been numerous reports of ASB and criminal issues within Hope and Caergwrle a number of which are still ongoing investigations.

Cllr Parry asked about the safety of the PCSO when he is lone working and Cllr Parsonage asked whether body cameras are worn. PCSO Jones explained the procedure used when an officer requires assistance and advised that body cameras are usually only worn in certain circumstances.

Cllr Williams asked whether the CCTC cameras have assisted him in his investigations and what impact does he feel they have had. He advised that the cameras have not yet provided him with any leads, however, this is not due to the cameras but due to the fact that either the criminal issues have not taken place in the vicinity of the camera or that he has not received detailed information regarding the time and place of an incident to assist with reviewing CCTV footage. He does feel that the cameras have acted as a deterrent, however, ASB does reduce during the winter months.

\*\* PCSO Jones left the meeting at 6.50pm

### **412. Matters Arising**

**Min 339 -** The Clerk is awaiting a response from Mike Eastwood with regard to a salt bin for Mountain View, however,

Cllr Healey did report that he has been advised that this will be dealt with.

Cllr Williams reported that she has been advised that Mike Eastwood is relocating within FCC and will no longer be the Streetscene Area Co-ordinator for Hope.

**RESOLVED:** the above was received and noted.

**Min 340** – The Clerk asked as it was noted last month that FCC are holding our bench which was removed from the bus shelter – would the council like to make a decision on where they would like it to go yet?

Cllr Parsonage proposed that the bench if possible be installed at the top of the castle, which was unanimously agreed by the Council.

**RESOLVED:** the Clerk will liaise with FCC and Countryside Services to ascertain if the bench can be installed at the top of Caergwrlle Castle.

**Min 381** - An invitation was offered to Shelley Webber regarding the funding they have received for vulnerable people, unfortunately they were unable to attend April and asked to come to the May meeting.

Due to the Annual Meeting being held in May, the Chairman requested that the Clerk offer the invitation to the June meeting.

**RESOLVED:** an invitation will be offered to Ms Webber to the June meeting.

**Min 231** - The Clerk took the opportunity to inform the Council that she had liaised with Mr Sumpter who installed the communities' fairy Christmas lights. She advised that as well as the lighting this year he had installed wall brackets for trees in Caergwrlle, these brackets will then be used for flags for events such as St David's Day and the Carnival.

Mr Sumpter informed the Clerk that the lighting in Hope unfortunately suffers from squirrels biting through the cables therefore the lights do not last.

The Council appreciated the work undertaken by Mr Sumpter all of which is voluntary.

The Chairman proposed that for the 2018 Christmas Lighting that a Working Group should be formed as the Council has now budgeted to purchase brackets lighting for Hope and Caergwrlle. They will need to assess what additional fairy lighting will be required, if any.

**RESOLVED:** a Christmas Lighting Working Group will be formed later in the year.

#### **413. Minutes of Committees**

**RESOLVED:** the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 6<sup>th</sup> March 2018.
- (ii) Leisure and Environment – 6<sup>th</sup> March 2018.
- (iii) Finance – 6<sup>th</sup> March 2018.

#### **414. Accounts for the Year Ended 31<sup>st</sup> March 2018**

- i. The Supporting Statement was circulated to members with the agenda
- ii. (a) The year end budget/summary, budget monitoring report (appendix A1 and A2) and bank reconciliation was circulated to members with the agenda. The documents had been reviewed prior to the meeting and no issues were raised.  
(b) In order to meet the requirements of the financial regulations and internet banking, it is necessary for a programme of regular checks of standing data with suppliers to be followed. The Chairman looked through and certified a number of invoices and payments receipts.

**RESOLVED:**

- i. The Supporting Statement was received and approved.
- ii. (a) The year end year accounts be approved.

(b) The supplier payments were reviewed and approved.

\*\* A member of the public arrived 7.10pm

#### 415. Chain of Office

Two quotes were provided to members for the refurbishment of the Chain of Office. These were reviewed and considered.

The Chairman proposed to the Council that as the Council has a budget yearly for the Chairman and that she would not be holding a Civic Service that the money be put towards the Chain of Office. The amount that appears on the budget spent for 2017/18 refers to the previous Chairman's civic service.

