

Hope Community Council

Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 1st November 2017.

Present: Councillors Mrs SL Davies, Mrs S Waterhouse, Mr A Parry, Mr A Parsonage, Mrs A Dunlop, Mr H Manning and Mr C Shone

Absent:

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
PCSO Peter Jones
Mr Tomos Hughes – Wales Ambulance Service
1 x Member of the Public

Due to the Chairman and Vice Chairman sending their apologies it was agreed that for the purpose of this meeting Cllr L Davies would Chair the meeting.

204. Apologies for Absence

Apologies were received from Cllrs Mrs C Cunah, Mr B Hughes, Mrs M Williams, Dr R Parsonage and Mr D Healey.

205. Declarations Of Interest

There were no Declarations of Interest received.

206. Public Questions

There were no public questions received.

207. Chairman's Announcements

The Chairman advised members that correspondence had been received Cllr K Harston advising that she was resigning from her position as Councillor with immediate effect.

RESOLVED: the required Notice of Vacancy would be advertised for 14 days during which ten electors would have the opportunity to call for an election (a copy of that notice being forwarded to the local Returning Officer). In the event of an election not being requested the Council must then fill the vacancy by co-option. This requires a further notice inviting expressions of interest in being co-opted (certain qualifications apply).

208. Minutes of Council

RESOLVED: the Minutes of the Meeting of the Council held on 4th October 2017, be approved as a correct record and signed, by Cllr L Davies in the absence of the Chair.

209. Visitors to Meeting

- i. PCSO Peter Jones provided the Council with a report of recent ASB and criminal reports. He also advised that no reports were received on Halloween Night and reminded members that Park in the Past will be holding a Bonfire Event on Saturday 4th November.
- ii. Tomos Hughes – Achub Calon Y Dyffryn. Achub Calon Y Dyffryn is made up of a small group of paramedics and first responders who work for the Welsh Ambulance Service and give up their time as volunteers in order to assist communities with purchasing Automated External Defibrillator (AED) and offer free training on how to use it. The main goal being that more lifesaving AED's are available in rural communities within North Wales.

In the last 2 years the team have provided lifesaving CPR and AED training to over 4,000 people and have

installed 203 AEDs across North Wales.

Mr Hughes gave a presentation of the ZOLL AED, the same brand used by the ambulance service itself explaining the benefits of this unit in comparison to other brands.

The costs are: AED Unit £800+vat, Cabinet £335+vat, Installation £200-£300. The batteries of the unit would be replaced free of charge, the pads would be required to be replaced after either being used or 5 years. Costs of replacement pads can vary.

**Cllr C Shone left the meeting at 7.15pm and one member of the Public arrived.

The Council would need to nominate an Appointed Person who would be responsible to check the unit monthly and also for the community to report to.

RESOLVED: the Chairman thanked Mr Hughes for his presentation and his time. Defibrillators will be discussed further under the Finance Agenda.

** Tomos Hughes left the meeting at 7.20pm

210. Matters Arising

Min 168 - FCC have advised they are unable to assist with the name badges and have provided details of a local company. This has been included under the finance agenda.

Min 219 – an invitation to attend a council meeting (within the next few months) has been offered to Mark Middleton. To date no response has been received.

RESOLVED: the above be received and noted.

Min 174 - Cllrs Parry and Waterhouse provided members with a brief report of the OVW Training Introduction to Community Engagement which they attended with Cllr Cunnah. They advised that the course was well received and provided thoughts on how the Community Council could enhance Community Engagement. It was requested that this be included on the December agenda to discuss suggestions of a Public Engagement Sub Committee.

RESOLVED: Community Engagement will be included on the December agenda.

211. Minutes of Committees

RESOLVED: the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 4th October 2017.
- (ii) Leisure and Environment – 4th October 2017.
- (iii) Finance – 4th October 2017.

212. Councillor Vacancy (Hope Ward) – Co-option

In accordance with the Local Government (Wales) Measure 2011 the Council are able to fill this vacancy by co-option which has been advertised. Two applications had been received and reviewed by the Council.

