

# Hope Community Council

## Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 7<sup>th</sup> September 2016.

**Present:** Councillor Mrs SL Davies (Chairman) and Councillors Mrs C Cunnah, Mrs M Williams, Mr C Shone, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mrs A Williams and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
Mike Eastwood – Streetscene, Flintshire County Council  
County Councillor Dave Healy  
2 x members of the public

### 116. Apologies for Absence

Apologies for absence were received from Councillors Mrs L Griffiths, Mr P Smith, Mr A Parry, Mr A Parsonage and Mr P Evans.

### 117. Declarations Of Interest

There were no Declarations of Interest received.

### 118. Chairman's Announcements

The Chairman welcomed the members of the public.

### 119. Minutes of Council

**RESOLVED:** the Minutes of the Meeting of the Council held on 6<sup>th</sup> July 2016, be approved as a correct record and signed, by the Chairman.

### 120. Visitors to Meeting

- i. Mike Eastwood, FCC – Streetscene attended the meeting to address any issues or concerns from the Council.
  - a. The Chair asked when the street signs for Turdor Court will be installed. ME confirmed they have been ordered and once received will be installed.

LD also asked whether any recent ASB has impacted on Streetscene's workload. ME informed the Council that it has been necessary to clean up graffiti on play equipment at the Willow Park and that a 'Keep Wales Tidy' sign recently installed at Caergwrle Castle has been taken.

- b. Cllr M Williams questioned why double yellow lines have been painted in the bus stop layby on Hawarden Road. ME was unaware of this and will look into it further.
- c. Cllr Cunnah raised concerns regarding the reduction in grass cutting and of the poor visibility at junctions. ME advised this is unfortunately due to financial cut backs, the first cut grass this year was delayed to assist in the reduction of the amount of cuts.

CC enquired what else could be done to improve the litter (cigarette butts) outside of the Ye Old Castle Inn. ME informed the Council that an Enforcement Team have now been appointed and he has recently liaised with them providing details of 'Hot Spot' areas, Ye Old Castle Inn being one of them.

CC advised ME of a road safety issue outside the White Lion, Hawarden Road. There is a grid (manhole) which when wet is extremely slippery. Apparently the White Lion have previously requested for that part of the road to have 'no slip' coating as in past years especially winter months there have been a number of accidents due to cars sliding. ME advised he will arrange inspection of the man hole cover to establish if it need replacing with additional grip.

- d. Cllr Shone thanked ME for installing the 'No Overnight Parking' signs in the layby off Wrexham Road , this has improved the issue. He asked ME if additional signs could be installed further down Wrexham Road and in front of the salt bin.
- e. Cllr Pemberton asked if ME was aware if a Traffic Warden still patrolled Castle Street. ME advised that this will now be dealt with by the Enforcement Team. He will mention the concern of parking to them.

The Chairman thanked Mike Eastwood for attending the meeting and for the work he undertakes for the community.

\*\* Mike Eastwood left the meeting at 6.50pm

### **121. Matters Arising**

**Min 241(15/16):** the Clerk reported that following the approval of the Staff Pension Scheme (LGPS) there have been delays with Clwyd Pension Fund, however it is now near completion. It has been possible to incorporate Hope Community Council with a number of other Town/Community Councils for the purpose of Actuary Fees and it is estimated to be 50% less than anticipated. Due to the delay in setting up the pension scheme the first payment that will be made in October will also cover the back payments to April 2016 of approx. £380.

**RESOLVED:** the above report was received and approved.

**Min 16:** BDO LLP the newly appointed External Auditors have requested additional supporting information for the Annual Return Year Ending March 2016 which has now been provided by the Clerk. The Clerk advised that due to this request there may be an additional charge.

**RESOLVED:** the above report received and noted.

### **122. Minutes of Committees**

**RESOLVED:** the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 6<sup>th</sup> July 2016.
- (ii) Leisure and Environment – 6<sup>th</sup> July 2016.
- (iii) Finance – 6<sup>th</sup> July 2016.

### **123. Matters Arising During Summer Recess**

The Chairman reported on an informal meeting which was held on Tuesday 16<sup>th</sup> August with members of the Community Council, FCC and Police to address issues of ASB.

