

Hope Community Council

Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 6th September 2017.

Present: Councillors Mrs C Cunnah (Chairman), Mrs SL Davies, Mr C Shone, Mrs M Williams, Dr R Parsonage, Mr A Parry, Mrs A Dunlop and Mr H Manning

Absent: Councillor A Parsonage

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
Mike Eastwood – Streetscene, Flintshire County Council
Claire Mather – Alyn Villages Dementia Communities & Jo Lane - Alzheimer's Society.
PCSO Peter Jones
County Councillor G Healey and 1 x member of the public

125. Apologies for Absence

Apologies were received from Cllrs Mr B Hughes, Mrs S Waterhouse, Mr D Healey and Mrs K Harston

126. Declarations Of Interest

There were no Declarations of Interest received.

127. Public Questions

No public questions were received.

128. Chairman's Announcements

The Chair thanked all members that had worked over the summer recess and in particular to Cllr Davies, Chair of Planning.

She reported that she had attended a meeting with four fellow members regarding the Pharmacy planning application and also the OVW/SLCC Joint Conference with the Clerk.

Concerns had been received regarding the vacant buildings of the bank and clinic in Caergwrle which she will raise with County Councillor Healey.

Following receipt of an email from OWL, she wished to send a warning of 'rogue traders' in the area who are targeting the elderly by way of doorstep callers offering home improvements. Anybody concerned or are a victim of this should report directly to the police via calling 101.

RESOLVED: the above be received and noted.

129. Minutes of Council

RESOLVED: the Minutes of the Meeting of the Council held on 5th July 2017, be approved as a correct record and signed, by the Chairman.

130. Visitors to Meeting

- i. Mike Eastwood – Streetscene, Flintshire County Council. ME gave the Council a brief summary of his position and role within Streetscene. Responsibilities included; litter and dog waste bins, grounds maintenance and highways. Whilst ME is happy to deal directly with Councillors any issues or concerns should firstly be reported via the Streetscene Call Centre 01352 701234, this will ensure a log is created.

Cllr Parry wished to thank ME for the excellent hedge cutting work in Abermorddu, positive comments have been received from residents.

Cllr Dunlop advised the need for an additional litter bin to be installed on Sarn Lane. ME confirmed he will make the necessary enquires.

Cllr Shone had received a complaint regarding litter in the Wrexham Road layby, whilst he appreciates that ME has in past installed additional bins, he believes that one has now been removed. Again ME confirmed he will make the necessary enquires.

Cllr Williams asked if and when the footpath between Fellows Lane and the Willows will be strimmed as it is extremely overgrown. ME is aware that this needs attention and is on the works list.

Cllr Parsonage asked if Streetscene addresses issues such as tree branches in the river near the Pack Horse Bridge. ME advised it would need to be reported to National Rivers. Concerns were made of risk of flooding if the river is not cleared and maintained.

RESOLVED: the above be received and noted. The Chair thanked M.Eastwood for attending the meeting. The River (Pack Horse Bridge) will be included on the October Agenda.

** M.Eastwood left the meeting at 7.00pm

ii. Claire Mather – Alyn Villages Dementia Communities & Jo Lane - Alzheimer's Society. Presentations were made providing background information and how they assist local communities, local people and raise awareness.

A Local Steering Group has been created together with an Action Plan focussing on Local businesses and Shops, Children and young people and Transport in the Local Area. Their aim is to raise awareness of Dementia, enrolment to becoming a Dementia Friend and for business to work towards a Dementia Friendly Accreditation.

They can hold a 45 minute Dementia Friendly Session which are free and open to the public which will provide an insight and awareness to the public. More information can be obtain via Alyn Villages Facebook or calling Jo Lane on 01352 700486.

They advised the Council could choose to support the Dementia Friends by advertising on the website, consider dementia when reviewing planning applications, affiliate with Alyn Villages Dementia Communities and for members to attend one of the Dementia Friendly Sessions.

The Chair and members found the presentation very informative and thanked them both for their time.

RESOLVED: a link to their website will be included on the Council's Website. Members wishing to attend a Dementia Friendly Session will book directly.

**C. Mather, J. Lane and 1 x member of the public left the meeting at 7.20pm

iii. PCSO Peter Jones provided the Council with a crime report covering July and August. He provided members with his direct contact number and also advised that he will be holding an 'open surgery' every 15th of the month (excluding if the 15th falls over a weekend) at Hope Medical Centre between 10.00am – 12.00pm.

