

Hope Community Council

Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 1st March 2017.

Present: Councillors Mrs SL Davies (Chairman), Mrs M Williams, Mr B Hughes, Mr P Pemberton, Mr P Smith, Mrs S Waterhouse, Mr P Evans, Mr A Parsonage and Mr A Parry

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

334. Apologies for Absence

Apologies for absence were received from Councillors Mrs C Cunnah, Mr I Sumpter, Mr C Shone and Mrs L Griffiths.

335. Declarations Of Interest

There were no Declarations of Interest received.

336. Public Questions

There were no public questions received.

337. Chairman's Announcements

- i. The 2017 Election Packs have been received and circulated to all members.
- ii. Reminded members of the Chairman's Civic Service which will be held on Sunday 12th March.

338. Minutes of Council

RESOLVED: the Minutes of the Meeting of the Council held on 1st February 2017, be approved as a correct record and signed, by the Chairman.

339. Visitors to Meeting

- i. Mr Stuart Body, Forestry Officer - Flintshire County Council gave his apologies as was unable to attend due to work commitments.

340. Matters Arising

There were no matters arising.

341. Minutes of Committees

RESOLVED: the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 1st February 2017.
- (ii) Leisure and Environment – 1st February 2017.
- (iii) Finance – 1st February 2017.

342. Welsh Government – White Paper *Reforming Local Government – Resilient and Renewed*

The White Paper Consultation on Reforming Local Government – Resilient and Renewed has been published and is open for consultation until 11 April 2017. The proposals in the White Paper set out arrangements for regional working; describe a strengthened role for councils and councillors; provide a framework for any future voluntary mergers and sets out the role of community councils.

Information of the White Paper was circulated to members with the agenda.

RESOLVED: the Council will review further and requested the item to be included on the April Agenda.

343. One Voice Wales/SLCC Joint Conference Event

One Voice Wales and the SLCC are holding the fifth Joint Event which will be held in Ewloe, Flintshire on 12th July 2017 at a cost of £69 per person +vat. It will focus on key topic areas such as enhancing the capacity of the sector, devolution of services and finance/accountability.

RESOLVED: the Council will support the Clerk and Cllr Cunnah to attend.

344. Appointment of 2016-17 Internal Auditors

The Council was requested to approve the engagement of JDH Business Services Ltd as the Council's internal auditor and confirm that the internal auditor was a suitable person to carry out the work in accordance with proper practice guidance. A copy of the Letter of Engagement had been circulated to all members to review.

RESOLVED: that the Council approve the engagement of JDH Business Services Ltd as the Council's internal auditor and confirm that the internal auditor is a suitable person to carry out the work in accordance with proper practice guidance. The Letter of Engagement signed by both the Chairman and the Clerk.

345. Recycle Centres

The Chairman had requested this item as she had received complaints regarding the closures of both Mold and Buckley Recycling Centres due to redevelopment. Following enquires with FCC, they advised the following:

Mold and Buckley Household Recycling Centres are both closed for redevelopment. To accommodate the waste arising and limit the impact on the existing HRCs the closed HRC in Queensferry has been opened temporarily. This is accepting majority of the waste streams that would be provided on the closed sites.

The date of closure was 9th January 2017 until mid-April 2017 (the sites will be operational by Easter).

It was communicated by:

- *Public consultation took place throughout September, a book with comments was left on site.*
- *Placing a promotional trailer with plans and information on both sites informing customers of the proposed changes*
- *Sign notification boards placed at each site informing customers of the site closure and alternative locations to dispose of their waste*
- *Leaflets handed to every customer informing them of the changes prior to closure*
- *Information provided on Flintshire County Council web site*
- *Information shared via social media (Twitter)*
- *Press release in September regarding funding and consultation on the changes*

The following consultation was undertaken with Elected Members / Town Councils

- *Elected members in the wards where the Household Recycling Centres closures are taking place were informed and consulted on the changes and timescales for closure.*
- *Members workshop took place on 11th October 2016*
- *Buckley and Mold Town Council informed by letter on 16th December 2016 of closures.*

RESOLVED: to respond to Flintshire County Council advising it was felt that consultation should have covered a wider area and that communication should have been made to all Town and Community Councils within Flintshire.

346. Election Leaflet

The Clerk reported that FoHCL would be willing to assist the Community Council with the election leaflet as a joint effort. They are anticipating the drop to be undertaken before the end of March. The Clerk highlighted that the closing date for election nominations is 4th April.

RESOLVED: due to the time restrictions the Council will not participate in a leaflet drop but will promote the forthcoming Elections via posters around the villages and will liaise with The Evening Leader.

347. Community Council Noticeboard

A letter has been sent confirming acceptance of the £795 settlement offer. To date payment has not yet been received.