Resulting from the meeting the Clerk has 1) obtained costing for CCTV which will be discussed in further detail under the Leisure & Environment Committee Agenda, 2) is in the process of trying to arrange a meeting with Aileen Williams, FCC Youth Services to discuss options available for a community Youth Club and 3) has obtained and circulated the Willow Park Site Survey undertaken by PC Hazel Goss.

**RESOLVED:**

- (i) Recommendations from the Site Survey will be investigated further, the Clerk will obtain costing relating to litter bins, signage and lighting for consideration at the October Meeting.
- (ii) Arrange a meeting with Aileen Williams, FCC Youth Services

## 124. Community Transport

The Community Transport Survey has been completed and the results circulated to the members. Kinnerton Community Council have combined the results from the three Community Councils; Kinnerton, Hope and Penyffordd. A meeting was held on Wednesday 31<sup>st</sup> August with the three Councils and in attendance was Mr Paul Robson, FCC – Integrated Transport Unit Manager.

Since the initial conversations with FCC regarding Community Transport the project has changed considerably. FCC's aim is to work in partnership with Town & Community Councils to establish the needs of residents who solely rely on transport. He welcomed the results from our recent survey, however, will now require a more detailed report addressing information such as; Who needs to travel, What day and time, Which route, Mobility Needs etc.

Mr Robson had informed the Councils that a Workshop will be held towards the end of September, beginning of October where collectively a questionnaire will be developed for Town and Community Councils to use.

**RESOLVED:** Cllrs M Williams and Waterhouse are the nominated representatives attending the FCC Workshop. For this workshop they will be required to provide information on the methods of how the Community Council will communicate the questionnaire and collate the information such as; social media, leaflets, community newsletter, drop in events etc

## 125. HSBC

Notification has been received from HSBC advising the closure of two branches, Caergwrlle will close Friday 9<sup>th</sup> December 2016 at 2.00pm and Ewloe Friday 11<sup>th</sup> November at 2.00pm. The nearest branches will then be Wrexham, Mold or Shotton. HSBC customers will be able to pay in, withdraw and check balances at a Post Office.

## 126. Clerks Review

Due to members of the public being present this item was discussed at the end of the Finance Meeting. The Clerk and members of the public were asked to leave the room whilst the item was discussed. As the Clerk has completed the three month probationary period and in accordance with her Contract of Employment the salary scale would be reviewed.

**RESOLVED:** the Council are pleased with the Clerks performance and it was resolved for the salary scale to be increased to National Joint Council Spinal Point 25 with effect from 1<sup>st</sup> September 2016.

## 127. Correspondence

The following correspondence was received and noted.

- Buckley Mayor's Charity Ball and Dinner to be held at The Beaufort Park Hotel on Friday 11<sup>th</sup> November 2016.
- Leeswood & Pontblyddyn Community Council Civic Service to be held at The English Methodist Church on Sunday 18<sup>th</sup> September 2016.
- An invitation from Theatre Clwyd for a representative and guest to attend an informal civic breakfast as part of their 40<sup>th</sup> Anniversary celebrations

## 128. Future Agenda Items

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# Hope Community Council

## Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 7<sup>th</sup> September 2016.

**Present:** Councillor Mr C Shone (Chairman) and Councillors Mrs SL Davies, Mrs C Cunnah, Mrs M Williams, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mrs A Williams and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
County Councillor Dave Healy  
2 x members of the public

### 129. Apologies for Absence

Apologies for absence were received from Councillors Mrs L Griffiths, Mr P Smith, Mr A Parry, Mr A Parsonage and Mr P Evans.

### 130. Declarations of Interest

There were no Declarations of Interest received.

### 131. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 6<sup>th</sup> July 2016.

### 132. Matters Arising

**Min 95(v):** Cllr Cunnah asked the Chairman if any further information has been received following the Appeal Notice for ref: 054615. The Chair has not received notification of a decision to date.