Cllr Healey felt that he would be unable to support the refurbishment. Cllr Sheibani also expressed her objection.

Cllr Hughes proposed that as the Chain of Office is nearly forty years old that the refurbishment be approved utilising the Chairman Allowance which would cover the majority of the costs, this was seconded by Cllr Williams and taken to a vote.

Cllr Manning asked how much would it cost for a replacement, which the Clerk advised it would be in the region of £2500.00.

The vote was recorded as 7 – in agreement to the above proposal and 3 – objections. The Clerk asked whether the 3 objectors wished to have their names recorded, which they did; Cllrs Healey, R Parsonage and Sheibani.

**RESOLVED:** the Chain of Office refurbishment be approved at a cost of £885.30, of which £600 will be from the budget heading of Chairman's Allowance.

#### 416. Green Paper Consultation: 'Strengthening Local Government: Delivery For People'

This green paper explains Welsh Governments ambitions for local government. It presents options which could lead to larger and more sustainable local authorities in Wales, which can deliver effective and sustainable public services. Comments are to be submitted by 12<sup>th</sup> June 2018.

They are consulting on:

- a potential policy to create larger, stronger local authorities and options for implementation
- how we could ensure elected members have the support and reward they need to undertake their roles effectively
- what additional powers and flexibilities local government needs

**RESOLVED:** the Consultation was received and noted. The Council did not wish to submit any comments.

#### 417. Transport

Cllr Healey reported that FCC have on a temporary basis provided a subsidy for the Stagecoach no 63 which links Higher Kinnerton to Mold. When you arrive at Higher Kinnerton you would then get a connection bus 61/62 which takes you on to Chester.

Cllr Healey trialled this service on Tuesday 3<sup>rd</sup> April which was the first day of running, however, the connecting bus had not waited and he was left stranded in Higher Kinnerton. He has spoken with Stagecoach who have given a commitment that this would be happen again.

This service is only a temporary service until FCC can hold a Drop in Event Consultation to establish the needs and requirements of the residents for such service, date of this is yet to be confirmed. He also advised that there will be a public meeting on Thursday 12<sup>th</sup> in the Masonic Hall, Caergwrle at 7pm where Steve Jones – Chief Officer Streetscene will be in attendance.

The Clerk asked if Cllr Healey under his County capacity will be attending the FCC Transport Workshop being held later this month. He advised he will be attending together with Cty Cllr G Healey and will provide a report at the May meeting.

Cllr Parsonage advised that there are no timetables in the bus shelter located by the Medical Centre. The Clerk advised that this is the responsibility of FCC and she will report.

**RESOLVED:** the report was received and noted. Cllr Healey will provide a report of the FCC Transport Workshop at the May Meeting and the Clerk will report the absence of timetables on the bus shelter by the Medical Centre.

#### 418. Training

The Chairman has requested that Training remains as a monthly agenda item to ensure the Council addresses any training needs.

Cllr R Parsonage reported that she had attended the free Planning Aid Wales Training in March which could be useful in submitting on objection for the planning application on the Bluebell Fields.

#### 419. Correspondence

- One Voice Wales – Flintshire/Wrexham Area Committee meeting took place on 27<sup>th</sup> March.
- A list of Fundraising Events being held by the Mayor of Mold Bailey Hill.
- The Chairman of FCC will be hosting a Fashion Show on Friday 20<sup>th</sup> April at 7.00pm at the Mold & District Ex-servicemen’s Club.
- Wrexham – Bidston Rail User’s Association Newsletter.
- The Clerk received one email from a resident questioning the precept rise – the Clerk has responded.  
**RESOLVED:** the above was received and noted.
- Kathleen Graham after 26 years as editor of the Parish Magazine will be retiring in April. Clare Jones and Rebecca Morgan will be replacing Kathleen as dual editors.  
**RESOLVED:** the Council will write to KG to express their recognition of her service, hard work and dedication during the last 26 years.