RESOLVED: the above received and noted. Further consideration will be made to a replacement noticeboard on receipt of the monies.

348. Community Youth Club

The Clerk has contacted Claire Morter - Flintshire Sorted regarding a Youth Club and a possible location of Bryn Castell, Bryn Yorkin Lane as these premises received planning permission for the retention of the community facility towards the end of 2016. To date no response has been received.

Cllr Evans asked the Council whether any feedback has been received from CM regarding the sporting activities they have been holding on Friday evenings which commenced 10th February? He also asked whether CM has communicated in anyway the children's thoughts of a youth club/youth café? The Clerk advised that no feedback on the sporting activities or youth club has been received. PE asked the Clerk to provide him with Claire Morter's contact details.

There was conflicting feelings on whether a youth club would be advantageous to the villages. It was commented that the term 'youth club' is not well received by youths. It was suggested to consider a youth survey.

RESOLVED: the Clerk and Cllr Evans will make contact with Claire Morter.

349. Correspondence

The following correspondence was received and noted.

- Police Report (circulated to members). The Chair also advised that prior to the meeting she had been made aware of ASB issues at land at the Red Lion. These will be passed to the local PCSO.
- One Voice Wales; Flintshire/Wrexham Area Committee and AGM will take place at Gwersyllt Community Resource Centre on Wednesday 8th March At 7pm.
RESOLVED: Cllr Parry will endeavour to attend.
- A Civic Service Invitation from Llanasa Community Council which will be held on 2nd April.
- The Chairman of Flintshire County Council will be hosting a 'Fun Charity Casino Night' at Treuddyn Village Hall on Friday, 31 March at 7.00pm. £15 per ticket.
- Planning Aid Wales Community Engagement Network Event; Pre-application Community Consultation in Venue Cymru, Llandudno on Tuesday 28th March 12.30pm – 4.00pm at a cost of £15 per person (+booking fee).
RESOLVED: as members were unable to attend, the Clerk will liaise with Cllrs Cunnah and Sumpter. If no members are available the Clerk agreed to attend.
- An email from Flintshire County Council regarding the Well-Being of Future Generations Act (Wales) 2015. The Assessment of Well-Being for Flintshire is now complete for consultation. The documents including summary, profiles for each of the seven areas and a link to the full assessment are available on the FCC website. The Clerk advised if members to contact her if they required this assessment in paper format. This is a new piece of challenging legislation promoted by the Welsh Government. This ground-breaking legislation aims to improve further the social, economic, environmental and cultural well-being of Wales now and for the longer-term.
RESOLVED: members will review and respond accordingly.
- An email received from Helen Jones, Older People's Strategy Co-ordinator, FCC requesting information on Hope and Caergwrle to assist with her implementing their Ageing Well in Flintshire Plan.
RESOLVED: the Chairman and Clerk will respond accordingly.

350. Future Agenda Items

- Cllr P Smith informed the Council of a local young man who will be walking the Great Wall of China in aid of the Clic Sargent Charity and request this as an agenda item for April.

Chairman: 5th April 2017

Hope Community Council

Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 1st March 2017.

Present: Councillors Mrs SL Davies, Mrs M Williams, Mr B Hughes, Mr P Pemberton, Mr P Smith, Mrs S Waterhouse, Mr P Evans, and Mr A Parry

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

351. Apologies for Absence

Apologies for absence were received from the Chairman Cllr C Shone and Councillors Mrs C Cunnah, Mr I Sumpter, Mrs L Griffiths and Mr A Parsonage

352. Declarations of Interest

There were no Declarations of Interest received.

353. Minutes

RESOLVED: the Chairman of the Council in the absence of the Planning and Highways Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 1st February 2017.

354. Matters Arising

Min 317. Candidate Sites.

- i. Acknowledgment has been received from FCC advising they will amend their records to reflect the Council's revised comments in relation to HCAC005.
- ii. If the Council wish to put forward additional candidate sites for consideration FCC would prefer to receive them now. However, there will be a formal opportunity later in the year, at the Preferred Strategy Stage, for the Council to put forward further sites for consideration.

RESOLVED: the Council will await for the formal opportunity later in the year to consider submitting additional candidate sites.

355. Rhyddyn Hill/Caer Estyn Junction – Street Light

FCC has suggested that they replace the existing light with a new LED unit which should greatly improve the lighting within the area without the requirement of installing another separate unit. This can be added to the replacement lighting schedule and funded by FCC.

Cllr Pemberton advised that the visibility restriction still remains and will liaise with Mike Eastwood.

RESOLVED: the above be received and noted. Cllr Pemberton will liaise with ME regarding the visibility restrictions.