Cllr Parry raised safety concerns over parking on the double yellow lines on Castle Street. PCSO PJ advised he will visit the site.

** Cllr Shone and PCSO Jones left the meeting at 7.30pm

131. Matters Arising

Min 97 - Business Internet Banking is now up and running. As required in the Financial Regulations the Clerk provide in a sealed enveloped the user details and password to the Chairman of the Council. This will be retained by the Chairman.

Min 100 - The Clerk is liaising with FCC regarding the supply of identification badges and is awaiting a date to meet with Nerys Hughes, FCC Support Services.

Min 102 – A reminder to members that FCC will be holding additional training for new and existing members on Thursday, 14 September at 6pm in the Clwyd Room, County Hall, Mold.

132. Minutes of Committees

RESOLVED: the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 5th July 2017.
- (ii) Leisure and Environment – 5th July 2017.
- (iii) Finance – 5th July 2017.

133. Summer Recess – Delegated Powers

No urgent matters arose during the summer recess.

RESOLVED: received and noted.

134. Audit Of Accounts for the Financial Year Ended 31 March 2017.

The External Audit has been completed by BDO LLP and returned. The following issues were reported and are required to be drawn to the Council's attention:

1. *The comparative figures disclosed in Section 1 of the Annual Return do not agree to the audited Annual Return for the year ended 31 March 2016. The comparative figures for the year ended 31 March 2016 were restated. We have reviewed the adjustments made and we are satisfied they are correct.*

The Clerk advised that no further action is required. It was necessary to amend the annual return so that it was restated due to it being highlighted in the Internal Audit that the Clerk's Home/Office Allowance should now be included under 'Staff Payments'

2. *The Council must implement the recommendations made by the internal auditor to improve the financial systems of the council as soon as possible or in the event before the end of the current financial year. If the council addresses the issues raised by the internal auditor the council should improve internal controls which will help to prevent and detect error and fraud and assist the council to operate in an effective and efficient manner.*

The Clerk advised as the financial regulations did not cover telephone banking the Council have now approved and moved to Business Internet Banking. This will now allow the Clerk to print receipts for all payments assisting in the programme of regular checks of standing data with suppliers.

The Notice of Conclusion of Audit will now be displayed as required by the Accounts and Audit (Wales) Regulations 2014.

RESOLVED: the above be received and approved.

135. Training

The Chairman has requested that Training remains as a monthly agenda item to ensure the Council addresses any training needs.

The Clerk has been made aware of the following Training Courses:

Flintshire CC	Code of Conduct	Thursday 14 th September Mold	£ free
One Voice Wales	Understanding the Law	Tuesday 19 th September Mold	£40.00
Planning Aid Wales	How to be more effective in Planning Applications	Thursday 28 th September Wrexham	£35.00
Planning Aid Wales	An introduction to Planning	Tuesday 17 th October Mold	£35.00

The Chairman and Councillor Davies and Parry expressed an interest in attending the Planning Aid Wales training

and will liaise with the Clerk.

RESOLVED: the Council agreed that the Planning Aid Training would be beneficial and members Cunnah, Davies and Parry will inform the Clerk of they are able to attend and the Clerk will make the necessary arrangements.

136. Red Lion, Hope

Cllr Davies informed the Council that she has been advised that the new tenants of the Red Lion should be signing the tenancy this week. She was reassured that as soon as this has been completed, work will commence on making the building more presentable.

RESOLVED: the above was received and noted.

137. Councillor Vacancy

The Chairman advised members that she had received a resignation letter from Cllr Edwards and that he wished the Council the best for the future.

The Clerk reported that following the resignation of Councillor Mr Glenn Edwards it was now necessary to advertise the vacancy. This would be advertised for 14 days during which ten electors would have the opportunity to call for an election (a copy of that notice being forwarded to the local Returning Officer). In the event of an election not being requested the Council must then fill the vacancy by co-option. This requires a further notice inviting expressions of interest in being co-opted (certain qualifications apply).

RESOLVED: that the above report be noted and appropriate action taken. The Co-option Vacancy will be included on the October Agenda.

138. Correspondence

- An email received from a resident highlighting the need for a speed camera to be located on Fagl Lane.
- Flintshire County Council will be holding the next County Forum on Thursday 12th October, 6.30pm at Buckley Town Council.
- An email received from a resident asking if the Council have considered the purchase of a community defibrillation station. Cllr Parry confirmed this has been a consideration for the telephone kiosk, but no further investigations regarding funding have been made. Cllr Dunlop has agreed to make additional enquires.