#### 420. Future Agenda Items

- Cllr Parry requested that the issue of speeding to be included on the May agenda as there has been no action taken or reported from Anthony Stanford from when he attended the October 2017 meeting.  
**RESOLVED:** this will be included on the May agenda and also a letter will be sent to Anthony Stanford.

Chairman: ..... 2<sup>nd</sup> May 2018

Hope Community Council - Summary Accounts 2017/18 Financial Year			
Income			
	Actual	Anticipated	Difference
Precept	71,139.00	71,139.00	0.00
Bank Interest	19.76	25.00	-5.24
Refunds/Other	928.17	0.00	928.17
Grant Returned	0.00	0.00	0.00
VAT Refund	1,894.68	2,696.14	-801.46
<b>Total</b>	<b>73,981.61</b>	<b>73,860.14</b>	121.47

## Expenditure

	Actual	Agreed Spend	Balance
<b>Leisure &amp; Environment Committee</b>			
Summer Play Scheme	1,309.00	1,800.00	491.00
Enviro Improvements/Play Grounds	1,962.50	12,000.00	10,037.50
Caergwle Castle	5,712.25	10,000.00	4,287.75
L&E Misc/Reserved - Sam Lane Match Funding	10,000.00	10,000.00	0.00
L&E Misc/Reserved - Caergwle Castle	0.00	5,000.00	5,000.00
<b>Planning &amp; Highways Committee</b>			
Bus Shelters	0.00	0.00	0.00
Street Lighting Supply	3,818.40	5,500.00	1,681.60
Street Lighting Maintenance	3,815.10	10,000.00	6,184.90
Christmas Lights	2,688.00	4,000.00	1,312.00
CCTV	13,310.40	13,500.00	189.60
P&H Misc/Reserved - Street Light Upgrade	0.00	6,000.00	6,000.00
<b>Finance Committee</b>			
Staffing costs (salaries, pensions, ni, paye)	8,443.24	8,175.00	-268.24
General Admin	3,949.23	4,087.00	137.77
S137 - Grants	3,000.00	3,000.00	0.00
Election Costs	2,421.20	6,000.00	3,578.80
Chairman's Allowance	606.00	600.00	-6.00
Training	285.60	1,000.00	714.40
Fin Misc/Reserved - Noticeboard	0.00	795.00	795.00
<b>Total</b>	<b>61,320.92</b>	<b>101,457.00</b>	<b>40,136.08</b>

## Current Summary

Bank Balance as at 31 March 2017	43,295.56
Total Expenditure	61,320.92
Total Income	73,981.61
<b>Balance as at 31 March 2018</b>	<b>55,956.25</b>
<b>VAT Costs for 2017/18 Financial Year</b>	<b>3,713.57</b>

## Year End Summary

Balance c/f as at 31 March 2017	43,295.56
Receipts for 2017/18	73,981.61
Total Receipts	117,277.17
Total Expenditure	61,320.92
<b>Gross Balance as at 31 March 2018</b>	<b>55,956.25</b>
Reserved - Caergwle Castle (grant)	5,000.00
Reserved - Caergwle Castle	4,287.00
Reserved - Street Lighting	13,866.50
Reserved - Match Funding (approved 2017/18)	10,000.00
Reserved - Community Noticeboard	795.00
Reserved - FCC Summer play scheme Grant	911.00
<b>Net Balance as at 31 March 2018</b>	<b>21,096.75</b>

