

# Hope Community Council

## Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 5<sup>th</sup> October 2016.

**Present:** Councillor Mrs SL Davies (Chairman) and Councillors Mrs C Cunnah, Mrs M Williams, Mr C Shone, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mr A Parsonage, Mrs L Griffiths, Mr P Evans, Mr P Smith and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
PCSO A Ellis and Sargent Mavis Evans  
County Councillor D Healy  
1 x Member of the Press  
2 x Members of the public

### 155. Apologies for Absence

Apologies for absence were received from Councillor Mr A Parry.

### 156. Declarations Of Interest

There were no Declarations of Interest received.

### 157. Public Questions

There were no public questions received.

### 158. Chairman's Announcements

No announcements received.

### 159. Minutes of Council

**RESOLVED:** the Minutes of the Meeting of the Council held on 7<sup>th</sup> September 2016, be approved as a correct record and signed, by the Chairman.

### 160. Visitors to Meeting

The Press were asked to leave the room whilst the Police provided their report. (6.30pm)

- i. PCSO Ellis and Sgt Evans provided the Council with a report of any recent ASB or criminal offences.

They advised that the ASB had significantly improved within the village, however, will continue to monitor and act accordingly.

Cllr Pemberton asked what involvement the police will have in maintaining the ASB issues. Sgt Evans responded that they are aware of the past issues and action has been taken. They will continue to monitor any arising issues and also continue liaising with other agencies.

Cllr Cunnah informed the Police that she had been informed that there will be new tenants at Ye Old Castle Inn, the Police advised they were aware of the change in tenancy.

Cllr Shone advised although Streetscene have installed 'no overnight parking' signs in the layby off Hawarden Road, this has not fully resolved the issue. The occupants of the vehicles parking overnight are now using the hedgerows as lavatories. Sgt Evans said it will be difficult for the police to catch someone in the act however will now be watchful of this.

\*PCSO Ellis and Sgt Evans left the meeting at 6.45pm and the Press returned.

## 161. Matters Arising

**Min 49:** After discussion with Mr G Feather, WBCT he has confirmed that due to the council's proviso of 'The Council had specified that the grant be used towards their general activities and that this contribution be not used to subsidise any specific service' they are unable to accept the grant of £1000.00 as it is in conflict with what WBCT as a non-profit charitable organisation cannot enact. WBCT will arrange for the grant to be returned.

**RESOLVED:** the above be received and noted.

**Min 123:** The Clerk is liaising with Flintshire Integrated Youth Provision regarding a Youth Group or similar provision for the village, Mr Gary Williams has advised he will look into this request further, however, the Youth Group closed due to poor attendance for over 9months. There is also an issue of available premises in the area and funding, he asked whether the Community Council was aware of any usable premises.

**RESOLVED:** this item will be included on the November agenda for further consideration.

## 162. Minutes of Committees

**RESOLVED:** the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 7<sup>th</sup> September 2016.
- (ii) Leisure and Environment – 7<sup>th</sup> September 2016.
- (iii) Finance – 7<sup>th</sup> September 2016.

## 163. Audit of Accounts for the Financial Year Ended 31 March 2016

The Clerk reported that the external auditors BDO LLP have now approved the annual return for the year ended 31 March 2016 with no recommendations. A Notice of Conclusion of Audit has been displayed as required by the Accounts and Audit (Wales) Regulations 2014.

**RESOLVED:** the above report be received and approved.

## 164. Pension Scheme

A copy of the Local Government Pensions Scheme Policy was provided to Councillors with the agenda in order for it to be reviewed and agreed.

**RESOLVED** the above be noted and the Local Government Pensions Scheme Policy be approved.

## 165. Flintshire Local Development Plan - Workshops

FCC have now devised a number of growth options and spatial options. The workshop is for FCC to present and discuss the different options and try to achieve some consensus on what is the best option for the County.

Three meetings will take place on Friday 21<sup>st</sup> October, 9.30am – 1.00pm, Monday 24<sup>th</sup> October, 2.00pm – 5.30pm or Tuesday 25<sup>th</sup> October, 5.30pm – 9.00pm.

The Clerk advised that Cllr Parry had also expressed an interest in attending.

**RESOLVED:** Cllrs Sumpter and P Smith wish to attend on Friday 21<sup>st</sup> October. The Clerk will liaise with Cllr Parry.