RESOLVED: Cllr Dunlop will make enquires regarding costings and fund raising and this will be included on the October Agenda.

- Welsh Government – Clustering: Funding to Support the Initial Setting up of Joint Arrangements.
- South Flintshire Consultation Evening will be held on Thursday 21st September at Mold Council Chambers, 6.00pm. There were no members able to attend, as Cllr Waterhouse has attended previous meetings the Clerk will ascertain if she would like to attend.

RESOLVED: the invitation will be passed to Cllr Waterhouse.

- OVW will be holding their Flintshire/Wrexham Area Committee meeting on Thursday 21 September at Gwersyllt Community Resources Centre, 7.00pm

RESOLVED: full details including the agenda will be passed to the OVW Council Representatives Cllrs Dunlop and Harston.

139. Future Agenda Items

- Christmas Lighting
- Defibrillation Station

Chairman: 4th October 2017

Hope Community Council

Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 6th September 2017.

Present: Councillors Mrs SL Davies (Chairman), Mrs C Cunnah, Mr C Shone, Mrs M Williams, Dr R Parsonage, Mr A Parry, Mrs A Dunlop and Mr H Manning

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
County Councillor G Healey

140. Apologies for Absence

Apologies were received from Cllrs Mr B Hughes, Mrs S Waterhouse, Mr D Healey, Mrs K Harston and Mr C Shone.

141. Declarations of Interest

There were no Declarations of Interest received.

142. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the Committee held on 5th July 2017.

143. Matters Arising

The Chairman provided the Council with a report following the Flintshire LDP Preferred Strategy Meeting held on 24th July which she attended along with Cllr Cunnah.

FCC have pulled together all the information from previous consultations and have chosen; Growth Option 6 (6,950 dwellings) and Spatial Option 5 (Sustainable distribution plus refined approach to rural settlements). Their objective is to enhance community life; deliver growth and prosperity; safeguard the environment.

There is a need for provision of: sustainable housing sites and also gypsy and traveller sites.

New developments will be directed to:

- Allocated sites
- Principal employment areas
- Sustainable settlements based on tier of hierarchy (as a local service centre it will mean we can expect a more modest level of new housing. Not every village will have growth and it will be more restricted in rural areas to meet local needs. Where possible they will look at brown field sites.

There are already a number of allocated sites with outline planning permission (land banks), these will be looked at first and outline planning that is due for renewal will only be given another year and then they will lose the outline permission if they are not progressing to development.

Already committed but not yet delivered:

Northern Gateway, Garden City: 1300 new houses
(strategic mixed use site) 100ha employment
Supporting facilities and development
Outline permission

Warren Hall Broughton: Outline planning permission for employment, hotel and leisure
Proposed mixed use allocation, employment, housing, hotel and retail

Welsh Government has given 5 years (2014-2019) for the LDP to be finalised. There will be a further consultation from Flintshire County Council September/October 2017.

Min 110 - Anthony Stanford, Highways Strategy Manager – FCC has confirmed his attendance to the October Meeting.

** Cllr A Dunlop left the meeting at 8.10pm

144.Planning Applications

(a) The Committee considered planning applications received as follows:

(* received and actioned during the summer recess)

No concerns reported:

- i. *Ref: 057166. Erection of building storage. Shordley Hall, Shordley Road, Hope. **No comments**
- ii. *Ref: 057169. Extension of existing menage. Shordley Hall, Shordley Road, Hope. **No comments**
- iii. *Ref: 057157. Construction of two storey garage/office/utility. Bronwylfa, Hawarden Road, Caergwrle. **No comments**
- iv. *Ref: 057242. Details of appearance scale and landscaping submitted in accordance with condition no. 1 attached to outline planning permission ref: 056670. Land side of Bellozan Bryn Yorkin Lane, Caergwrle. **No comments**
- v. *Ref: 057229. Erection of 1.8m fencing. 9 Tudor Court, Hope. Strongly objected. **Strongly object**
The Council strongly object to this application due to concerns of road safety. If the fencing were to be installed it would obstruct the view for drivers and pedestrians. The location of the application also has a nearby children's play area which would mean there would be a high footfall of children crossing and the view for drivers would be grossly impaired. The fencing would not be in keeping with the aesthetics of the housing development. It would obstruct the view for drivers of Close Owain. The Chairman of the Planning Committee has expressed that if a site meeting is held that she would also like to attend.
- vi. Ref: 057294. Erection of a single storey side extension. Olney, Stryt Isa, Hope. **Support**
- vii. Ref: 057225. Proposed double storey rear extension and internal alterations. 13 Kiln Lane, Hope. **Object due to the character not being in keeping with the other bungalows. Also concerns that it will impact the neighbours right to light (which is protected under the Prescription Act 1832).**
- viii. Ref: 057330. Demolition of garage and construction of rear extension to create annexe accommodation. 12 Mountain View, Hope. **Concerns regarding the size of the extension as the property has already been extended to the side.**
- ix. Ref: 057332. Demolition of existing tack room and stables and extension and alteration of farmhouse. Brynhyfryd, Pentre Lane, Hope. **Support**
- x. Amendments to submitted planning application Ref: 056859. Erection of detached dwelling and garage. The Spinney, Huxleys Lane, Hope. **Object due to not in keeping with surrounding buildings. The Council would support the build of a bungalow but not a house.**
- xi. Ref: 057391. Erection of front and rear extension. 66 Rhyddyn Hill, Caergwrle. **Support**
- xii. Ref:057365. Formation of 2no. dormer windows and 1no. velux. 9 Rhyddyn Hill, Caergwrle. **Support**

RESOLVED: the above comments will be reported to Flintshire County Council Planning.

(b) The following applications which had been determined by Flintshire County Council were reported:

- i. Ref: 057083. Erection of two storey side extension. 6 Porch Lane, Caergwrle. **Approved**
- ii. Ref: 056855. Single Storey Side Extension to facilitate disabled occupant. Olney, Stryt Isa, Hope. **Withdrawn**
- iii. Ref: 056938. Erection of front and rear extensions to dwelling. 66 Rhyddyn Hill, Caergwrle. **Refused**
- iv. Ref: 057044. Ground floor extension and remodelling of existing dwelling. The Spinney, Huxleys Lane, Hope. **Approved**
- v. Ref: 056788. Extend existing barn with new steel portal framed building. Firs Farm, Lower Mountain Road, Penyffordd. **Approved**
- vi. Ref: 057166. Erection of building storage. Shordley Hall, Shordley Road, Hope. **Approved**
- vii. Ref: 057169. Extension of existing menage. Shordley Hall, Shordley Road, Hope. **Approved**
- viii. Ref: 057157. Construction of two storey garage/office/utility. Bronwylfa, Hawarden Road, Caergwrle. **Refused.**

RESOLVED: the above be received and noted.

145.Planning Ref: 056668. Construction of a new retail pharmacy car park, Hawarden Road, Hope

Cllr Cunnah reported that Flintshire County Council have confirmed they have referred this application to Highways

and Leisure and was not included in the September Planning Committee Meeting. There are also unresolved issues from Betsi Cadwaladr. Cllr Cunnah suggested that the Council should also write to Betsi Cadwaladr.

RESOLVED: the Council will write to Betsi Cadwaladr University Health Board.

146. Footpaths

The issues and concerns were raised with Mike Eastwood, Flintshire County Council Streetscene under the main agenda. Minute 130.

RESOLVED: no further action required.

147. Speeding Issues

Cllr Edwards was due to research the impact and success of the various speed control measure and report back at the September Meeting but due to his resignation this has not been received.

Members advised of areas of concern they wish to raise with Mr Anthony Stanford, Highways Strategy Manager, FCC:

- Speeding Issues - Fagl Lane, Hawarden Road (Hope and Abermorddu), Pigeon House Lane
- Traffic Congestion – the junction of Wrexham Road & Hawarden Road
- Yellow Lines – Fagl Lane (to run in line with the Red Lion Wall)
- The criteria used for installing and rotating VAS units
- Is it possible for the Community Council to purchase their own VAS unit? And if so, would FCC offer Match Funding?
- Can we have 30 mph (40 mph) road signs installed throughout the village, it is noted that many villages benefit from a wide range of speed control measures, including speed humps, vas units, speed warning signs and speed limit signs.

RESOLVED: the above areas of concern will be passed to Mr Stanford in advance of his attendance to the October Meeting.

148. Highway Matters

No matters were raised.

Chairman: 4th October 2017

Hope Community Council

Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 6th September 2017.