<b>HOPE COMMUNITY COUNCIL ESTIMATES 2017/18</b>			
<b>Committee/Budget</b>	<b>Budget</b>	<b>Actual to Date</b>	<b>Available</b>
<b>Head</b>	<b>2017/18</b>	<b>31-Dec-17</b>	<b>Balance</b>
<b>Leisure and Environment</b>			
<b>Committee</b>			
1.1 Summer play scheme	£1,800	£1,309.00	£491.00
1.2 Environ imp/plygrnd	£12,000	£1,962.50	£10,037.50
1.3 Caergwrle Castle	£10,000	£5,712.25	£4,287.75
1.4 L&E Misc/Reserved - Sam Lane Match Funding	£10,000	£10,000.00	£0.00
1.5 L&E Misc/Reserved - Caergwrle Castle	£5,000	£0.00	£5,000.00
<b>Total</b>	<b>£38,800</b>	<b>£18,983.75</b>	<b>£19,816.25</b>
<b>Planning and Highways</b>			
<b>Committee</b>			
2.1 Bus shelters	£0	£0.00	£0.00
2.2 Street lighting – supply	£5,500	£3,818.40	£1,681.60
2.3 Street lighting – maint (inspections & repairs)	£10,000	£3,815.10	£6,184.90
2.4 Christmas lights	£4,000	£2,688.00	£1,312.00
2.5 CCTV Cameras	£13,500	£13,310.40	£189.60
2.6 P&H Misc/Reserved - Street Light Upgrade	£6,000	£0.00	£6,000.00
<b>Total</b>	<b>£39,000</b>	<b>£23,631.90</b>	<b>£15,368.10</b>
<b>Finance Committee</b>			
3.1 Salaries and N.I. (& payroll fees)	£7,345	£7,538.17	-£193.17
3.2 Pension/gratuity	£830	£905.07	-£75.07
3.3 Expenses (Gen Admin)	£150	£118.81	£31.19
3.4 Telephone (Gen Admin)	£0	£0.00	£0.00
3.5 Audit fees (Gen Admin)	£500	£345.75	£154.25
3.6 Chain / honours board (Gen Admin)	£100	£0.00	£100.00
3.7 Stationery & equipment (Gen Admin)	£150	£542.72	-£392.72
3.8 Computer & maint. (Gen Admin)	£500	£22.99	£477.01
3.9 Petty cash (Gen Admin)	£0	£0.00	£0.00
3.11 Insurance (Gen Admin)	£450	£552.65	-£102.65
3.12 Subscriptions (Gen Admin)	£650	£703.00	-£53.00
3.13 Photocopier (Gen Admin)	£160	£192.66	-£32.66
3.14 Election expenses	£6,000	£2,421.20	£3,578.80
3.15 Office costs (Gen Admin)	£1,177	£1,153.02	£23.98
3.16 Grants	£3,000	£3,000.00	£0.00
3.17 Chairman's allowance/Cllr Exp	£600	£606.00	-£6.00
3.18 Council website (Gen Admin)	£250	£317.63	-£67.63
3.19 Training	£1,000	£285.60	£714.40
3.21 Fin Misc/Reserved - Noticeboard	£795	£0.00	£795.00
			£0.00
<b>Total</b>	<b>£23,657</b>	<b>£18,705.27</b>	<b>£4,951.73</b>
<b>Summary</b>			
Leisure and environment	£38,800	£18,983.75	£19,816.25
Planning and Highways	£39,000	£23,631.90	£15,368.10
Finance	£23,657	£18,705.27	£4,951.73
<b>Total</b>	<b>£101,457</b>	<b>£61,320.92</b>	<b>£40,136.08</b>

# Hope Community Council

## Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> April 2018.

**Present:** Councillors Mrs C Cunnah (Chairman), Mr B Hughes, Mrs M Williams, Mr A Parry, Mrs A Dunlop, Mrs C Sheibani, Mr H Manning, Mr D Healey, Dr R Parsonage and Mr A Parsonage

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
1 x Member of the Public

### 421. Apologies for Absence

Apologies were received from Cllrs Mrs J Hilton, Mrs L Davies and Mrs S Waterhouse.

### 422. Declarations of Interest

There were no Declarations of Interest received.

### 423. Minutes

**RESOLVED:** in the absence of the Chairman, the Chairman of the Council be authorised to sign the minutes of the previous meeting of the committee held on 6<sup>th</sup> March 2018.

### 424. Matters Arising

There were no matters arising.

