

Hope Community Council

Minutes of the Meeting held at Hope Church Hall, Hope on Wednesday 1st June 2016.

Present: Councillor Mrs SL Davies (Chairman) and Councillors Mr PR Pemberton, B Hughes, EA Parsonage, P Smith, Mrs MD Williams, I Sumpter, A Parry, Mrs A Williams, Mrs L Griffiths and Mrs S Waterhouse

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
PCSO Dan Hughes

43. Apologies for Absence

Apologies for absence were received from Councillors Mrs C Cunnah.

44. Declaration of Acceptance of Office

Following the recent advertised vacancy Mrs Sadie Waterhouse was co-opted as Councillor for the Caergwrle ward and welcomed to the Community Council.

RESOLVED: Mrs Waterhouse signed the Declaration of Acceptance of Office and was witnessed by the Clerk.

45. Declarations Of Interest

There were no Declarations of Interest received.

46. Chairman's Announcements

The Chairman reported that the Carnival will take place this year on Saturday 2nd July and there will be various events running through the week.

47. Minutes of Council

RESOLVED: the Minutes of the Meeting of the Council held on 4th May 2016, be approved as a correct record and signed, by the Chairman.

48. Visitors to Meeting

PCSO Dan Hughes attended on behalf of PCSO Andrea Ellis to update Councillors on police activity within the community over the over the last month answering Councillors questions as appropriate. There had been a number of incidents which were being investigated pursued. The issue of speeding traffic on B5373 was addressed and the PCSO advised he would request Go Safe to attend. The PCSO also advised that there would be increased patrols over the next few weeks to tackle anti-social behaviour.

** PCSO Hughes left the meeting at 6.45pm

49. Matters Arising

Min 325 (2015/16) –The Clerk received a telephone call and since a letter from WBCT regarding the Councils grant of £1000. The Council had specified that the grant be used towards their general activities and that this contribution be not used to subsidise any specific service. WBCT advise that their request for financial support is in fact to support residents, avoid charging individuals and balance their accounts. Mr G Feather, Office Manager would welcome the opportunity to address the Community Council to further explain.

RESOLVED: Mr Feather will be invited to attend the July meeting to address the Council.

Min 17 – As the HSBC had provided the incorrect mandate form, the Clerk presented the Council with the correct completed form for signature and also advised the Council that the existing signatory rules will be superseded and will be simplified to now require any two signatories to sign.

RESOLVED: the mandate form and letter was signed and the Council approved the updated signatory rule.

Min 22 - Reports of litter and cigarette butts outside the Castle Inn, Caergwrle are ongoing. The Clerk confirmed that this had been reported to Mike Eastwood in May 2016. Cllr Pemberton advised that no sooner do the Council clear the area it is littered again. It is believed that the Castle Inn have received a warning from the Council but with no avail.

RESOLVED: the Council requested the Clerk to write to the Brewery of Castle Inn (Enterprise Inns) to express the continued issue with the littering outside of the Inn. It will be noted that if the situation does not improve the Council would have no other alternative but to oppose any future licencing applications.

50. Minutes of Committees

RESOLVED: the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 4th May 2016.
- (ii) Leisure and Environment – 4th May 2016.
- (iii) Finance – 4th May 2016.

51. Financial Regulations

The Clerk reported that following the adoption of the Model Financial Regulations on 4th May 2016, notification was received on 9th May informing ‘ *it is necessary to recall the model financial regulations that were recently issued. It has been found that there are a number of technical references in the regulations that need to be changed to make the regulations Wales specific*’.

The superseded version of the Financial Regulations have been circulated to Councillors prior to the meeting.

RESOLVED: the Financial Regulations be approved and adopted.

52. Community Transport

Following recent information and a workshop received from Flintshire County Council regarding Community Transport, their next step towards delivery the local service is to confirm the number of Community Councils who wish to become involved in the proposed pilot scheme. FCC have requested confirmation whether the Community Council would like to make an Expression of Interest in:

- a) As a member of a sub-regional group providing Community Transport arrangements within your area
OR
- b) As a potential sub-regional hub or lead community providing Community Transport arrangements across a wider area, including your own.

An invitation has also been received from the Chairman of Kinnerton Community Council to attend an informal meeting with local community councils that will be affected by the proposal. The date of the meeting is to be confirmed.

RESOLVED: the Community Council wish to express an interest in option ‘a’ and would welcome the opportunity of an informal meeting with neighbouring Community Councils.

53. Payroll Provider

The Clerk requested the Council to consider and approve outsourcing the monthly payroll.

RESOLVED: this be approved and the work to be undertaken by Compacc Complete Accountancy.

54. Youth Club – Castell Alun

Confirmation was received that the Youth Club at Castell Alun has now closed and was believed to be due to low attendance.

Concerns were made to the fact that there are not enough youth facilities within the village as Rock Salt has also closed. Cllr M Williams highlighted that following the closures of these facilities there has been an increase in ASB.

Cllr Waterhouse informed the Council that she can provide contact details of an individual who has an experience in youth work who may be able to assist into looking into alternative facilities/options.

