

Hope Community Council

Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 5th July 2017.

Present: Councillors Mrs C Cunnah (Chairman), Mr B Hughes (Vice Chairman), Mrs SL Davies, Mr C Shone, Mrs M Williams, Mrs S Waterhouse, Mr D Healey, Dr R Parsonage, Mr G Edwards, Mr A Parry and Mr H Manning

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
Nia Jones & Jake Williams – FCC, Playscheme Leaders
Alistair Hemphill – Countyside Services
Amani Khan - Member of the Press

88. Apologies for Absence

Apologies were received from Cllrs A Dunlop, K Harston, and A Parsonage.

89. Declaration Of Acceptance of Office

Following the co-option of Cllrs A Parry and H Manning, signed Declarations of Acceptance of Office which was witnessed by the Clerk.

RESOLVED: the signed Declaration of Acceptance of Office has been completed and received.

90. Declarations Of Interest

There were no Declarations of Interest received.

91. Public Questions

No public questions were received.

92. Chairman's Announcements

The Chairman welcomed new members Cllr Parry and Manning, which has completed the full council. Again expressed the good mix of age, gender, experience and knowledge. She also welcomed guests and Amani Khan, Evening Leader to the meeting.

The Chair wished to thank members who have attended additional meetings, sub meetings and working groups.

A request to the Council was made to send a letter of thanks to the Carnival Committee of yet another successful and seamless event.

She informed members that she has provided the Church Magazine with a brief report of the Council, new members and roles.

RESOLVED: the above be received and noted. A letter of thanks will be sent from the Council to the Carnival Committee.

93. Minutes of Council

RESOLVED: the Minutes of the Meeting of the Council held on 7th June 2017, be approved as a correct record and signed, by the Chairman.

94. Visitors to Meeting

- i. Nia Jones & Jake Williams – Playscheme Leaders (FCC). Information handouts and a brief presentation was made providing members with an insight into what the scheme provides. 2017 will be the 22nd year that the local authority has delivered the county wide playscheme and they thanked the Council for the

financial support. They advised that FCC are the only Local Authority across the county that provides this.

- Play leaders range from 18yrs – 25yrs
- It is an open access play provision which strives to provide the best possible play environment for children.
- Sessions are aimed towards children aged between 5 – 12yrs.
- Consent forms are required for every child, so they have a record of names and emergency contact details.
- The location for 2017 will be the Willows Play Area. The Community Council are able to request a specific location for the scheme.
- The scheme will run for 3 weeks from 24 July, 1.30pm – 3.30pm
- They will circulate poster and inform the schools of the scheme.

Cllr Shone asked about toilet facilities – NJ responded by advising that as this is only a 2 hour session this should not be a problem, however, if the event did arise they would telephone the emergency contact to collect the child. Play Leaders are not able to leave the site.

Cllr Parry asked why don't other local authorities provide playschemes? NJ responded that previously funding was received by the Welsh Government which has now ceased so the full costs are supported by the LA and Community Councils.

RESOLVED: received and noted. The Chair thanked the guest for attending the meeting and the information which they provided.

- ii. Mike Eastwood – Streetscene (FCC). ME did not attend the meeting.
- iii. Alistair Hemphill – FCC Countryside Services. AH provided all members with a hard copy of the proposed Annual Management Plan which he talked through and highlighted the areas which have been included in addition to the previous maintenance of the site, such as publicity and events.

Cllr Healey asked if the Council would authorise him to liaise with FCC over matters regarding the castle as he has worked alongside them for number of years as County Councillor.

The Chair thanked AH for his attendance and presentation. The Clerk also wished to express thanks to AH for his quick response in dealing with a report of damage to the steps at the castle.

RESOLVED: the above was received and will be discussed further under Leisure and Environment, agenda item 7.

In general matters Cllr Healey can liaise with Countryside Services however, matters for discussion and meetings will be dealt with by the Working Group and not by one individual.

95. Matters Arising

Min 59 – Following the resolution to submit two motions for the OVW Annual General Meeting, the Chair had contacted the Clerk to advise that although she had proposed the issue of Community Transport, she felt that she was unable to provide a detailed report to submit at this stage. A detailed report was also not received from Cllr Harston in relation to Youth Engagement.