### 425. Planning Applications

- (a) The Committee considered planning applications received as follows:
- i. Ref: 058123. Application for approval of reserved matters following outline approval. (053445). Almond Way, Hope. *A letter of concern had been received from a neighbour of this property which was also taken into consideration. The Council will submit the following to FCC; 1. What is the minimum distance required between properties, as there are concerns that the boundaries are too close and the neighbour will not have the ability to maintain her outbuilding property. 2. Why has the developer removed the affordable housing? 3. Has a traffic impact assessment been done? If so, could you supply the Community Council with a copy? 4. There already is significant traffic issues with the Junction of Hawarden Road, additional properties/cars is only going to intensify the problem. 5. Has an Omission Test (Air Quality Test) been undertaken on this junction?*
  - ii. Ref: 058163. Outline planning application for residential development (up to 80 dwellings). Land off Wrexham Road, Abermorddu. *The Council strongly object to the application and will submit a separate letter to FCC.* Cllr R Parsonage reported that there will be a public meeting regarding this application on 16<sup>th</sup> April 2018, 7.30pm at Heulwen Close Community Centre.

**RESOLVED:** the above comments will be reported to Flintshire County Council Planning.

(b) The following applications which had been determined by Flintshire County Council were reported:

- i. Ref: 057976. Construction of an extension. Honey's Bakery, Hawarden Road, Caergwrle. *Approved*

**RESOLVED:** the above be received and noted.

### 426. Consultation on Edition 10 of Planning Policy Wales

The Welsh Government is proposing to revise Planning Policy Wales (PPW) in light of the Well-being of Future

Generations (Wales) Act 2015. Cllrs Cunnah and R Parsonage to report on the Consultation.

Cllr R Parsonage advised that she is still currently reviewing the consultation and will provide a full report at the May meeting.

**RESOLVED:** Cllr R Parsonage to provide a full report of the consultation at the May meeting.

#### **427. Questions to Flintshire County Council Conveyancing and Legal Departments**

An invitation has been offered to Carol Higgins (FCC Conveyancing) and Gareth Owens (FCC Legal) following the response over land on Hawarden Road, Abermorddu. GO has emailed to advise that CH has now left FCC, but he will see if someone else could attend the June Meeting. I have provided him with the correspondence between the Council and CH so he is able to gain a understanding of the issue. – I am awaiting confirmation of attendance.

Members considered predetermined questions in preparation for the Officers attending the June Meeting.

**RESOLVED:** the following observations and questions will be passed to Gareth Owens – FCC Legal in preparation for their expectant attendance to the June Meeting.

1. These slips of land are owned by FCC. After many years (10yrs) of enquiring about the status of these with no response, FCC have finally provided the Community Council with a written statement of confirmation.
2. FCC maintained the land cutting the grass, fauna and hedges for approximately over 40 years.
3. Why after disposing some of the land, did the council continue to carry out this work at a cost to the rate payer?
4. Who gave FCC permission to release these plots?
5. Why didn't FCC consult with others over this decision eg. Community Council?
6. Why and how did FCC become selective in releasing some plots and not others?
7. Was this procedure to release land done legally with solicitors involved?
8. What revenue was generated from the sale of this land?
9. Was the recent plot of land in front of Hillview Hawarden Road sold or given away for free, as a layby would have been of more benefit to those residents who don't have the benefit of off road parking?
10. Why was the old FCC boundaries showing clear demarcation of ownership shown on the recent new build plans of Oak view?
11. There are others similar plots throughout Flintshire, how are the Council going to manage residents expectations of gaining free land?
12. With no likelihood of there ever being a by-pass for Caergwrle and the increasing volume and speed of traffic along Hawarden Road, Abermorddu, some residents have no other option than to park vehicles on the road, even partially on the pavement. these plots were secured for improved road safety, not to be given away. FCC were and are custodians for the land for the benefit of all not the privileged few.
13. If people are claiming land, how do we make it known to FCC?