356. Planning Applications

(a) The Committee considered planning applications received as follows:

- i. Ref: 056411. Retention of a freestanding automated teller machine and 6no. bollards. Caergwrle Filling Station, Mold Road, Caergwrle. **Supported, no objections**
- ii. Ref: 056412. Retention of 6 no. illuminated decals. Caergwrle Filling Station, Mold Road, Caergwrle. **Supported, no objections**
- iii. Ref: 056494. Erection of single storey rear extension and installation of roof lights and new high level window. 45 Rhyddyn Hill, Caergwrle. **Supported, no objections**

(b) There were no applications which had been determined by Flintshire County Council.

357. Highway Matters

Cllr Parry advised that following the installation and removal, due to it being faulty, of the VAS (vehicle activation sign) Unit in Abermorddu, it has since been reported that this unit was only intended for a two week rotation rather than a permanent unit. Not only is it disappointing to hear that it was only a temporary but no replacement unit has been installed. Cllr Parry suggested again that the Council write to FCC requesting an update.

RESOLVED: the Council will write to FCC requesting an update on the installation of a working VAS Unit.

Chairman: 5th April 2017

Hope Community Council

Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 1st March 2017.

Present: Councillors Mrs M Williams (Chairman), Mrs SL Davies, Mr B Hughes, Mr P Pemberton, Mr P Smith, Mrs S Waterhouse, Mr P Evans, Mr A Parsonage and Mr A Parry

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

358. Apologies for Absence

Apologies for absence were received from Councillors Mrs C Cunnah, Mr I Sumpter, Mr C Shone and Mrs L Griffiths.

359. Declarations of Interest

There were no Declarations of Interest received.

360. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 1st February 2017.

361. Matters Arising

Min 325. Janet A Roberts - Play Development Officer, Flintshire County Council has confirmed that she will be able to attend the April Meeting with regard to the Summer Playscheme Programme.

RESOLVED: Janet A Roberts – Play Development Officer will attend the April meeting.

362. Street Lights

i. Following a meeting with Darell Jones, FCC Streetscene on 6th February the Clerk reported;

6 Year Inspections - This was undertaken for all lights in January 2016. 20% of the Community Councils lights will be inspected each year to ensure that all the lights are covered when the next 6 year date is due. These inspections are always done towards the year end.

Nightly Inspections - Due to the number of lights owned by the Community Council we currently pay for nightly inspections on a monthly basis.

Electricity Provider - Darell Jones was completing the necessary paperwork to transfer providers from Scottish Power to FCC.

Replacing/Upgrading Columns - FCC are aware that the Council have budgeted for these improvements and are looking to start replacing columns, including FCC to adopt them back. The Clerk advised DJ the Council would be happy to take his advice and experience on which columns are to be actioned first. DJ is to provide the Clerk with the January 2016 Inspection Report.

To date the Inspection Report has not been received. The Clerk will continue to request a copy and will circulate to members once received.

ii. A resident of Meadow Crescent, Caergwrlle contacted the Council in July 2016 to request an additional street light column. The request was reviewed by FCC who advised any additional columns would be at the cost of the Community Council. The resident has contacted the Council again to ask for this to be reviewed.

The Council considered the request, however, due to the Council's street light budget and plans to upgrade

and hand back columns to Flintshire that they were unable to consider purchasing additional columns at this time. It was suggested that the Council write to FCC to ascertain if they would consider upgrading the existing light with a new LED unit, this should greatly improve the lighting within the area without the requirement of installing another separate unit.

RESOLVED:

- i. the above to be received and noted. The Clerk will again request a copy of the Jan 2016 Inspection Report.
- ii. to write to FCC to request that the existing street lights on Meadow Crescent, Caergwrle are upgraded with a LED unit to improve the lighting within the area.

363. Telephone Kiosk - Abermorddu

Cllr Parry informed the Council that he is currently looking into fund raising options. He is willing to work with a Contractor to undertake the work and enquiries are being made with regard to acquiring the required paint. Cllr Parry also advised that regardless of whether he is a member of the Council after the 2017 Elections he will continue to work on this project.

RESOLVED: the above be received and noted.

364. Match Funding – Sarn Lane

- i. Three quotes and designs have been received from Richard Roberts, FCC which were circulated to members. As this information was only received prior to the meeting the Council will consider the quotes and designs which will be discussed further at the April Meeting. The Clerk informed the Council that RR has offered to hold a site meeting to discuss the plans as and when appropriate.
- ii. A resident of Meadow Crescent contacted the Clerk due to the proposed Sarn Lane Play Area improvements. He has concerns regarding the width of the road which currently restricts parking and vehicle access. He has requested that whilst the play area improvements are being considered that the Council should also consider widening the road using a small section of the Sarn Lane play area land.