RESOLVED: Cllr Waterhouse will provide the Clerk with the contact details of the individual to enable an invitation to the September meeting.

55. Correspondence

The following correspondence was received and noted.

- Civic Service invitations received from The Chairman of Flintshire County Council and The Town Mayor of Buckley.
- Mr A Rushton (retired Clerk) requested permission from the Council to discard the office desk which is still in his possession as it is no longer required by the Council.
RESOLVED: the Council approved the desk to be no longer required and for Mr Rushton to discard appropriately. This item will also be removed from the Asset Register.
- A resident complaint received and noted with regard to litter and youths on premises located near Caergwrle Castle.
RESOLVED: this will be included for further discussion on the July agenda.
- South Flintshire Consultation Meeting to be held on Tuesday 5th July at 6pm – 7.30pm.
- The Centenary Fields Programme – protecting valuable green space across the Country. Correspondence inviting Town and Community Councils to nominate a recreational space to be dedicated as a Centenary Field.
RESOLVED: The Willow Playing Fields, Hope and Crossways Play Area, Abermorddu will be nominated by the Community Council.
- Correspondence received from Friends of Hope Community Library.
RESOLVED: this will be included for future discussion at July's meeting.

56. Future Agenda Items

- Painting of the Telephone Box located in Abermorddu
- Overgrown public footpaths & signage issues.
- Local Traffic Wardens.
- Hope Community Library.

Chairman: 6th July 2016

Hope Community Council

Minutes of a Meeting of the Planning and Highways Committee held at Hope Church Hall, Hope on Wednesday 1st June 2016.

Present: Councillor Mrs SL Davies (Chairman of Council) and Councillors Mr PR Pemberton, B Hughes, EA Parsonage, P Smith, Mrs MD Williams, I Sumpter, A Parry, Mrs A Williams, Mrs L Griffiths and Mrs S Waterhouse

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

57. Apologies for Absence

Apologies for absence were received from Councillor Mrs C Cunnah.

58. Declarations of Interest

There were no Declarations of Interest received.

59. Minutes

RESOLVED: in the absence of the Planning Chairman the Chairman of the Council be authorised to sign the minutes of the previous meeting of the Committee held on 4th May 2016.

60. Matters Arising

Minute 312 (2015/16) –Mr Andrew Farrow Chief Planning Officer has confirmed his attendance to the July meeting.

61. Planning Applications

(a) The Committee considered planning applications received as follows:

- (i) Ref : 055324. Single storey side extension. 2 Hawthorn Villa, Caer Estyn, Caergwrle. **Supported, no objection.**
- (ii) Ref: 055377. Variation of condition no.19 attached to planning permission ref: 047214 to extend period for submission of Bream final certificate by 9 months. Rhyddyn Farm, Bridge End, Caergwrle. **Supported, no objection.**
- (iii) Ref: 055388. Erection of a sports pavilion. Castell Alun High School, Fagl Lane, Hope. **Strongly in favour of this application for the sport and community pavilion. It will not only benefit the immediate community but also the neighbouring communities. This application is fully supported on the condition it is linked to Planning Application Ref: DGJ/053854 - Outline application for the erection of 2No. dwellings with all matters reserved. Land off Stryt Isa. These applications go hand in hand, if one is 'Declined' then the Community Council withdraw their support from the other.**
- (iv) Ref: 054615. Erection of 4no. dwellings (starter homes). Rhyddyn Farm, Bridge End, Caergwrle. Appeal Notice received. **The Councils comments refer back to January 2016 - that in respect of application ECH/054615 above the Council is of the opinion that 6 starter homes could be accommodated on the same area as is proposed for the 4 homes. 6 homes would be smaller and therefore more affordable for first time buyers.**
- (v) Ref: 055381. Erection of attached garage. Estyn Lodge, Lower Mountain Road, Hope, Wrexham. **No comment can be made as FCC had not included the supporting documents.**

(b) The following applications which had been determined by Flintshire County Council were reported:

- (i) Ref: 055056. Erection of two storey rear extension. 2 Bryn Alyn Cottages, Bridge End,

Caergwrle. **Approved.**

- (ii) Ref: 055073. Creation of new access. 73 Hawarden Road, Hope. **Approved.**
- (iii) Ref: 055000. Erection of wooden shed. New Farm Cottage, Thyddyn Hill, Caergwrle. **Approved.**
- (iv) Ref: 055176. Erection of two-storey extension to side of dwelling. Talwrn Cottage, Higher Kinnerton. **Approved.**

62. Highway Matters

- i. Notification received from Flintshire County Council re: 30mph speed limit – B5101 Llanfynydd.
- ii. Notification received from Flintshire County Council re: Restricted Road – B5129 Chester Road, Pentre, Sandycroft.

Chairman: 6th July 2016

Hope Community Council

Minutes of a Meeting of the Leisure and Environment Committee held at Hope Church Hall, Hope on Wednesday 1st June 2016.