\*\* Cllr R Parsonage left the meeting at 8pm

#### **428. Highway Matters**

Cllr Healey reported that he had a meeting with Lee Shone – FCC Streetscene to address a number of ongoing concerns. They have been pushing for a number of Traffic Regulation Orders, however, FCC only action 5 per year, which are determined by way of a matrix. Listed below are the issues that have been addressed:

- Yellow lines outside of the Red Lion is currently 2<sup>nd</sup> on the TRO list



- Yellow lines outside of the White Lion (Stryt Isa) is currently 4<sup>th</sup> on the TRO list
- Access only to Kiln Line is currently 11<sup>th</sup> on the TRO list
- Pigeon House Lane one way system, further surveys will be undertaken
- Hawarden Road, Hope junction – FCC are aware that this issue needs addressing, further surveys will be undertaken.
- Hawarden Road, Abermorddu VAS unit is currently rated 2<sup>nd</sup>, however, further assessments are to be done in the County so this could change.
- Limited Waiting Times have been considered for the Chip Shop, Abermorddu and currently 6<sup>th</sup> on the TRO list.

**RESOLVED:** the above was received and noted.

Chairman: ..... 2<sup>nd</sup> May 2018

# Hope Community Council

## Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> April 2018.

**Present:** Councillors Mrs M Williams (Chairman), Mrs C Cunnah, Mr B Hughes, Mr A Parry, Mrs A Dunlop, Mrs C Sheibani, Mr H Manning, Mr D Healey, Mr A Parsonage

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
1 x Member of the Public

### **429. Apologies for Absence**

Apologies were received from Cllrs Mrs J Hilton, Mrs L Davies, Mrs S Waterhouse & Dr R Parsonage.

### **430. Declarations of Interest**

There were no Declarations of Interest received.

### **431. Minutes**

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 6<sup>th</sup> March 2018.

### **432. Matters Arising**

**Min 394/315** - Fiona Mocko has advised that she is still currently looking onto the Willows. She has emailed Estates to ask them whether they are happy for this area to be considered as a Centenary Field but have not yet had a response. She has also visited the site to check it met the criteria for Centenary Fields.

**Min 400 (iii)** - Alistair Hemphill has drafted a letter for the 'letter drop' to local residents with regard to the cutting and collecting of wood at the castle. A copy was circulated to members at the meeting for consideration.

**RESOLVED:** the letter was approved, the Clerk will produce the letter and Cllr Healey agreed to arrange a letter drop.

### **433. Playing Fields**

- i. The Chair reported that Greenfingers have undertaken the repair works on the 5-aside pitch at Queensway, however, a further large divot has occurred and is currently filled with water which will need repairing. She suggested obtaining a quote for full drainage of the 5-aside pitch.
- ii. There were also reports of divots filled with water at the Willows play area; 1 x in front of the bench and 1 x near the goal post.
- iii. Discussions were had regarding installing a full sized football pitch on the Willows. The youth football club which currently play on the small pitch located on Ysgol Estyn will require a full size pitch from next year. For a pitch to be installed it would be necessary to relocate the dog walking area to the top of the field. Concerns were raised that if a pitch was installed would the Carnival still be able to use this land.

To consider this option further, the Council will need to obtain quotes for the relocation of the dog walking area, regarding the soil and levelling the ground. Cllr Cunnah did advise that the Council are due money from a S106 which is for the sole use of the Willow Play Area.

Cllr Parsonage also suggested the possibility of applying for grants.

**RESOLVED:**

- i. The report was received and noted. The Clerk will liaise with Greenfingers with regard to the repairs and obtain a quote for full drainage of the 5-aside pitch.
- ii. These will be reported to FCC.
- iii. In principle the Council fully support the installing of a full size football pitch on the Willows Play Area. The Clerk will:
  - liaise with FCC to request costing for the relocation of the dog walking area, levelling and regarding of soil.
  - request confirmation of the amount of S106 money and when it is anticipated to be received.
  - Make enquires with regard to grants from Cory Trust.
  - Include Willow Play Area Football Pitch on the May agenda.

**434. Match Funding – Crossways Play Area, Abermorddu**

RR from Aura has advised that if the Community Council wishes to hold the match funding and combine with funds from the 2018/19 budget, the £5k match funding can be paid over to the Community Council on the condition it is for the sole use of improvements to Crossways Play Area. He also advised that there is obviously no guarantee of Match Funding from FCC in 2018/19.

**RESOLVED:** that the Council will request the £5,000 Match Funding from FCC be paid and together with their £10,000 be held in reserves for future improvements to the Crossways Play Area.