### 133. Planning Applications

(a) The Committee considered planning applications received as follows:

- (i) \* Ref : 055635. Retention of 6no. existing stables and 1no. existing barn. Badgers Bank, Bridge End, Caergwrle, Wrexham. **Supported**
- (ii) \* Ref: 055677. Removal of derelict storage building and construction of new office. Sandy Brook Farm, Grange Farm, Sandy Lane, Higher Kinnerton. **Supported**
- (iii) \* Ref: 055710. Demolition of existing car sales building and erection of 1no. dwelling. Castle Motors, Hawarden Road, Caergwrle. **Supported**
- (iv) \* Ref: 055506. Erection of single storey extension to rear of dwelling. 33 Bryn Yorkin, Caergwrle. **Supported**
- (v) Ref: 055744. Erection of stable block. Land at Sandy Acres, Sandy Lane, Higher Kinnerton. **Supported**
- (vi) Ref: 055837. Variation of condition no.4 attached to planning permission ref: 052185 to read No surface water other than that falling on the garage roof shall be allowed to connect either directly or non directly to the public sewage unless otherwise agreed in writing by the LPA. Land off Celyn Drive, Caergwrle. **Object on the grounds of the concerns made by the Council for the initial planning application.**
- (vii) Ref: 055839. Change of use of land to allow erection of extension to dwelling to form double garage. Estyn Lodge, Lower Mountain Lane, Penyffordd. **Object on the grounds of the concerns made by the Council for the initial planning application.**

(b) The following applications which had been determined by Flintshire County Council were reported:

- (i) \* Ref: 055388. Erection of a sports pavilion. Castell Alun High School, Fagl Lane, Hope. **Approved**
- (ii) \* Ref: 053854. Outline Application for the erection of 2no. dwellings with all matters reserved. Land off Stryt Isa, Hope **Approved**
- (iii) \* Ref: 055424. Erection of two storey extension to side of dwelling and creation of basement store. 3 Almond Way, Hope. **Approved.**

#### **134. Highway Matters**

- (i) \* Notice received from Flintshire County Council – Prohibition and Restriction of Waiting and Loading and Parking Places, Civil Enforcement and Consolidation (Amendment no.2) Order 201.

#### **135. Correspondence**

Fisher German, Planning Consultancy has contacted the Chairman and Clerk requesting to meet with members of the Council to discuss the pending planning application of up to 90 houses land north side of the school at Abermourddu. They would like to discuss the proposal with the Community Council before the 28 day public consultation.

**RESOLVED:** the Council wish the Clerk to speak with Andrew Farrow, Chief Planning Officer and establish whether a meeting prior to a Public Consultation is ethical. Should Andrew Farrow approve such meeting, the Clerk will request a representative from Fisher German to attend the October Meeting.

\* Reviewed during Summer Recess.

Chairman: ..... 5<sup>th</sup> October 2016

# Hope Community Council

## Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 7<sup>th</sup> September 2016.

**Present:** Councillor Mrs M Williams (Chairman) and Councillors Mrs SL Davies, Mrs C Cunnah, Mr C Shone, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, Mrs A Williams and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
County Councillor Dave Healy  
2 x members of the public

### 136. Apologies for Absence

Apologies for absence were received from Councillors Mrs L Griffiths, Mr P Smith, Mr A Parry, Mr A Parsonage and Mr P Evans.

### 137. Declarations of Interest

There were no Declarations of Interest received.

### 138. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 7<sup>th</sup> July 2016.

### 139. Matters Arising

There were no matters arising.

### 140. Community Asset Transfer – Play Areas

Correspondence has been received from FCC advising they will continue to maintain the play areas for 2016/17 and aim to continue for 2017/18. Discussions will continue between FCC and Town & Community Councils over the next 12 months.

With regard to the Play Area Grant Scheme 2016/17 there will be two stages. Round 1 – Closing date 26<sup>th</sup> September for Play Areas already transferred through the CAT process. Round 2 – Closing date 5<sup>th</sup> December for Match Funding.

Cllr Cunnah asked the Clerk to seek clarification as to why The Willows has been listed twice in correspondence received from FCC dated 4<sup>th</sup> August 2016, one as Wheeled Play Area and the other as a neighbourhood site.