Due to the vacancy that has arisen with Cllr Harston resigning and the fact that there were limited members at the meeting it was discussed as to whether the vote to appoint should be deferred and both vacancies dealt with together. A vote was taken with a result of 3 to vote and fill this position this evening and 3 to defer and fill the two vacancies together. The Chairman took the casting vote to defer.

RESOLVED: that following the above vote, this vacancy will be deferred and considered together with the new vacancy that has arisen.

213. Flintshire County Council Engagement Event

FCC are holding a number of events to discuss and debate the challenges facing the Council along with how

communities can get involved to help protect the services they highly value. This year they will also discuss the Council's plans for the next five years which focus on maintaining priority public services alongside showing ambition in areas of future development.

The date for our area location is Tuesday 21 November 2017. The event will take place at Broughton Primary School, beginning at 6.30pm and finishing by 8.30pm. The Council have been offered 6 spaces to the event.

RESOLVED: Cllrs Waterhouse, Parry and Davies will attend.

214. Council House Banding

The resident who had requested for this item to be discussed advised the Clerk that he wished for this to be deferred until he has received a response from Carl Sargeant AM and Mark Tami MP.

RESOLVED: this will be deferred until further details are received from the resident.

215. Consultation – Guidance for Principal Councils on the Review of Communities

The Local Democracy and Boundary Commission for Wales (the Commission) has been asked by the Cabinet Secretary for Finance and Local Government to provide updated guidance on the conduct of community reviews by principal councils to support greater consistency in the manner in which community reviews are conducted.

Before publishing the guidance in its final form the Commission is providing a draft of the document for consultation. The consultation will commence on 29 September 2017 and end on 21 December 2017. The Commission would welcome your and your officers' views on the draft guidance.

Primarily this is a guide for principal council officers in the conduct of a review of their communities. It has also been drafted to inform interested parties, in particular the town and community councils of Wales, as to how the process should operate.

The review will take around a year and any recommended changes following the review will be implemented after due consideration. This guidance will therefore be an important document for officers of principal councils and interested parties in the intervening period.

RESOLVED: members had reviewed the document and no comments or response were given.

216. Welsh Government – Review of the Community and Town Council Sector

An Independent Review Panel has been set up to consider the future role of Community and Town Councils.

The review will:

- explore the potential role of local government below Local Authority councils, drawing on best practice
- define the most appropriate model(s)/structure(s) to deliver this role
- consider how these models and structures should be applied across Wales. This will include consideration of any situations in which they would not be necessary or appropriate.

The Panel are keen to hear all views from Community and Town Councils themselves, from the communities they serve, from the people they work with, from areas that have councils and areas that don't. Responses can be given from the Council as a body and or individual members.

RESOLVED: due to the limited members at this meeting this will be included on the December agenda to be reviewed by full council.

217. Training

The Chairman has requested that Training remains as a monthly agenda item to ensure the Council addresses any training needs.

218. Correspondence

- Cllr Healey had requested the Clerk to circulate information regarding the Abermorddu Cibyn Project and requested that this be included on the December agenda.
RESOLVED: Abermorddu Cibyn Project will be included on the December agenda.
- Cllr Manning had requested for the Welsh Government Consultation Document on Town and Village Greens be circulated to members and requested for this to be included on the December agenda.
RESOLVED: THE Welsh Government Consultation Document on Town and Village Greens will be included on the December agenda.
- Notification from FCC was received advised that conditions for the Dog Control Public Spaces Protection Order (PSPO) in Flintshire came into force from the 20th October 2017.
- Boundary Commission for Wales have announced that it has published its Revised Proposals for changes to Parliamentary constituencies in Wales.
- The Clerk brought to the Councils attention as advised by FCC the recommendation of adopting a Local Resolution Procedure. Mr Gareth Owens, Chief Officer (Governance) will be providing training to Clerks before the Council review and consider the Procedure.
RESOLVED: the Clerk will advise the Council of when she will be attending the training.
- A letter was received from a resident which detailed that he felt that Willows Play Area was below standard compared to all the other play areas in the area and asked the Council to look at this situation in the near future.
RESOLVED: the Council have endeavoured to ensure that yearly investment in the play areas are rotated. A monetary sum relating to a S106 Agreement is due to be received in the near future which is specifically for improvements to the Willows Play Area.