**435. Caergwrle Train Station**

Cllr Parry reported that as it is near bird nesting that no further action can be taken at this stage. This will be pursued again later on the year.

**RESOLVED:** the report was received and noted.

**436. Bee Friendly Scheme**

Cllr Dunlop reported that wild flower seeds have been donated by Grow Wild UK and that a member of the Action Group had meet with Sarah Slater – FCC on site at the Willows. It is planned that wild flower beds will be created at the Willows Play Area and is hoped that she can involve the library and school children with the planting.

**RESOLVED:** the report was received and noted.

**437. Best Kept Hanging Basket/Container Competition**

The Council discussed reinstating the above competition and was agreed that this will assist in community involvement. Notice and application forms will be drawn up and made available. This will also be advertised on the Church magazine and social media.

The Judging will take place the last week of July (w/c Monday 23<sup>rd</sup> July). The prizes will be 1<sup>st</sup> place - £50, 2<sup>nd</sup> place - £30 and 3<sup>rd</sup> place - £20.

Applicants must ensure that the hanging basket and/or container is visible from the front of the property.

**RESOLVED:** the Council approved the reinstatement of the Best Kept Hanging Basket/Container Competition for 2018. The Judging will take place the last week of July (w/c Monday 23<sup>rd</sup> July) with prizes of 1st - £50, 2nd - £30 and 3rd - £20. The Clerk will prepare the notices and application forms.

**438. Caergwrle Castle**

- i. The Clerk reported that no further correspondence has been received to date from Lord D Elis-Thomas.
- ii. It was agreed that the Council require a Working Group for Castle Management which will also be open to the public. The group will have no delegated powers but will report to the full Council. Cllrs Healey, Cunnah, Sheibani expressed their interest, and previously Cllrs Waterhouse and Hilton had expressed their interest in

sitting on this group.

- iii. The Clerk has been contacted by a resident who has an interest in the castle. He has been approached by a gentleman who has offered to fly a drone over the Castle to take photographs and possibly a video at a cost of £70.

Members were interested in the proposal and agreed that if Mr Evans wished to undertake this project for his own personal interest he may, however, did not wish to commit to the purchase of photographs and videos.

- iv. The Clerk reported that she had received two letters of complaints from a neighbour of the castle regarding the planting of trees which she has responded to after liaising with Countryside Service and Cllrs Williams and Cunnah.

She informed the Council that Countryside Services have been planting trees, unfortunately this has been necessary due to the ongoing vandalism at the site. It has become apparent that there are numerous trees that have been damaged, poisoned and cut down by persons unknown, which have been reported to the police. As the site is a conservation area the Council have an obligation to replace the damaged trees. Countryside Services advised there is no requirement to hold a consultation to replant these trees.

AH has agreed that the work involved will be included under the Annual Management fees, therefore no additional charges for the work, however, they will be costs incurred for the purchase of the trees.

- v. Cllr Healey informed member that the local Spar have approached him with interest for volunteering at the castle. He has spoken with AH regarding this and due to the bird nesting session no work can be undertaken until later in the year and it was suggested this could be incorporated as a Community Volunteer Day.

**RESOLVED:**

- i. Received and noted.
- ii. Cllrs Healey, Cunnah, Sheibani and possibly Waterhouse and Hilton will form the Castle Management Working Group. No decisions can be made from this group as they have not been given delegated powers, reports will be made to the full council of any meetings that are held.
- iii. The Council will give approval to Mr Evans to fly his drone and take aerial photographs and videos of the castle and would be interested in viewing his footage. On viewing the footage the Council will then make a decision on whether they wish to purchase.
- iv. The report was received and noted. AH will continue to monitor the vandalism and report to the council.
- v. The Working Group will liaise with Countryside Services later in the year to hold a Community Volunteer Day.

Chairman: ..... 2<sup>nd</sup> May 2018

# Hope Community Council

## Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> April 2018

**Present:** Councillors Mr B Hughes (Chairman), Mrs C Cunnah, Mrs M Williams, Mr A Parry, Mrs A Dunlop, Mrs C Sheibani, Mr H Manning, Mr D Healey, Mr A Parsonage

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
1 x Member of the Public

### 439. Apologies for Absence

Apologies were received from Cllrs Mrs J Hilton, Mrs L Davies, Mrs S Waterhouse & Dr R Parsonage.