Cllr Shone asked when the Council will be receiving the Section 106 money due from Alun Meadows, Taylor Wimpey development as this money had been allocated towards The Willows Play Area.

#### **RESOLVED:**

- i. The Community Council will make a Match Funding application to FCC of £10,000 towards Sarn Lane Play Area.
- ii. The Clerk will request clarification regarding the listing of The Willows as detailed above and;
- iii. Ascertain status of the S106 money.

### 141. Telephone Kiosk – Abermorddu

Following the Council expressing an interest in the Red Telephone Box Regeneration Project, a meeting has

been arranged where Cllr Waterhouse and the Clerk will meet Cadwyn Clwyd on Friday 9<sup>th</sup> September 2016.

Cllr Cunnah has obtained one estimate for the painting of the telephone box, however, no further action will be taken until the meeting with Cadwyn Clwyd has taken place.

**RESOLVED:** Cllr Waterhouse and the Clerk will attend a meeting with Cadwyn Clwyd on Friday 9<sup>th</sup> September and report back to the Council.

#### 142. Queensway Play Area

The Chairman advised that she has visited the play area and the grass has been cut and pathways strimmed, however, requested the Clerk to contact Greenfingers as they had agreed to apply weed killer along the boundary of the school to eliminate the need to strim which has not yet been actioned.

**RESOLVED:** the Clerk will contact Greenfingers and request that the agreed work be carried out.

#### 143. Willow Playing Field

The skate park contractor have been to assess the cracks that have developed and advise *'we are happy that these cracks are the natural cracking you get with shrinkage of the concrete and are not a concern from a structural or user point of view. The skate park is under guarantee and we would naturally carry out any repairs should these hairline cracks develop into something more serious'*.

FCC have also advised that they will be inspecting the skate park on a weekly basis and will keep a close eye on any changes to the cracks. With regards to the grass reinstatement that will be completed in the next few months. Richard Roberts, FCC has now asked whether the Council are happy to make arrangements for the final payment of £12,471.25.

Concerns were raised over the cracks and especially what impact the winter elements may have.

**RESOLVED:** a request will be made to receive a copy/ or details of the warranty, guarantee and defects liability. At this stage as the Community Council are not 100% satisfied with the completed work and the final payment will be held.

#### 144. Crossways Play Area Abermorddu

The Chairman advised that she has visited the play area. The grass has been cut and football posts installed, the area is looking very well.

#### 145. Caergwrle Castle

- (i) No items to report.
- (ii) Resident Complaint – a further complaint has been received in relation to youths and littering at the entrance/pathway of Caergwrle Castle. The resident has requested that the Community Council install fencing which he feels will alleviate these issues. As a guide the Clerk obtained an estimate to present to the Council which totalled £750+vat.

**RESOLVED:** the decision was taken to a vote which was unanimous, whilst the Council are sympathetic to the residents complaint, due to increasing financial demands and constraints the Council are unable to finance the fencing.

- (iii) Review of Tenders Received – Tender letters were issued to three companies mid July which requested the Tenders to be returned no later than 5<sup>th</sup> September, unfortunately, only one tender has been received. Although the Community Council have official took over the castle, FCC are continuing the patrolling and groundworks until March 2017.

**RESOLVED:** Cllr Pemberton will liaise with the two remaining Contractors and as soon as the three

tenders are received by the Clerk she will distribute to the Caergwrle Castle Working Group (MW, PP, BH, IS, AP).

#### **146. CCTV**

As a guide for the Council, Cllr Pemberton attended a site meeting with a CCTV Contractor to obtain an estimate for CCTV cameras in various locations throughout Hope and Caergwrle. The estimate was for four cameras and would total in excess of £23,000.

\*\* Cllr Shone left the meeting at 8.30pm

The Clerk had also obtained a price guide from a local Contractor who works for other local Councils and Police.

**RESOLVED:** like for like estimates will be obtained and Cllr Pemberton agreed to meet with the contractors on site.

\*\* Cllr A Williams left the meeting at 8.40pm

#### **147. Gresford Road Signs**

Cllr Pemberton had requested this item as the signage was in a poor state of repair and unsightly, however, he informed the Council that this now seems to have been removed.

