

# Hope Community Council

## Minutes of the Meeting held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> September 2019.

**Present:** Councillors Mrs J Hilton (Chairman of the Council) Mrs C Olsen (Vice Chairman), Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Mrs L Davies, Mr D Healey, Mr A Parry, Mr D Roberts, Mrs C Sheibani, Mr A Parsonage, Mrs S Waterhouse and Mr H Manning.

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.  
PCSO Peter Jones  
Ian Williams – FCC Streetscene  
Christian McCale

### 122. Apologies for Absence

Apologies were received from Cllr R Parsonage.

### 123. Declarations Of Interest

There were no Declarations of Interest received. For member's information and as a reminder, the Clerk provided an information sheet on Declarations of Interest.

### 124. Public Questions

There were no public questions received.

### 125. Chairman's Announcements

The Chairman welcomed members back from the summer recess and welcomed the visitors. She reminded and invited all members to the Craft and Produce Event being held on Saturday 7<sup>th</sup> September at Hope Church. This event will also be where the Hanging Basket and Scarecrow competition results will be announced.

### 126. Minutes of Council

**RESOLVED:** the Minutes of the Meeting of the Council held on 3<sup>rd</sup> July 2019, be approved as a correct record and signed by the Chair.

### 127. Visitors to Meeting

- i. PCSO Peter Jones provided an up dated crime report, a copy of which was circulate to all members. Cllr Healey stated that he often receives calls from residents regarding issues that should be directed to the police. He does his best to encourage all incidents to be reported to the police via 101, this was fully supported and encourage by PCSO Jones.

Cllr Parry questioned the ongoing issues of parking on yellow lines, in particular on Castle Street. PCSO Jones advised that the police do not have any powers for this and it would be dealt with by FCC Enforcement. Cllr Healey stated that within the last few days FCC Enforcement have been out and issued a number of tickets.

Cllr Cunnah expressed concern with the increase in crime and ASB with no suspects being identified. PCSO Jones was unable to confirm whether there is a tend to the criminal behaviour but did state that CSI will be involved where necessary and appropriate. Cllr Olsen state that with regard to the criminal events on Sarn Lane that there is CCTV footage available, yet the police have not been to receive it.

\*\*PCSO Jones left the meeting at 6.50pm

- ii. Mr David Swale – Castell Alun High School did not attend. A written report will be requested.

iii. Ian Williams – FCC Streetscene attended the meeting to provide a brief update on matters of interest.

- Work has been ongoing doing road patch repairs on Rhyddyn Hill and Stryt Isa.
- There has been a work ticket raised for the fence repairs at The Willows (nr the dog walking area) and Crossways play area which could be completed within the next few weeks.
- A contractor has been appointed for the repairs to the bridge at Bridge End and the papers are currently with Cadw. Once confirmation to proceed has been received from Cadw the work will commence.
- Mold Road – culvet and drains cleared to prevent flooding.
- White Lion – a broken pipe had been identified and repaired.
- FCC owned hedges will be cut within the next few weeks
- Sarn Lane bridge has been repaired. They will also be installing collapsible bollards.

Cllr Healey wished to thank IW and Streetscene for their prompt response to issues at Sarn Lane and Mold Road. He highlighted outstanding road repairs which IW advised he was aware of.

Cllr Parry advised of overgrown hedges and trees encroaching onto footpaths which IW advised the FCC owned would be addressed for the winter months and issues with resident owned, letters would be sent. Cllr Parry will contact IW to advise of the areas of concern.

Cllr A Parsonage raised the damage to the footpath on Fellows Lane resulting from the new development. IW advised he was aware of this and will chase the developers as it is their responsibility to repair.

\*\* IW left the meeting at 6.55pm

- iv. Christian McCale informed the council of the recent Community Sale Trail event he held on 17<sup>th</sup> August. This was the first year of the event and he had 15 participants and several donations. The total funds raised was £242.50 and will be in aid of a defibrillator for Abermorddu. He will be looking to hold further events and asked whether the Council would hold these funds. The Council fully supported his efforts and agreed to hold the funds which will be allocated for a defibrillator for Abermorddu.