Min 61 – the County Forum due to be held on 28th June was cancelled.

96. Minutes of Committees

RESOLVED: the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 7th June 2017.
- (ii) Leisure and Environment – 7th June 2017.
- (iii) Finance – 7th June 2017.

97. HSBC Internet Banking

The Clerk reported that the Business Internet Banking Application had been prepared. In accordance with the Financial Regulations the Clerk/RFO would be appointed as the Service Administrator. The Clerk requested the Council to approve the amounts of payments that can be instructed by the use of the Service Administrator alone. Current bank signatories would also be required to complete and approve the Application.

RESOLVED: the Council approved that amounts of payments that can be instructed by the use of the Service Administrator to be £15,000. The Application was approved by the Council and signed by four of the current bank signatories.

98. Summer Recess – Delegated Powers

The Council was requested to authorise the Chairman, Vice-Chairman and Chairman of Planning and Highways and Leisure and Environment Committees to deal with any urgent matters during the summer recess subject to those matters being reported back to Council at the September meeting.

RESOLVED: the above be approved.

99. Communication

A number of additional communication methods were discussed such as Twitter, Facebook and newsletters.

Concerns were made regarding the use of social media and the negative dialogue which can arise. Cllr Waterhouse suggested obtaining advice from other local Community Councils that are currently using social media.

Cllr Healey advised that as a County Councillor he provides a newsletter to residents and would be happy to include a section for the Community Council. The Chairman thanked Cllr Healey however, feels that as a Community Council should not be linked to one political party.

Cllr Shone feels that the current communication methods used by the Council are sufficient.

RESOLVED: the Clerk will make enquires and gain advice from local Community Councils already using social media as a communication method. This item will be included on the November agenda for review.

100. Identification Cards

Cllr Parry raised the importance of showing IDs when meeting members of the public. He asked that all councillors are issued with an ID and/or a written headed statement dated for the period of office.

RESOLVED: the Council fully support and requested the Clerk to make enquiries in to obtaining photo ID cards.

101. Community Transport

This item had been requested by the Chairman in error.

102. Correspondence

- Remembrance Sunday – FCC are hoping to purchase large ceramic poppies to be added to lampposts around the town and communities for Remembrance Sunday and requested the Council to advise how many would be required to mark the route of any parade.

RESOLVED: the Clerk will report that the parade runs from the Halfway House, Caergwrlle to the Cenotaph, Castle Street to the Church, Hawarden Road

- FCC will be holding an additional training session to be held on Thursday 14th September at 6pm in the Clwyd Room, County Hall.

RESOLVED: members will advise the Clerk if they wish to attend.

- FCC has launched its consultation on its draft Active Travel Integrated Network Map proposals. The consultation will run from 3rd July – 24th September.

- SP Energy Networks are looking to explore how they can work with the council to promote their hotline number to local people to report power cuts.

RESOLVED: the Clerk will reply advising the Council would be happy to advertise this in their website.

- FCC have produced a new Draft Supplementary Planning Guidance Note on ‘Great Crested Newts Mitigation Requirements’, which are available on the FCC website.
- Notification has been received from FCC Elections asking to remind elected members to complete the questionnaire from the Local Government Data Unit.
- Letter received from Mr Mark Middleton regarding the attendance of Streetscene Coordinators to Council Meetings. He has suggested that a quarterly attendance would be appropriate, if the council feel that this is not acceptable, then they will need to confirm the level of attendance the Council requires.
- The Ombudsman will be attending the FCC Standards Committee meeting on 2 October and FCC have asked if there are any questions members would like to put to Ombudsman?
RESOLVED: Cllr Shone asked if members are allowed to attend the Standards Committee Meeting?
- A letter received from Claire Mather, Chairman of Alyn Villages Dementia Communities informing the Council of their work.
RESOLVED: an invitation will be made to Claire Mather to attend the September meeting.

103. Future Agenda Items

- Claire Mather - Chairman of Alyn Villages Dementia Communities
- Pathways. Cllr Parry raised the deterioration of footpaths, overgrown hedges and gullies.

Chairman: 6th September 2017

Hope Community Council

Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 5th July 2017.