## 166. The 2018 Review of Parliamentary Constituencies In Wales Initial Proposals

The Commission's Initial Proposals Report was published on 13<sup>th</sup> September and the Clerk circulated the information with the agenda's for all Councillors to review. She also advised that the local public hearing will be located at the Catrin Finch Centre, Glyndwr University on Wednesday 9<sup>th</sup> November 10.00am – 8.00pm and Thursday 10<sup>th</sup> November 9.00am – 5.00pm. Representations about the Initial Proposals should be made within 12 weeks of the publication. The representation period will end on 5<sup>th</sup> December 2016. The full report can be viewed on [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk) or by viewing at the Public Library, Wepre Drive, Connah's Quay.

**RESOLVED:** Cllrs wish to consider the document further and requested for this item to be included on the November agenda.

## 167. Anti Social Behaviour

Claire Morter (Flintshire Sorted) updated the Clerk that they are still exploring funding streams for the possibility of the mobile muga. She is continuing to work and visit youths within the community.

The Chair reported that she had spoken with Mr Graham Hughes, Headteacher of Castell Alun regarding ASB. He was aware of the ASB issues and is working with all relevant agencies. Castell Alun had received the best GCSE results in Flintshire and that unfortunately it is just a handful of youths involved with the ASB.

Mr Hughes had also reinforced to the Chair that in the past he has made an open offer for Councillors to visit the school, this offer is still open.

The Deputy Headteacher has been attending the stations after school, Cllr Smith said this has had a positive impact and the stations are looking a lot better and vandalism improved.

Cllr Williams said that as Mr Graham was not invited to the ASB meeting held in August and not received a copy of the minutes, she has provided him with a copy. The Chairman advised that Mr Graham was not invited as the school was closed during the summer.

**RESOLVED:** the Chairman and Vice Chairman will make arrangements to visit Mr Hughes and Castell Alun High School. The Council would also like to make an invitation to Mr Hughes to attend a Council Meeting in the future

## 168. Correspondence

The following correspondence was received and noted.

- South Flintshire Police Consultation Evening to be held on Tuesday 6<sup>th</sup> December 2016, 6pm – 7.30pm at Mold Council Chambers, Town Hall, Mold.  
**RESOLVED:** Cllr Waterhouse will attend the above.
- Flintshire County Council – Preparations for the Coming Winter.  
**RESOLVED:** the above be received and noted.
- One Voice Wales – a copy of the model complaint policy recommended by the Public Service Ombudsman.  
**RESOLVED:** a copy will be circulated to members and will be included on the November agenda.
- One Voice Wales Committee Meetings 2016-2017 will be held at Gwersyllt Community Resource Centre.
  - 29<sup>th</sup> November 2016 at 7pm
  - 2<sup>nd</sup> March 2017 at 7pm
  - 7<sup>th</sup> June 2017 at 7pm**RESOLVED:** Cllr Cunnah was nominated as the representative for One Voice Wales, however, communication is still being forwarded to Cllr Parsonage. The Clerk will arrange for the details to be updated and forward the correspondence to Cllr Cunnah.

## 169. Future Agenda Items

- Following a road accident the Community Council Noticeboard has been damaged and not repaired.
- The condition of Hope & Caergwrle Rail Stations.
- The following invitations will be made:
  - November            Mr Graham Hughes, Head Teacher, Castell Alun School
  - December         Mr Andrew Farrow, Chief Officer (Planning), Flintshire County Council
  - January             County Councillors Mr D Healy and Mr T Newhouse
  - February            Dr R Pasonage, Community Action Group

Chairman: ..... 2<sup>nd</sup> November 2016

# Hope Community Council

## Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 5<sup>th</sup> October 2016.

**Present:** Councillor Mr C Shone (Chairman) and Councillors Mrs SL Davies, Mrs C Cunnah, Mrs M Williams, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mr A Parsonage, Mrs L Griffiths, Mr P Evans, Mr P Smith and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### 170. Apologies for Absence

Apologies for absence were received from Councillor Mr A Parry.

### 171. Declarations of Interest

There were no Declarations of Interest received.

### 172. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 7<sup>th</sup> September 2016.

### 173. Matters Arising

There were no matters arising.

### 174. Wrexham Road, Abermorddu – Planning Enquiry

The Clerk confirmed that she had sought advice from Flintshire County Council Planning as to whether it was deemed appropriate for the Community Council to meet with Fisher German. They advised it would be acceptable and in no way unethical if the Council wished to meet with Fisher German. An invitation was made to Mr Stevens to attend the October Meeting, however, he was unable to attend due to other commitments.

The Council discussed this invitation further and it was taken to a vote by show of hands resulting in 9 against meeting with Fisher German before the public consultation.