The location of the defibrillator has not been decided, with options of the school or utilising the red telephone box. Cllr Healey suggested contacting Sarah Jones of Cadwyn Clwyd for information on available match funding for converting a telephone box into a defibrillator station.

**RESOLVED:** the Council approved that they will hold any funds raised for the purchase of a defibrillator for Abermorddu, the Clerk will provide the necessary details to Mr McCale.

Information will be requested from Cadwyn Clwyd regarding match funding to convert the telephone box into a defibrillator station and included on the October agenda.

\*\* Mr McCale left the meeting at 7.05pm

## 128. Matters Arising

**Min 88** - Jamie Bennett FCC Streetscene has asked to attend the October meeting. The Clerk met with him on Tuesday 27<sup>th</sup> August to review the current service they are providing and the upgrading of our street light columns. He has admitted the due to all the changes the service of late has not been to standard. The resolution from the meeting was that FCC will be undertaking a full inspection of all our lights, this is a requirement every 6 years and originally they had agreed to undertake a percentage each year which has not been done. He will however, invoice for this over the next 6 years. During the inspections they will identify all the columns that they have replaced to date and provide the council with a report of existing columns we own and the locations. JB is also arranging an invoice for all works to date. He will be preparing an up dated contract for the community council which hopefully should be issued within the next couple of months to be reviewed.

**RESOLVED:** the report was received and noted.

**Min 95** – the anonymous letter regarding adverse possession was sent on the 22<sup>nd</sup> July. A response was received from David Evans, Parliamentary Assistant to Mark Tami MP asking for more information which the Clerk has provided. No further response received. She also followed this up with Gareth Owens together with an update request on the adverse possession investigation he was undertaking and to date have not received a response.

Cllr Parry was not satisfied with the lack of response and suggested that a formal complaint be submitted to FCC. Cllr Waterhouse suggested that before a formal complaint is submitted, that the councils letter is sent in again but via the postal system as it would seem FCC responses are more efficient through the post.

**RESOLVED:** the Council will again send the anonymous letter to FCC, this time via the postal system and also request an update from Mr G Owens regarding the ongoing adverse possession investigation.

## **129. Minutes of Committees**

**RESOLVED:** the minutes of the following standing committees be approved and adopted and confirmed as a correct record.

- (i) Planning and Highways – 3<sup>rd</sup> July 2019.
- (ii) Leisure and Environment – 3<sup>rd</sup> July 2019.
- (iii) Finance – 3<sup>rd</sup> July 2019.

## **130. Delegated Powers – Summer Recess**

For the Chairman, Vice-Chairman and Chairmen of the Committees to report on any urgent matters dealt with during the summer recess including;

- i. Willows Playing Fields - in brief, Richard Roberts identified issues with the carnival at the Willows and it was brought to the councils attention. Equipment had been installed too close to play items which made it either unsafe or unusable and also that they had installed the portaloos on our £50,000 skate ramp which is totally not acceptable. This is something that FCC and the Community Council need to ensure is not repeated in future years.
- ii. Extreme BMX Event - shortly after the above issue, the council were made aware of an Extreme BMX Event again due to be held on the Willows. The Community Council wrote to FCC to express their concerns of an event of such size and also stipulated that if the Willows were to be used, that the play items and skate ramp should remain clear and usable at all times. The location of the event was changed and was eventually held at Park in The Past.

Cllr Hilton advised that she had contacted Cty Cllr G Healey as there were concerns for future events being held at the Willows. Cllr Healey advised that he was aware that FCC are reviewing the playing fields due to the area previously being a waste site. Cllr Hilton commented that a consideration for the future would be to look into lottery grants for this area.

Cllr Olsen questioned that should our property (skate ramps) not be protected under the planning process for events? Should FCC no be reviewing the location of siting equipment? She also questioned how public open space, childrens play area and council's skate ramps can be closed off for a weekend and residents wishing to use the facilities can only access these by paying an entrance fee?