Present: Councillors Mrs SL Davies (Chairman), Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Mrs S Waterhouse, Mr D Healey, Dr R Parsonage, Mr G Edwards, Mr A Parry and Mr H Manning

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

104. Apologies for Absence

Apologies were received from Cllrs A Dunlop, K Harston, A Parsonage and C Shone

105. Declarations of Interest

There were no Declarations of Interest received.

106. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 7th June 2017.

107. Matters Arising

Min 66(32) - FCC have removed the VAS sign which was damaged. They advised it was badly damaged and unsure whether it was repairable. They also advised that certain VAS's are capable of storing traffic data, however, the sign removed was not capable of storing data.

A response had been received from Mark Middleton, FCC Operations Manager South in relation to the following three items:

Min 69 - The A550 Wrexham Road / Hawarden Road junction is under consideration for improvement. An evaluation of a signalised right turn lane initially indicates there is insufficient width to accommodate a Right Turn Lane. The Council's concerns will be forwarded to the technical officers to support the ongoing investigations.

Min 70 – The request for the speed limit to be reduced along Wrexham Road, Abermorddu has been passed to a technical officer collating such requests for consideration in the phase 2 of the Council's Speed Limit Review.

Min 71 –The Area Co-ordinator inspects the Caergwrle car park during routine safety inspections and will record Any defects and arrange repair. He has been asked to inspect and update their systems with any outstanding works.

RESOLVED: the above be received and noted.

108. Planning Applications

(a) The Committee considered planning applications received as follows:

- i. Ref: 056855. Single Storey Side Extension to facilitate disabled occupant. Olney, Stryt Isa, Hope. **Supported.**
- ii. Ref: 057044. Ground floor extension and remodelling of existing dwelling. The Spinney, Huxleys Lane, Hope. **Supported**
- iii. Ref: 057083. Erection of two storey side extension. 6 Porch Lane, Caergwrle. **Supported**

RESOLVED: the above planning applications be supported.

(b) The following applications which had been determined by Flintshire County Council were reported:

- i. Ref: 056720. Erection of single storey extension. Groes, Porch Lane, Hope Mountain, Caergwrle.

Approved.

- ii. Ref: 056533. Erection of extension and alterations to dwelling. 2A Rhyddyn Hill, Caergwrle. *Approved*

RESOLVED: the above be received and noted.

109.Planning Ref: 056668. Construction of a new retail pharmacy car park, Hawarden Road, Hope

It has been reported that the above will be considered at the Flintshire County Council Planning Committee due to be held on 6th September.

Councillors met with representatives of Vittoria Pharmacy on 19th June to discuss and raise community concerns.

Q. Why move service from Caergwrle to Hope?

A. Nearer Hope Medical Centre

Existing building may not be suitable for the future needs of the community and expectations of the Welsh Government.

Vittoria has 12 pharmacies and new developments have been welcomed by the community.

Vittoria have had a positive response from Flintshire CC Planners

£300,000 investment

Q. Why did you not purchase the land adjoining the Medical Centre?

A. Too expensive

Q. Why did you not move into Medical Centre?

A. In 2011, the rule was that two dispensaries in one building were not allowed. So Vittoria were no longer involved.

Q. Why don't you purchase the HSBC BANK and Clinic in Caergwrle?

A. Not suitable and not clinical enough.

The footfall in Caergwrle chemist has fallen since the Bank closed

Vittoria Health will have a better footfall in Hope.

Q. What will the new Pharmacy offer?

A. Minor ailments

Consulting room

Morning After Pill

Needle exchange scheme

They gave assurances that the pharmacy will not be a methadone hub but people will be able to collect their methadone from the pharmacy.

In addition to the car park, part of the willow play area will be needed to widen the existing carpark.

RESOLVED: the above be received and noted. The Council are strongly opposed to this planning application for many reasons and are in the process of arranging a meeting to prepare for the Planning Committee due on the 6th September.

110.VAS – Speed Issues

Cllr A Parry requested this item and raised the issue of speeding which has been a concern for many years. He asked the Council to support the following:

a) Invite a FCC representative to provide the council with FCC's position on speed cameras throughout Flintshire and answer questions.

b) To request the criteria used for installing and rotating these units.

c)For the community council to consider buying and installing their own VAS unit(s). He also suggested that there may be opportunities for FCC to match fund.

d)Finally can we have 30 mph (40 mph) road signs installed throughout the village, it is noted that many villages benefit from a wide range of speed control measures, including speed humps, vas units, speed warning signs and speed limit signs.