** Cllr Dunlop left the meeting at 7.45pm

219. Future Agenda Items

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Chairman: 6th December 2017

Hope Community Council

Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 1st November 2017.

Present: Councillors Mrs SL Davies (Chairman), Mrs S Waterhouse, Mr A Parry, Mr A Parsonage, Mr H Manning

Absent:

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.

220. Apologies for Absence

Apologies were received from Cllrs Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Dr R Parsonage, Mr D Healey, Cllr Shone and Cllr Dunlop.

221. Declarations of Interest

There were no Declarations of Interest received.

222. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 4th October 2017.

223. Matters Arising

Min 185 - A letter has been sent to Andrew Farrow re: land at Hawarden Road, Abermorddu. It has been passed to the Legal Department's Property Section who are undertaking research regarding land ownership.

Min 186 – Countryside Services have advised that the 'Clean Up' of the River will be due to take place after Christmas.

RESOLVED: the above be received and noted.

224. Planning Applications

(a) The Committee considered planning applications received as follows:

- i. Ref: 057578. Retention of portacabins for use as classrooms and toilets for further period of 3 years. Bryntirion Hall Nursing Home, Mold Road, Caergwrle. **Support**
- ii. Ref: 057580. Erection of two-storey extension to the side of dwelling and erection of single storey extension to the rear. Caer Estyn House, Rhyddyn Hill, Caergwrle. **Support**
- iii. Ref: 057581. Demolition of existing garage and erection of a new garage. Caer Estyn House, Rhyddyn Hill, Caergwrle. **Support**
- iv. Ref: 057633. Amendment to previously approved planning application for two dwellings re: 055414, to allow change in housetypes. Land at Rhyddyn Farm, Hawarden Road, Hope. **As previously reported the Council object to the original application 055414 due to safety concerns of the access.**
- v. Ref: 057650. Fell cherry tree, fell goat willow (*salix fragilis*). Stone Cottage, 63 Derby Road, Caergwrle. **Support**
- vi. Ref: 057670. Removal of existing building and construction of 2 no. dwellings. Greenfield, Fagl Lane, Hope. **Object due to safety concerns of the access and site lines of visibility.**
- vii. Notification that an Appeal has been made on Ref: 057157. Construction of two storey garage/office/utility. Bronwylfa, Hawarden Road, Caergwrle which commenced on 18th October.

RESOLVED: the above comments will be reported to Flintshire County Council Planning.

(b) The following applications which had been determined by Flintshire County Council were reported:

- i. Ref: 057294. Erection of a single storey side extension. Olney, Stryt Isa, Hope. **Approved**
- ii. Ref: 057330. Demolition of garage and construction of rear extension to create annex accommodation. 12 Mountain View, Hope. **Approved**
- iii. Ref: 056859. Erection of detached dwelling and garage. The Spinney, Huxleys Lane, Hope. **Approved**
- iv. Ref: 057229. Erection of 1.8m fencing. 9 Tudor Court, Hope. **Approved**
- v. Ref: 057365. Formation of 2no. dormer windows and 1no. velux. 9 Rhyddyn Hill, Caergwrle. **Approved**

RESOLVED: the above be received and noted.

The Chairman expressed her disapproval of ref: 057229 being approved by FCC and felt that the comments and valid concerns raised by the Council have not been heard. It is assumed that by the comments from Highways that a site visit was not even undertaken.

The Chairman proposed that a formal letter of complaint is sent to Flintshire County Council in respect of what seems a total lack of regard for the comments made by the Community Council.

RESOLVED: a formal letter of complaint will be sent to Flintshire County Council.

225. Planning Ref: 056668. Construction of a new retail pharmacy car park, Hawarden Road, Hope

There has been no further information received on this planning application.

RESOLVED: the above received and noted.