**RESOLVED:** the above was received and noted.

## **131. External Audit of Accounts for the Financial Year Ended 31 March 2019.**

The Clerk provided the council with the following report: the audit is awaiting to be reviewed by the final partner and signed off, but the person was on holiday and not returned until this week. She has spoken to the council contact Louise Caplin from BDO who has verbally informed here that the only issue raised to date was that there is a question over whether our 'Committees' should actually have Terms of Reference. This is something she has also spoken to OVW about and the advice given for the council to consider is:

- 1. There is no actual reason why the Council should have Chairman for each meeting (topic heading) if they are not formal committees. The Chairman of the council should Chair the whole meeting. The Council could choose to have 'spokespersons' for each topic heading.
- 2. The Council formally has committees, whereby one meeting would formally end and the new one commence. This would warrant appointing Chairmen for each committee. The council would also then need to implement a Terms of Reference for the purpose of these committees, who the members would be and what delegated powers would be given to each committee.

There were mixed responses on the two options provided by the Clerk and further information on Terms of References was requested. The Chair proposed for this to be deferred until October.

As the Annual Return together with the Notice of Conclusion is required to be displayed for a period of 14 days before the 30 September, the Clerk proposed that once it is received back, should the auditor's report have any further comments/issues she will ensure everyone is provided with a copy as soon as possible and before it is displayed on the noticeboards and website. The Annual Return will then be included on the October agenda for formal acceptance.

**RESOLVED:** the Clerk will prepare draft/example Terms of References for the existing committees of Planning & Highways, Leisure & Environment and Finance and 'A Committee Review' will be included on the October agenda.

The External Audit will be included on the October agenda for the councils approval, however, once the audit is received the Notice of Conclusion will be displayed for a period of 14 days before 30<sup>th</sup> September.

### 132. Staffing Committee

The Chairman reported that after attending an Employer Training session and liaising with the Clerk regarding an appraisal she sought further information from OVW. She felt that as an employer the council had responsibilities to their employee(s) which could be addressed via a Staffing Committee. The Clerk advised she too had spoken to OVW and their advice was that this committee only needs to be 'advisory' who would report back to the full council and therefore no delegated powers would be needed. They advised the points/purpose of the committee would be as follows:

- Conduct staff appraisals
- Consider any future job adverts, applications and interviews
- Review annual pay scales
- Staff complaints
- Complaints against staff.

The Chair proposed implementing a Staffing Committee and also proposed for the SLCC to undertake a job evaluation for the role of Clerk (there is a cost of £350 for this service and the SLCC have offered if both Hope and Penyffordd Councils are on board they would split the costs between both councils), this was seconded by Cllr Healey.

Cllr Cunnah contested the proposal as the discussion of committees in item 10 had been deferred, she made a further proposal that this matter should also be deferred and considered at the same time.

There were lengthy discussions and mixed views on both matters of a Staffing Committee and Job Evaluation. Members requested that the clerk draw up an example/draft Terms of Reference and obtain further information on the Job Evaluation which would enable an informed decision to be made.

A vote was taken on the above two proposals.

**RESOLVED:** the Clerk will draw up an example/draft Terms of Reference and obtain further information on the Job Evaluation. These will be included on the October agenda.

### 133. Community Engagement

The Chair advised that there have been indirect ongoing community events through the summer and proposed for the council to hold a public open session which was seconded by Cllrs Olsen and Healey.

**RESOLVED:** a Public Open Session will be held on Saturday 2<sup>nd</sup> November at Heulwen Close Community Centre from 10am – 6pm. This will be advertised on the council's noticeboards and facebook.

### 134. Training

Information on any training courses were provided to members and should anyone be interested in training they should contact the Clerk.

Cllr Olsen has confirmed her attendance for the Planning Aid Wales training course 'Responding to Planning Applications & Maximising your Community Influence' being held on 11<sup>th</sup> September.