RESOLVED: Cllr Edwards will research the impact and success of the various speed control measure and report back at the September Meeting. Members will also bring to that meeting a list of the areas they feel are 'hotspot

areas'. Mr Anthony Stanford, Highways Strategy Manager, FCC will be invited to the October meeting, where the Council will present the above and request full details of the criteria for speed control measure.

111. Highway Matters

No matters were raised.

Chairman: 6th September 2017

Hope Community Council

Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 5th July 2017.

Present Councillors Mrs M Williams (Chairman), Mrs C Cunnah, Mr B Hughes, Mrs SL Davies, Mrs S Waterhouse, Mr D Healey, Dr R Parsonage, Mr G Edwards, Mr A Parry and Mr H Manning.

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

112. Apologies for Absence

Apologies were received from Cllrs A Dunlop, K Harston, A Parsonage and C Shone.

113. Declarations of Interest

There were no Declarations of Interest received.

114. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 7th June 2017.

115. Matters Arising

Min 78 – Cllr Parry reported that work on the kiosk will be commencing shortly. He is pursuing information received regarding the use of the kiosk as a defibrillation station.

116. CCTV Security Cameras

Cllr Cunnah from the Working Group reported that a site meeting was held on Wednesday 14th June 2017 at the Willow in Hope with Cllrs C.Cunnah, M.Williams, L.Davies, D.Healey, S. Hughes (Clerk), Representatives from Connected Services Ltd, PCSO Peter Jones and Kelsy Evans, Crime Officer.

A very productive meeting was held and it was agreed that 4 cameras are to be installed at the following sites:

- The Willow Playing Fields
- Pack Horse Bridge
- Entrance to Castle site
- Junction of Wrexham road and High Street

It was felt that installing cameras by the Red Lion in Hope was not a priority at the moment and indeed when the pub opens again the landlord will have to have CCTV to comply with Licensing laws. The cameras can be moved, if necessary.

The resolutions of the cameras are very high and we are expecting high quality images. Cllr Cunnah visited the offices of Connected Security and was given a demonstration on the quality of the equipment.

Connected Security will service the cameras and PCSO Peter Jones will be trained and able to view recordings from them.

RESOLVED: the above be received and noted.

117. Playing Fields

The Chairman reported that the Willows was looking extremely tidy and clean, especially following the carnival at the weekend.

Queensway has recently been cut.

Sarn Lane, work is yet to commence. The Clerk reported that Richard Roberts has confirmed the equipment has been ordered and as soon as it is received will be installed. Although it was anticipated to be completed by the start of the school holidays, this may now not be the case.

RESOLVED: the above be received and noted.

118. Caergwrle Castle

- i. The proposed Annual Management Plan presented by Alistair Hemphill was fully supported by the Council.
- ii. The Clerk provided members with a report of the additional information supplied to CADW in respect of the Acquisition Request. The Panel will be reviewing the case on Thursday 6th July. Cllr Cunnah wished to thank the Clerk for her efforts in compiling the report.

RESOLVED:

- i. The Council approved the Annual Management Plan with Countryside Services which offers substantially more than just maintenance of the grounds, such as promoting the castle and community events.
- ii. The above be received and noted. The Clerk will advise members of the Panel's decision as soon as received.

Chairman: 6th September 2017

Hope Community Council

Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 5th July 2017

Present Councillors Mr B Hughes (Chairman), Mrs C Cunnah, Mrs SL Davies, Mrs M Williams, Mrs S Waterhouse, Mr D Healey, Dr R Parsonage, Mr G Edwards, Mr A Parry and Mr H Manning.

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

119. Apologies for Absence

Apologies were received from Cllrs A Dunlop, K Harston, A Parsonage and C Shone.

120. Declarations of Interest

There were no Declarations of Interest received.

121. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 7th June 2017.

122. Matters Arising

There were no matters arising.