A letter has been received from residents of Wrexham Road, Abermorddu expressing their concerns and objections to the potential residential development land north west of Abermorddu CP School, Wrexham Road.

**RESOLVED:** the Clerk will withdraw the invitation to Fisher German.

### 175. Planning Applications

(a) The Committee considered planning applications received as follows:

- (i) Ref : 055950. Retention of timber building to be used for community facilities. Bryn Castell, Bryn Yorkin Lane, Caergwrle. **Supported.**
- (ii) Ref: 055829. Erection of new pharmacy building. Adjacent existing public car park Hawarden Road, Hope. **Objection. The Council is strongly opposed as they were with the original application LEJ/054896 on the grounds that this development would encroach onto recreation land and a site that has been submitted as a candidate site for protection within the Flintshire Local Development Plan ref: HCAC006. It is therefore considered totally inappropriate for development to take place on this site. Any such development could be**

*deemed to be setting a precedent for further development on a recreation area which clearly should not be permitted. Furthermore such a proposal could adversely impact on the High Street Caergwrle where the existing pharmacy is located.*

(b) The following applications which had been determined by Flintshire County Council were reported:

- (i) Ref: 055635. Retention of 6no. existing stables and 1no. existing barn. Badgers Bank, Bridge End, Caergwrle, Wrexham, LL12 9AY. **Approved**
- (ii) Ref: 055506. Erection of single storey extension to rear of dwelling. 33 Bryn Yorkin, Caergwrle. **Approved.**
- (iii) Ref: 055711. Application for the approval of details reserved by condition no's. 4 (materials) 5 (sewer diversion) and 6 (boundary treatment) attached to planning permission ref: 054704. 2 Windsor Avenue, Caergwrle. **Approved.**
- (iv) Ref: 055859. Notification to prune 1 no sycamore within Caergwrle conservation area. Land adj. to Bridge Inn, Hawarden Road, Hope. **No objections Raised.**

## 176. Highway Matters

- i. The Chairman reported on the speed limit issues on Hawarden Road and that the new speed limit signage had been removed. As Ms Hannah Berry, FCC Highways had received 10 objections this matter will be reviewed again in 10 days.
- ii. Cllr Parry in his absence had requested the Clerk to present to the Council his comments regarding Abermorddu & Caergwrle Speedwatch Group. He has on a number of occasions raised the speeding issues in Abermorddu. The Council had contacted various departments such as FCC and the police who were unable to offer any solution. He felt that the Community Council should have been informed of the Speedwatch Group and their progress on this matter and why the elected members had not updated the council about this initiative.

**RESOLVED:** the above report was received and noted and the Council requested the Clerk to write to the police.

Chairman: ..... 2<sup>nd</sup> November 2016

# Hope Community Council

## Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 5<sup>th</sup> October 2016.

**Present:** Councillor Mrs M Williams (Chairman) and Councillors Mrs SL Davies, Mrs C Cunnah, Mr C Shone, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mr A Parsonage, Mrs L Griffiths, Mr P Evans, Mr P Smith and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### 177. Apologies for Absence

Apologies for absence were received from Councillor Mr A Parry.

### 178. Declarations of Interest

There were no Declarations of Interest received.

### 179. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 7<sup>th</sup> September 2016.

### 180. Matters Arising

**Min 140.** S106 Alun Meadows. Alan Roberts, FCC advised *‘This receipt is normally paid to the council upon formal adoption of the public open space. The council has just been informed by the developer that the area is ready for adoption, upon agreement the area will then be maintained by the developer for a further 12 months and then adopted by the council. You are correct in thinking that the receipt will be used for improvements at the Willows recreation ground’.*

**Min 154.** The Clerk made enquires with the Insurance Company regarding Health & Safety inspections of Caergwrle Castle. The Community Council have the required public liability insurance, however, are also required to carry out regular risk assessments. The Clerk confirmed that Flintshire County Council, Countryside Services carry out monthly site audits in which the site is assessed for any health and safety issues, which they then undertake to make the site safe. (April – March).

**RESOLVED** the Council will request all copies of the monthly site audits carried out by Countryside Services.

### 181. Telephone Kiosk - Abermorddu

Cllr Waterhouse and Clerk met with Cadwyn Clwyd to discuss the Red Telephone Box Regeneration Programme. They were informed that to be considered for the programme it would be the Community Council’s responsibility to restore and repair the telephone box. Cadwyn Clwyd would assist in evolving the unit into eg a tourist information point, defibrillation station. The programme would work on a match funding basis of up to £750, however, the cost of the restoration may be able to be used as the Community Council’s match funding.