RESOLVED:

- i. This will be included on the April agenda.
- ii. The Clerk will write to FCC expressing the concerns and proposal of the resident with regard to the road widening of Meadow Crescent, Caergwrle.

365. Playing Fields

The Chairman advised that after visiting both the Willow and Queensway play areas it was felt that the equipment was in need of painting.

The Clerk reported that the fence and gate at Queensway play area have now been repaired.

RESOLVED: enquires will be made with FCC with regard to the painting of the play equipment at the Willow and Queensway play areas.

** Cllr Parsonage left the meeting at 8.15pm

366. Caergwrle Castle

- i. The Annual Maintenance Contract with Countryside Services, FCC is due to expire the end of March 2017. The Clerk provided a brief report on the cost and service that has been provided over the past 12 months and the potential service they can provide for the coming 12 months.

Unfortunately, Countryside Services have not completed the full works agreed for 2016/17 which will be reflected in the invoice, this was due to the demand of the All Wales Link Path. There has been a change in Rangers and the new contact will be Mike Taylor, Senior Ranger. MT has offered to meet with the Council if the contract is renewed to determine the 2017/18 Management Plan.

- ii. Treefellers have completed the majority of the work scheduled, however, it became apparent that there are a number of trees which require conservation planning approval. Treefellers have made the application and it

is anticipated that the work should be undertaken before the bird nesting season.

- iii. The National Trust responded to the Council and a site meeting has been arranged for Thursday 2nd March to enable them to view the site. No response has been received from Cadwyn Clwyd.
- iv. The Chair informed the Council of an email received from Cty Cllr Healey providing the Council with a copy of a letter he has sent to Ken Skates AC/AM Cabinet Secretary for Economy and Infrastructure. The letter consisted of DH asking the Welsh Government to give serious consideration to taking Caergwrle Castle into national public ownership, the letter also including derogatory comments about the Community Council.

The Council were unhappy with the references to the Community Council especially as this was not the only occasion that derogatory comments have been.

RESOLVED:

- i. The Council will renew the Maintenance Contract with Countryside Services for 2017/18. Mike Taylor will be invited to attend the April meeting to discuss opportunities for a proposed work schedule.
- ii. The report be received and noted.
- iii. Cllrs Mrs Davies, Mrs M Williams, Mr Hughes, Mr Pemberton and the Clerk will attend the site meeting.
- iv. Consideration will be made to escalate matters if continued derogatory comments are made about the Community Council. The Council will write to Cty Cllr Healey acknowledging the correspondence. Whilst the Council appreciate Cty Cllr Healey's intentions it was felt that a request to the Welsh Government should have come direct from the Community Council as owners of the castle. The Council will await a response from the Welsh Government.

Chairman: 5th April 2017

Hope Community Council

Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 1st March 2017

Present: Councillors Mrs SL Davies, Mrs M Williams, Mr B Hughes, Mr P Pemberton, Mr P Smith, Mrs S Waterhouse, Mr P Evans, and Mr A Parry

In Attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

367. Apologies for Absence

Apologies for absence were received from the Chairman Cllr Mrs C Cunnah and Councillors Mr C Shone, Mr I Sumpter, Mrs L Griffiths and Mr A Parsonage

368. Declarations of Interest

There were no Declarations of Interest received.

369. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 1st February 2017.

370. Matters Arising

There were no matters arising.

371. Training Resources

The Clerk requested the Councils approval to invest in the purchase of two books; Local Council's Explained (explains the role of community councils, their councillors and officers and how they work. It offers comprehensive and practical guidance about the legal issues that local councils are exposed to) and The Parish Councillors Guide (Law and Practice of Parish, Town and Community Councils in England and Wales). Both books will be made available to the Clerk and members.

RESOLVED: the Council approved the above and the Clerk will make the purchases.

372. Payments

Method	Payable to	Details	Amount
Phone Bank	One Voice Wales	Annual Membership	£547.00
Phone Bank	Wales Audit Office	External Audit Yr End 2015/16	£190.35
Phone Bank	Canda Copying Ltd	Photocopier Rental	£48.00
Telephone	Staff Costs	Feb Wages, Expenses, Admin, Pension & HMRC	£763.56
Cheque	Flintshire County Council	Queensway Play Area - gate and fence repairs	£1,550.00
		Total	£3,098.31

A Direct Debit payment of £535.40 was taken on 21/02/2017 by Scottish Power for Electricity Charges 31.12.2016 - 31.01.2017.

RESOLVED: that the above payments up to and including 1st March be approved.

The meetings began at 6.30pm and ended at 8.50pm.

Chairman:5th April 2017