123. Quarterly Budget Review

The Clerk provided the Council with copies of the quarterly summary (appendix A), budget monitoring report and bank reconciliation.

The documents had been reviewed prior to the meeting. The Chairman of the Council C. Cunnah questioned the Chairman's Allowance of £606, which the Clerk explained related to invoices for the Chairman's expenses for 2016/17.

The Clerk explained the main reason that the Council is over budget on stationery is due to the fact that the previous clerk had handed over a substantial amount of stationery in 2016/17 so minimal spends were made, however, supplies are now required. This budget head also covers postage so would need to be reviewed and increased next year.

RESOLVED: the Council approved the above which was authorised by a member of the Council other than the Chairman.

124. Payments

- i. Accounts for Payment up to and including 5th July 2017.

Payable to	Details	Amount
Flintshire County Council	Street Lighting Inspection/Maintenance/ Supply May 17	£556.84
Greenfingers	Queensway Play Area Maintenance	£54.00
Staffing Cost	June Staffing Costs	£850.85
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£27.18
Compacc	P11D 2016/17 Submission	£35.00
SLCC	Joint Conference: C Cunnah & S Hughes	£165.60
	Total	£1,689.47

- ii. To authorise delegated powers for payments during the summer recess.

RESOLVED:

- i. That the above payments up to and including 5th July be approved.
- ii. The Clerk will obtain the required two bank signatories in accordance with the bank mandate for payments during the summer recess, these will then be reported in the September Meeting where the report will be signed by the Chairman and/or Chairman of Finance.

The meetings began at 6.30pm and ended at 8.40pm.

Chairman:6th September 2017

2017/18 Financial Year			
Income			
	Actual	Anticipated	Difference
Precept	23,713.00	71,139.00	-47,426.00
Bank Interest	4.01	25.00	-20.99
Refunds/Other	17.17	0.00	17.17
Grant Returned	0.00	0.00	0.00
VAT Refund	0.00	2,696.14	-2,696.14
Total	23,734.18	73,860.14	-50,125.96
Expenditure			
	Actual	Agreed Spend	Balance
Leisure & Environment Committee			
Summer Play Scheme	0.00	1,800.00	1,800.00
Enviro Improvements/Play Grounds	329.33	12,000.00	11,670.67
Caergwle Castle	5,712.25	10,000.00	4,287.75
L&E Misc/Reserved - Sam Lane Match Funding	0.00	10,000.00	10,000.00
L&E Misc/Reserved - Caergwle Castle	0.00	5,000.00	5,000.00
Planning & Highways Committee			
Bus Shelters	0.00	0.00	0.00
Street Lighting Supply	381.84	5,500.00	5,118.16
Street Lighting Maintenance	952.20	10,000.00	9,047.80
Christmas Lights	0.00	4,000.00	4,000.00
CCTV	0.00	13,500.00	13,500.00
P&H Misc/Reserved - Street Light Upgrade	0.00	6,000.00	6,000.00
Finance Committee			
Staffing costs (salaries, pensions, ni, paye)	2,148.73	8,175.00	6,026.27
General Admin	1,562.20	4,087.00	2,524.80
S137 - Grants	0.00	3,000.00	3,000.00
Election Costs	0.00	6,000.00	6,000.00
Chairman's Allowance	606.00	600.00	-6.00
Training	0.00	1,000.00	1,000.00
Fin Misc/Reserved - Noticeboard	0.00	795.00	795.00
Total	11,692.55	101,457.00	89,764.45
Current Summary			
Bank Balance as at 31 March 2017	43,295.56		
Total Expenditure	11,692.55		
Total Income	23,734.18		
Balance as at 30 June 2017	55,337.19		
VAT Costs for 2016/17 Financial Year	878.26		
Year End Summary			
Balance c/f as at 31 March 2017	43,295.56		
Receipts for 2017/18	23,734.18		
Total Receipts	67,029.74		
Total Expenditure	11,692.55		
Gross Balance as at 30 June 2017	55,337.19		
Reserved - Caergwle Castle	5,000.00		
Reserved - Street Lighting	6,000.00		
Reserved - Sam Lane Play Area	10,000.00		
Reserved - Community Noticeboard	795.00		
Net Balance as at 30 June 2017	33,542.19		