Present: Councillor Mrs MD Williams (Chairman) and Councillors Mrs SL Davies, Mr PR Pemberton, B Hughes, EA Parsonage, P Smith, I Sumpter, A Parry, Mrs A Williams, Mrs L Griffiths and Mrs S Waterhouse

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

63. Apologies for Absence

Apologies for absence were received from Councillor Mrs C Cunnah.

64. Declarations of Interest

There were no Declarations of Interest received.

65. Minutes

RESOLVED: that the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 4th May 2016.

66. Matters Arising

There were no matters arising.

67. Willow Playing Field

The Clerk has requested on a number of occasions a site meeting with Mr Alan Roberts, FCC to gain an update with regards to outstanding works. The Chairman & Cllr Parsonage informed the Council that the remaining works have now been completed and at this stage there is no need for a site meeting. However, there is still a need for the fencing for the dog walking area to be moved away from the children's playing area.

RESOLVED: the Clerk to make enquires regarding a cost to move the fencing for the dog walking area.

68. Crossways Play Area Abermorddu

Mr Richard Roberts, FCC has informed the Clerk the work to improve the Crossways play area and install the commemorative bench will be starting Monday 16th May. They will contact the Council as to when we can arrange the official opening.

Cllr Griffiths advised that as part of the football pitch being installed FCC will also be installing a high fence to prevent balls going into residents gardens.

69. Caergwrle Castle

The report has been received from Mr Will Davies, CADW and was issued to all Councillors.

CADW have advised the Council that the reason Caergwrle Castle is not depicted on the interactive map is due to it not being in the care of CADW, it is however mentioned on the web page devoted to Castles of the Welsh Princes.

Cllr Pemberton advised that as the time for maintenance and works that require to be done will be with us in September a Work Plan needs to be drawn up to issue for tender.

RESOLVED: The Chairman requested Cllr Pemberton to provide a report of the current progress of Caergwrle Castle.

The Chairman together with Cllrs Pemberton, Hughes, Parsonage, Cunnah, Evans and Sumpter will draw up the required Work Plan to issue to three companies for tender. The Council will be requesting a quote and a Management Plan.

** 8.30pm - Cllr A Williams left the meeting

Chairman: 6th July 2016

Hope Community Council

Minutes of a Meeting of the Finance Committee held at Hope Church Hall, Hope on Wednesday 1st June 2016

Present: Councillor Mrs SL Davies (Chairman of Council) and Councillors Mr PR Pemberton, B Hughes, EA Parsonage, P Smith, Mrs MD Williams, I Sumpter, A Parry, Mrs A Williams, Mrs L Griffiths and Mrs S Waterhouse

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

1. Apologies for Absence

Apologies for absence were received from Councillor Mrs C Cunnah (Chairman).

2. Declarations of Interest

There were no Declarations of Interest received.

3. Minutes

RESOLVED: in the absence of the Finance Chairman the Chairman of the Council be authorised to sign the minutes of the previous meeting of the committee held on 4th May 2016.

4. Matters Arising

There were no matters arising.

5. Independent Remuneration Panel for Wales

Details of the report had been circulated to Councillors prior to the meeting. The Council reviewed the report and the determinations.

The rates specified, if adopted, cannot be amended although individual members may opt out of receiving payments by advising the proper officer in writing of their wishes.

RESOLVED: the Council will adopt determinations 48 and 49 (below) and details of payments made to members will be published by September following each municipal year and the IRP informed.

Determination 48: Community and town councils are authorised to provide a civic allowance to the mayor/chair and deputy mayor/chair of the council at an amount that they deem appropriate to undertake the functions of that office.

Determination 49: Community and town councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties both within and outside the area of the council. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per passenger per mile – passenger supplement.
- 24p per mile for private motor cycles.
- 20p per mile for bicycles.

6. National Salary Award 2016 -2018

The Clerk informed the Council that notification has been received from the NJC detailing new pay scales

for 2016-17 to be implemented and backdated to 1st April 2016 of 1% and new pay scales for 2017-18 to be implemented from 1st April 2017 of 1%.

RESOLVED: the Council approved the above.

7. Payments

Welsh Border Community Transport	Financial Support	£1,000.00
JDH Business Services Ltd	2015/16 Internal Audit	£150.00
Information Commissioner's Office	Annual Registration Fee	£35.00
Staff Costs	April Wages & Gratuity	£3499.80
Staff Expenses	April Expenses	£146.22
Flintshire County Council	Fencing - Queensway Play Area	£580.00
Bagillt Web Design	Website Maintenance 1.4.16-31.3.2017	£180.00
Scottish Power	Electricity Charges 29.2.16 - 31.03.16	£533.84
Flintshire County Council	Annual Rent - Playing Field (rear of Ysgol Estyn)	£59.33
Ecological Land Management Ltd	Caergwrle Castle – tree works	£1584.00

RESOLVED: that the above payments up to and including 1st June 2016 be approved.

The meetings began at 6.30pm and ended at 8.40pm.

Chairman: 6th July 2016