226. Flintshire Local Development Plan

An email has been received regarding that the Pre-Deposit Proposals Public Consultation (Preferred Strategy) for the LDP. Copies of the Pre-Deposit Proposals documents are available for public inspection from Thursday 09 November 2017 until Thursday 21 December 2017:

- On the Council's website www.flintshire.gov.uk/ldp
- At County Hall Main Reception during normal opening hours
- At Flintshire Connects Offices in Buckley, Connah's Quay, Flint, Holywell and Mold and at all libraries, during normal opening hours
- At an exhibition in County Hall Main Reception for the 6 week consultation period
- At the following exhibitions during normal opening hours:
 - Buckley Library, Deeside Library (Leisure Centre), Holywell Library and Mancot Community Library between Thursday 9th November and Wednesday 29th November
 - Broughton Library, Flint Library and Mold Library between Thursday 30th November and Thursday 21st December

Comments on the Pre-Deposit Proposals documents, the Candidate Sites Assessment and other supporting information, as well as the submission of alternative sites must be made in writing and received by the Council by 5pm on Thursday 21 December 2017. All representations must clearly identify the subject matter, any change sought and the reasoning. Representations can be made by one of the following methods:

- Using the on-line consultation portal (this will require respondents registering to use the Objective Keystone system on the Council's website)
- Using the comments form
- Using the alternative site submission form
- By e-mail to developmentplans@flintshire.gov.uk
- By writing to Andrew Farrow, Chief Officer (Planning and Environment), Flintshire County Council, County Hall, Mold, Flintshire, CH7 6NF

RESOLVED: the above received and noted and will be included on the December Agenda.

227. Highway Matters

The Clerk reported that in March 2017 she received an email from a resident advising of works being undertaken in a Conservation Area and requested that this be raised with FCC Planning Enforcement for investigation. This was reported by the Clerk on numerous occasions by telephone and email with no avail. The concern and lack of response was then raised with Mr A Farrow, Chief Officer (Planning) in June, July and August, and finally with no response received was escalated to Mr C Everett, Chief Executive on 6th October 2017. To date no official response has been received from FCC.

Referring to the FCC Customer Service Policy they state:

Flintshire County Council is committed to ensuring that customer service excellence is an integral part of the planning, resourcing, and delivery of all services.

We will acknowledge correspondence (e.g. e-mails, website enquiries and Tweets) within 24 hours (Monday – Friday);

- o We will respond to digital correspondence as quickly as possible;*
- o We will guarantee a response within 10 working day*

The Clerk is despondent in the way which FCC have failed to communicate to either herself or the resident and the lack of courtesy and professionalism by FCC.

RESOLVED: a formal letter of complaint will be sent to FCC linked with the issue raised in Min 224. The letter will be sent and copies circulated to Aaron Shotton – Leader of Flintshire County Council, County Councillor G Healey and County Councillor D Healey.

Chairman: 6th December 2017

Hope Community Council

Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 1st November 2017.

Present: Councillors Mrs SL Davies (Chairman), Mrs S Waterhouse, Mr A Parry, Mr A Parsonage and Mr H Manning

Absent:

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
1 x Member of the Public

228. Apologies for Absence

Apologies were received from Cllrs Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Dr R Parsonage, Mr D Healey, Cllr Shone and Cllr Dunlop.

229. Declarations of Interest

There were no Declarations of Interest received.

230. Minutes

RESOLVED: in the absence of the Chairman Cllr Davies be authorised to sign the minutes of the previous meeting of the committee held on 4th October 2017.

231. Matters Arising

Min 193 - Mr Sumpter has agreed to install the lights in Caergwrle and Hope as he has done in previous years. He is aware of the budget and will provide all relevant receipts.

RESOLVED: the above be received and noted.

232. Playing Fields

No issues to report.

233. Caergwrle Castle

- i. The acquisition with CADW is still under deliberation and no further information has been received.
- ii. Countryside Service have requested authorisation for the removal of a sycamore tree at the site entrance which is currently damaging the wall. The removal will open up the entrance and save further damage to the wall. The cost will be approximately £150.00 and work can be undertaken in the next few weeks.
- iii. Cllr Waterhouse requested that the Council considers a Sub-Committee to assist and co-ordinate events for the Castle

RESOLVED:

- i. The above to be received and noted.
- ii. The Council approved the tree works to be co-ordinated by Countryside Services.
- iii. Caergwrle Castle Events Sub-Committee will be included on the December agenda.