Chairman: ..... 5<sup>th</sup> October 2016



# Hope Community Council

## Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 7<sup>th</sup> September 2016

**Present:** Councillor Mrs C Cunnah (Chairman) and Councillors Mrs SL Davies, Mrs M Williams, Mr PR Pemberton, Mr B Hughes, Mr I Sumpter, and Mrs S Waterhouse

**In Attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
County Councillor Dave Healy  
2 x members of the public

### 148. Apologies for Absence

Apologies for absence were received from Councillors Mr C Shone, Mrs A Williams, Mrs L Griffiths, Mr P Smith, Mr A Parry, Mr A Parsonage and Mr P Evans.

### 149. Declarations of Interest

There were no Declarations of Interest received.

### 150. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 6<sup>th</sup> July 2016.

### 151. Matters Arising

**Min 115:** as resolved under Minute 143, final payment to the Willow Skate Park will be held and copies of the warranty, guarantee and defects liability will be requested.

### 152. Hope Community Library

The Chair referred to the letter received from Friends of Hope Community Library dated 22<sup>nd</sup> May 2016 requesting financial support for the purchase of books.

In 2014, Flintshire provided 1045 new books for Hope Library at a cost, after supplier discount of £6000. Due to cut backs the financial support FoHCL will receive has drop significantly and after covering essential costs would only leave approx. £800 for new books. Castell Alun High School will provide a number of fiction and non-fiction books suitable for an age range of 11 – 18yrs old, FoHCL will be required to provide for all other age groups. There will be the opportunity of a book exchange/swop of up to 100 books every quarter with other community libraries.

Cllr Sumpter asked whether FoHCL are requesting financial support for the initial set up or whether they are requesting annual financial support. If the latter is requested he suggested the Council request FoHCL to provide a business plan with forecast for next year which should also detail footfall.

The Chair recognised the need for FoHCL to provide the Council with evidence of footfall, as this could determine the decision of financial support.

**RESOLVED:** the Chair will liaise with FoHCL with regard to providing the Council with footfall details.

**153. Payments**

| <b>Payable to</b>  | <b>Details</b>                                   | <b>Amount</b>    |   |
|--|--|------------------|---|
| BT   | Office Telephone                                 | £126.98          | * |
| Greenfingers   | Queensway Play Area Maintenance                  | £54.00           | * |
| Scottish Power   | Electricity Charges 31.05.16 - 31.07.2016        | £1,050.78        | * |
| Staffing Costs   | July Wages, Expenses & HMRC                      | £649.92          | * |
| Canda Copying Limited                                      | Photocopier Rental                               | £48.00           | * |
| Flintshire County Council                                  | Street Lighting Inspection & Maintenance June 16 | £235.55          | * |
|  | <b>Total</b>                                     | <b>£2,165.23</b> |   |
| <i>* Payments authorised and made during summer recess</i> |  |                  |   |
| Flintshire County Council                                  | Street Lighting Inspection & Maintenance July 16 | £175.00          |   |
| Canda Copying Limited                                      | Photocopier Rental                               | £48.00           |   |
| Greenfingers   | Queensway Play Area Maintenance                  | £54.00           |   |
| Staffing Costs   | August Wages, Expenses & HMRC                    | £679.76          |   |
|  | <b>Total</b>                                     | <b>£956.76</b>   |   |

**Payments Received**

£18,000 FCC Precept

£40.14 credit from BT following closure of account

**RESOLVED:** that the above payments up to and including 7<sup>th</sup> September be approved.

**154. Any other Business**

- (i) Cty Cllr D Healy asked Cllr Pemberton to confirm the date in which FCC ceased maintenance of Caergwle Castle, PP advised March 2017.
- (ii) Cty Cllr D Healy asked whether under the current insurance policy for Caergwle Castle whether regular health & safety inspections are required as he was aware this was a requirement for FCC. Cllr M Williams advised the Community Council have the appropriate Public Liability Insurance and routine health & safety inspections are not required.

The meetings began at 6.30pm and ended at 9.15pm.

Chairman: .....5<sup>th</sup> October 2016