The Clerk advised she had requested three quotes for the painting and repairs of the telephone box , however only two have been submitted, one of which was withdrawn prior to the meeting, these were presented to the Council. Costs estimated to be the region of £1000.

**RESOLVED:** the cost of painting and repairs to the standard required by Cadwyn Clwyd were considered quite excessive, the Clerk will now seek to obtain costs for a ‘general face lift’.

### 182. The Willow Playing Fields Site Survey

Further to the Site Survey completed by Hazel Goss, the Council considered the recommendations and obtained quotes for bins, signage and lighting.

1. An estimated budget cost for floodlighting would be £8,000, minimum of two light columns, and this would be subject to Manweb fees .Planning permission would be required and the running costs of the electricity approx. estimate only £400.00 per year.
2. Bins approx. £450.00 per bin.
3. Signage could be attached to the skatepark sign which is 1 no. d/s Bilingual skate park sign on 2 no. posts £451.00 plus VAT Fitting of 1 no. sign £226.00 + VAT.  
Powder coating of 2 no. 2.5mtr x 76mm dia galv. Post £50.00 plus VAT.

**RESOLVED:** the above costings were reviewed and discussed. As the police have informed the Council that ASB has significantly improved Cllr Parsonage proposed and it was seconded by Cllr Hughes for the above to be received and noted and for the recommendations and costings to be reviewed again in 12 months.

### 183. Playing Fields

Work at Crossways Play Area has now been complete (phase 1) and the commemorative bench for the late Councillor Stella Jones has been installed. The Clerk asked the Council whether they wish to have an official opening?

**RESOLVED:** the Council will write to Chairman of Flintshire County Council to inform them of the completion and ascertain if they will be coordinating the opening.

### 184. Caergwrle Castle

- (i) No items to report.
- (ii) Review of Tenders Received – the Council issued the tender to three companies, however, only two have been submitted. Cllr Pemberton and the Clerk will obtain a third tender.

**RESOLVED:** once three tenders have been received they will then be reviewed by the Caergwrle Castle Working Group who will report back at the November meeting.

### 185. CCTV – Caergwrle & Hope

Quotes have been received from three companies for installation of four CCTV cameras located around Caergwrle and Hope. The quotes were reviewed and discussed at length. There was mixed views on whether the Council should commit to such an expense at this time. Cllr Cunnah had stated that Council had obtained quotes and were pursuing the possibility of cctv cameras following an increase in ASB, however, as confirmed by the police at the meeting, the ASB has improved significantly. Costs provided ranged from approx. £13,500 - £30,500.

**RESOLVED:** Cllr Cunnah proposed and the council agreed that this item be deferred and reviewed again in four months.

Chairman: ..... 2<sup>nd</sup> November 2016

# Hope Community Council

## Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 5<sup>th</sup> October 2016

**Present:** Councillor Mrs C Cunnah (Chairman) and Councillors Mrs SL Davies, Mrs M Williams, Mr C Shone, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mr A Parsonage, Mrs L Griffiths, Mr P Evans, Mr P Smith and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### **186. Apologies for Absence**

Apologies for absence were received from Councillor Mr A Parry.

### **187. Declarations of Interest**

Declarations of Interest were received from the Chairman and Cllr Waterhouse in relation to item 192.

### **188. Minutes**

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 7<sup>th</sup> September 2016.

### **189. Matters Arising**

There were no matters arising.

### **190. ½ Year Budget Review**

The Clerk provided the Council with copies of the ½ year budget, bank statements and bank reconciliation. (Appendix A – Quarterly Summary Budget Review).

The documents had been reviewed prior to the meeting and no issues were raised.

**RESOLVED:** the Council approved the above which was authorised by a member of the Council other than the Chairman.

### **191. Annual Grant Applications**

The Clerk reminded Councillors that applications for financial assistance would be considered at the November meeting. Application forms needed to be completed and submitted by 31<sup>st</sup> October.

The Chair reminded the Council that as in resolved in 2015 (minutes 167/197) 'that the recipient of the £250 grant previously awarded to the Royal British Legion be decided by the Chairman of Council each year'.

\*8.30pm Cllr S Waterhouse left the meeting due to a personal and prejudicial interest on item 192.

### **192. Hope Community Library**

A business plan has now been received from FoHCL which was circulated to all Councillors with the agenda. FoHCL are reliant on the Community Council for financial support and are requesting annual financial support from the Community Council of £2,000.