### 440. Declarations of Interest

There were no Declarations of Interest received.

### 441. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 6<sup>th</sup> March 2018.

### 442. Matters Arising

There were no matters arising.

\*\* Cllr Dunlop left the meeting at

### 443. Independent Review Panel For Wales.

The Independent Remuneration Panel for Wales Annual Report was circulated to members with the agenda to be reviewed and considered. This year the council needs to be aware that for the first time they have mandated a payment for all Councillors of £150.00.

The Council reviewed the report and the determinations. The rates specified, if adopted, cannot be amended although individual members may opt out of receiving payments by advising the proper officer in writing of their wishes.

The Clerk advised that as the Annual Report now includes Mandated Payments she is seeking clarification on:

- whether these payments have to be paid via payroll for HMRC purposes
- best practice for when payments should be made
- reimbursement of payment if Members were to leave

At a recent SLCC Meeting there were mixed responses from other Clerks and no clear guidance. She will be attending a IRPW Engagement Event in May where hopefully the above can be confirmed.

**RESOLVED:** that the Council will formally adopt Determinations 44 and 47 – 53 (which can be seen below) for 2018/19. No payments will be made until the Clerk has sought clarification on the above matters. Details of any payments made to members will be published by September following each municipal year and the IRP informed.

<b>44</b>	Community and town councils in Groups A and B must make available a payment to each of their members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.
-----------	--

47	Community and town councils in Groups B or C are authorised to make an annual payment of £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses if that is claimed.
48	<p>Community and town councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:</p> <ul style="list-style-type: none"> <li>• 45p per mile up to 10,000 miles in the year.</li> <li>• 25p per mile over 10,000 miles.</li> <li>• 5p per mile per passenger carried on authority business.</li> <li>• 24p per mile for private motor cycles.</li> <li>• 20p per mile for bicycles.</li> </ul> <p>Where a member who is on official business is driven by a third party (not a member or officer of that authority), the member can claim mileage at the prescribed rates plus any parking or toll fees provided the authority is satisfied that the member has incurred these costs.</p>
49	<p>If a community or town council resolves that a particular duty requires an overnight stay, it may authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims:</p> <ul style="list-style-type: none"> <li>• £28 per 24-hour period allowance for meals, including breakfast where not provided.</li> <li>• £200 – London overnight.</li> <li>• £95 – elsewhere overnight.</li> <li>• £30 – staying with friends and/or family overnight.</li> </ul>
50	<p>Community and town councils are authorised to pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties as follows:</p> <ul style="list-style-type: none"> <li>• Up to £34.00 for each period not exceeding 4 hours.</li> <li>• Up to £68.00 for each period exceeding 4 hours but not exceeding 24 hours.</li> </ul>
51	Community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer.
52	Community and town councils are authorised to provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500 to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses if that is made.
53	Community and town councils are authorised to provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum amount of £500 to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.

#### 444. Payments

To authorise account for payment up to and including 4<sup>th</sup> April 2018.

Payable To	Details	Amount
Flintshire County Council	Street Lighting Inspection/Maintenance and Supply Feb 2018	£556.84
Bagillt Web Design	Annual Maintenance	£270.00
Bagillt Web Design	Extra maintenance hours for 2017/18	£62.50
Open Spaces Society	Annual Subscription	£45.00
Mr I Sumpter	Christmas Lights 2017/18	£645.98

ICO	Annual Renewal	£35.00
Staffing Cost	March 2018 Staffing Costs	£786.40
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£61.46
Compacc Complete Accountancy	Payroll 2018/19	£96.00
Compacc Complete Accountancy	Filing of P11D's	£35.00
		<b>£2,594.18</b>

**RESOLVED:** That the above payments up to and including 4<sup>th</sup> April 2018 be approved.

The meetings began at 6.30pm and ended at 9.05pm.

Chairman: .....2<sup>nd</sup> May 2018