Present Councillors Mrs M Williams (Chairman), Mrs C Cunnah, Mrs SL Davies, Dr R Parsonage, Mr A Parry and Mr H Manning

Absent: Councillor A Parsonage

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
County Councillor G Healey

149. Apologies for Absence

Apologies were received from Cllrs Mr B Hughes, Mrs S Waterhouse, Mr D Healey, Mrs K Harston, Mr C Shone and Mrs A Dunlop

150. Declarations of Interest

There were no Declarations of Interest received.

151. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 5th July 2017.

152. Matters Arising

Min 115- the refurbishment paintwork on the telephone kiosk has been completed.

153. CCTV Security Cameras

The Clerk reported all cameras have been built and tested. Connected Security confirmed that they had been experiencing difficulty in liaising with FCC to install the cameras on the columns, however, they should all be installed on 7th September.

RESOLVED: the above be received and noted.

154. The Big Dee Day

The Clerk provided the Council with brief details of the event and enquired if any members would be interested in taking part in the 2017 Big Dee Day.

Members would have been interested in participating if it were to impact and benefit the community, such as a clean up of the river Alun.

RESOLVED: to propose to Countryside Services for the river Alun to be included in future years.

155. Playing Fields

Sarn Lane Play Area improvements have all been completed and the Chair reported is looking and being used extremely well.

Queensway Play Area is in need of grass cutting and also advised that the hedges (right hand side) are overgrown and also need cutting back.

Willow Play Area – apart from there being a fire near the benches over the summer, the play area is well maintained and FCC arranged regular litter patrols following the summer Playscheme.

RESOLVED: the above be received and noted. The Clerk will report the need for grass and hedge cutting at the Queensway Play Area.

156. Caergwrle Castle

- i. The acquisition with CADW is still under deliberation. The panel are due to meet again mid September where hopefully a final decision will be determined.
- ii. The Clerk provided members with a report of the recent works undertaken by Countryside Services and highlighted the good working relationship and communication between Countryside Services and the Council.
- iii. The Chairman of the Council, Finance and Leisure approved for Countryside Services to utilise money from the £5,000 grant to undertaken bracken bashing (approx. costing £450). Due to the bad weather the bracken bashing has been postponed.

RESOLVED: the above to be received and noted.

Chairman: 4th October 2017

Hope Community Council

Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 6th September 2017

Present Councillors Mrs C Cunnah (Chairman of the Council), Mrs SL Davies, Mrs M Williams, Dr R Parsonage, Mr A Parry and Mr H Manning

Absent: Councillor A Parsonage

In attendance: Mrs S Hughes Clerk and Responsible Financial Officer.
County Councillor G Healey

157. Apologies for Absence

Apologies were received from Cllrs Mr B Hughes, Mrs S Waterhouse, Mr D Healey, Mrs K Harston, Mr C Shone and Mrs A Dunlop

158. Declarations of Interest

There were no Declarations of Interest received.

159. Minutes

RESOLVED: the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 6th September 2017.

160. Matters Arising

There were no matters arising.

161. Payments

- i. Accounts for payment up to and including 17th August 2017 which were made during the summer recess.

Payable To	Details	Amount
Flintshire County Council	Street Lighting Inspection/Maintenance & Supply June 17	£628.39
Greenfingers	Queensway Play Area Maintenance	£54.00
Wales Audit Office	Audit of Accounts 216/17	£190.95
Staffing Cost	July Staffing Costs	£786.40
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£1.74
Canda Copying	Photocopier Rental	£48.00
	Total	£1,709.48

- ii. To authorise account for payment up to and including 6th September 2017.

Payable To	Details	Amount
Flintshire County Council	Street Lighting Inspection/Maintenance and Supply July 17	£699.94
Greenfingers	Queensway Play Area Maintenance	£54.00
Staffing Cost	August Staffing Costs	£786.40
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£34.40
Mr L Roden	Telephone Kiosk Refurbishment (total cost £275 - £130 paid on completion of the work by Cllr Parry)	£145.00
Mr A Parry	Telephone Kiosk Refurbishment (incs equipment and £130 which was paid to Mr Roden on completion of the work)	£147.99
	Total	£1,867.73

Payments Received

HMRC	2016/17 VAT Claim	£1,894.68
FCC	Precept	£23,713.00

RESOLVED:

- i. The above be received and noted.
- ii. That the above payments up to and including 6th September be approved.

The meetings began at 6.30pm and ended at 8.55pm.

Chairman:4th October 2017