Cllr Parsonage advised as he had expressed an interest in the facility when being transferred from County he would like to continue to support the library. Cllr Smith also expressed his wish to support.

Cllr Pemberton questioned the business plan and projection and asked why pay for new books, why can they not be transferred from other libraries. The Chairman advised that a number of books will be transferred between library's.

\*8.35pm Cllrs Shone and Parsonage left the meeting,

Cllr Sumpter appreciates the need for literacy but expressed his concern if the Community Council commit to annual financial support, this will in turn will have a detrimental effect on the precept.

The council took to a vote on providing financial support.

**RESOLVED:** the vote was unanimous the Community Council will provide a one off payment of £2000 towards FoHCL.

\*8.50pm Cllr Waterhouse returned to the meeting.

### 193. Training

The Clerk requested the Council to consider financial support for the continued training development of the CilCA qualification through the Society of Council Clerks (SLCC). The cost of the course would be £250 and a further £250 for the four individual training days. As the Clerk also works for Penyffordd Community Council consideration is being made by them to cover half of the costs.

**RESOLVED:** the Council agreed to support the Clerk's development and will cover half of the above costs.

### 194. Payments

Payable to	Details	Amount
Bewcraft Signs	Signwriting of Chairmans Board	£150.00
Scottish Power	Electricity Charges 31.07.2016 - 31.08.2016	£534.05
Town Mayor Of Buckley	Mayors Charity Ball and Dinner	£52.00
Greenfingers	Queensway Play Area Maintenance	£54.00
Flintshire County Council	Street Lighting Inspection & Maintenance August 16	£175.00
Staff Costs	Sept Wages, Expenses, HMRC, Pension April - Sept 16	£1,111.12
	<b>Total</b>	<b>£2,076.17</b>

**RESOLVED:** that the above payments up to and including 5<sup>th</sup> October be approved.

### 195. Any other Business

The meetings began at 6.30pm and ended at 9.00pm.

Chairman: .....2<sup>nd</sup> November 2016

Appendix A

**Hope Community Council - Summary Accounts**  
2016/17 Financial Year

**Income**

	Actual	Anticipated	Difference
Precept	36,000.00	54,000.00	-18,000.00
Bank Interest	8.56	25.00	-16.44
Refunds/Other	70.14	0.00	70.14
VAT Refund	2,141.21	2,141.00	0.21
<b>Total</b>	<b>38,219.91</b>	<b>56,166.00</b>	<b>-17,946.09</b>

**Expenditure**

	Actual	Agreed Spend	Balance
<b>Leisure &amp; Environment Committee</b>			
Summer Play Scheme	0.00	1,800.00	1,800.00
Enviro Improvements/Play Grounds	801.33	12,000.00	11,198.67
Caergwrlle Castle	2,884.00	10,000.00	7,116.00
<b>Planning &amp; Highways Committee</b>			
Bus Shelters	0.00	0.00	0.00
Street Lighting Supply	2,635.40	5,500.00	2,864.60
Street Lighting Maintenance	935.55	10,000.00	9,064.45
Christmas Lights	0.00	2,000.00	2,000.00
<b>Finance Committee</b>			
Staffing costs (salaries, pensions, ni, paye)	6,110.76	8,600.00	2,489.24
General Admin	1,991.94	4,430.00	2,438.06
S137 - Grants	1,000.00	3,000.00	2,000.00
Election Costs	0.00	500.00	500.00
Chairman's Allowance	200.00	600.00	400.00
<b>Total</b>	<b>16,558.98</b>	<b>58,430.00</b>	<b>41,871.02</b>

**Current Summary**

Bank Balance as at 31 March 2016	37,047.03
Total Expenditure	16,558.98
Total Income	38,219.91
<b>Balance as at 30 September 2016</b>	<b>58,707.96</b>
<b>VAT Costs for 2016/17 Financial Year</b>	<b>848.33</b>

**End of Year Prediction**

Balance as at 31 March 2016	37,047.03
Reserved & allocated for Caergwrlle Castle	5,000.00
Reserved & allocated for Willow Playing Fields	12,471.25
<b>Available Balance as at 31 March 2016</b>	<b>19,575.78</b>
- Total Anticipated Expenditure	58,430.00
+ Total Anticipated Income	56,166.00
+ / - on Anticipated income vs expenditure	-2,264.00
<b>Anticipated Closing Balance as at 31 March 2017</b>	<b>17,311.78</b>