Chairman: 6th December 2017

Hope Community Council

Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 1st November 2017

Present: Councillors Mrs SL Davies, Mrs S Waterhouse, Mr A Parry, Mr A Parsonage and Mr H Manning

Absent:

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
1 x Member of the Public

233. Apologies for Absence

Apologies were received from Cllrs Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Dr R Parsonage, Mr D Healey, Cllr Shone and Cllr Dunlop.

234. Declarations of Interest

There were no Declarations of Interest received.

235. Minutes

RESOLVED: in the absence of the Chairman, Cllr Davies be authorised to sign the minutes of the previous meeting of the committee held on 4th October 2017.

236. Matters Arising

There were no matters arising.

237. Defibrillator

Further to the presentation given by Mr Tomos Hughes, the Council would like to support the purchase of defibrillators for the villages and Cllr Davies will look to co-ordinate fundraising events early 2018.

RESOLVED: the Council will look at fund raising for the purchase of defibrillators.

238. Councillor ID Badges

Due to FCC unable to assist with the production of ID Badge, they provided details of an alternative provider. A quote has been obtained of £150(+vat) which includes 25x ID badges, lanyards and holders (initial minimum order). The Clerk advised that she was aware that the council will initially only require 14, however, the remaining will provide the council with a credit of 11 badges which do not have an expiry date. These can be used to replace lost cards, new members joining the council or be held as credit for the next term of office.

RESOLVED: the Council approved the purchase of the ID Badges and the Clerk will take the required photographs at the December meeting.

239. Annual Grant Applications

All applications for financial assistance received from local groups were considered including the Chairman's grant which this year will be split between two charities.

RESOLVED: Financial assistance grants be approved as follows and cheques will be drawn up for signature at the December meeting:

WBCT	£0.00
1st Hope Brownies	£270.00
Hope Craft Group	£270.00
Hope Parish Church	£270.00
Hope & Caergwrle Pensioners Grant	£270.00

Hope & Caergwrle Heritage	£270.00
Hope Pre-school playgroup	£270.00
1st Hope Rainbows	£270.00
Castell Alun colts	£270.00
FoHCL - Friends of Hope Community Library	£270.00
Senior Citizens Assoc Caergwrle & District	£270.00
Poppy Appeal (Wreath)	£50.00
Chairman's Grant – Cystic Fibrosis	£125.00
Chairman's Grant – Alder Hey Hospital	£125.00

240. The Independent Remuneration Panel draft Annual Report 2018/19

The Independent Remuneration Panel draft Annual Report 2018/19 has now been published for consultation and is available on its website through the related link: <http://gov.wales/irpwsb/home/publication-reports/financial-year-2018-19/?lang=en>

Section 13 relates specifically to Community and Town Councils. Any comments on the draft need to be made before 29th November. Representations received after this date may not be considered

The Clerk reported that it has been highlighted by other Community Councils that the mandated payments could have HMRC and payroll implications.

RESOLVED: the draft was received and noted. The Council did not wish to make any comment.

241. Ceramic Poppies

Further to the Council expressing an interest in receiving 50 free ceramic poppies from FCC we have now been advised that unfortunately they could not secure funding to supply for free. They have negotiated a reduced cost and now will be £1.50 each. FCC are asking for voluntary contributions towards the poppies; some Town and Community Councils have already offered to pay half the costs.

With regards to putting the poppies on lamp posts FCC have been informed by Streetscene that they need to be erected at the required height of 2.1 metres. If we are unable to get volunteers, Stephen Townley and Janette Williams are the Regional Armed Forces Liaison Officers and will be able to advise.

RESOLVED: the Council approved the donation of 50% for the supply of 50 poppies. Cllr Manning will co-ordinate the installation of the poppies.

242. Payments

To authorise account for payment up to and including 1st November 2017.

Payable To	Details	Amount
Flintshire County Council	Summer Playscheme	£1309.00
Flintshire County Council	Street Lighting Inspection/Maintenance and Supply Sept 17	£628.39
Staffing Cost	Oct Staffing Costs	£786.40
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£42.95
	Total	£2766.74

RESOLVED: That the above payments up to and including 1st November be approved.

The meetings began at 6.30pm and ended at 9.05pm.

Chairman:6th December 2017