**RESOLVED:** members to contact the clerk should they wish to attend any training events.

### 135. Correspondence

- The joint meeting of the Standards Committee and Town and Community Councils will be held on Monday 30th September, Caerwys Town Council, South Street, Caerwys. The training will commence at 6pm and the meeting will last approximately 2 hours, ending around 8.30pm. Cllr Hilton expressed an interest in attending.  
**RESOLVED:** the Clerk will liaise with Cllr Hilton.
- FCC Chairs Nightingale & Butterfly Ball will be held on Saturday 28th September at the Celtic Arms Northop. £40 per ticket.
- Nalc Information Sheet on community councils providing financial assistance to churches. (L01-18 Financial Assistance to Churches).
- Update Review of County Electoral Arrangements for Flintshire - Draft Proposals. The Consultation will be open from 5<sup>th</sup> September – 27<sup>th</sup> November. The Clerk did inform members that this will need to be fully considered as there are proposals for the amendment to our boundaries. Cllr Parry asked that ample time is allowed for this item at the October meeting.
- The defibrillator at the Masonic Hall, Caergwrle has now been installed and there will be a training event held on Sunday 29<sup>th</sup> September at 10.30am.
- An invitation from 50+ Action Group (Flintshire) to an International Day for Older People being held on Tuesday 1<sup>st</sup> October 2019, 11am – 2.30pm at the Civic Hall, Connahs Quay.

### 136. Future Agenda Items

Cllr Healey reported that the Caretaker of Heulwen Close will be made redundant on the 23<sup>rd</sup> September. Access to the centre after this date will be by key code. The Clerk advised she was aware of this, however, to date no official information has been received from FCC.

**RESOLVED:** a letter of thanks will be sent to the Caretaker for her service to the community and the Clerk will contact FCC for information on future access to the building.

Chairman: ..... 2<sup>nd</sup> October 2019

# Hope Community Council

## Minutes of a Meeting of the Planning and Highways Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> September 2019.

**Present:** Councillors Mrs L Davies (Chairman of the Committee), Mrs J Hilton (Chairman of the Council) Mrs C Olsen (Vice Chairman), Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Mr D Healey, Mr A Parry, Mr D Roberts, Mrs C Sheibani, Mr A Parsonage, Mrs S Waterhouse and Mr H Manning.

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### 137. Apologies for Absence

Apologies were received from Cllr R Parsonage.

### 138. Declarations of Interest

Cllr C Olsen declared an interest in relation to agenda item 5a(viii).

**RESOLVED:** Cllr Olsen declared an interest and completed a Registration of Members Interest form.

### 139. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 3<sup>rd</sup> July 2019.

### 140. Matters Arising

**Min 103** - The Clerk reported she has chased Network Rail on the 22nd July, 19th August and called on 27th August regarding a site meeting to address fencing and safety concerns at bridge End, Caergwrle. A further log has now been loaded and she is awaiting an email or call back.

**Min 105** – A response from Lee Shone was received on 28<sup>th</sup> August a copy of which was circulated to all members. As the information is limited at this time the Travel, Transport, Traffic Strategy will be deferred until further information has been received.

Cty Cllr Gladys Healey sent an email to Sue Price regarding the cycle path which was followed by an email of support by the Council. Sue Price has responded to GH: *A shared use walking and cycling link is included in the study for Mold to Broughton. We are expecting the detailed designs to be completed soon. We are proposing a consultation event with all Towns and Communities affected by the proposal.*

### 141. Planning Applications

Cllr Parry wished to comment and have noted that there are errors on two of the planning applications. Ref: 060120 states the location address as Hope where in fact it should state Caergwrle and also Ref: 060091 states the location address as Caergwrle when it should state Abermorddu.

Cllr Healey also raised the issue of the misspelling of menage in ref: 060094. Cllr Williams advised that she had raised this with FCC Planning and they advised that they had no issues or concerns with this.

\*\*8.20pm Cllr H Manning left the meeting

The Committee considered planning applications received as follows: (\* applications dealt with during summer recess)

- i. \* Ref: 060174. Outline application for the erection of 2no dwellings. Haledon House, Gresford Road, Hope. **Supported, no objections**
- ii. \* Ref: 060120. Change of use from public house restaurant to private dwelling. Bridge Inn, Hawarden Road,

Hope. ***Supported, however, some concerns were raised that it is apparent that some internal works have been ongoing for a period. If work had started before permission had been granted, then some objections may arise in those circumstances.***

- iii. \* Ref: 060083. Replacement of roof structure to provide new first floor accommodation, reduction in width of building to provide vehicular access to rear, removal of existing garage, erection of rear extension and two detached garaged. The cottage, Fagl Lane, Hope. ***Supported, no objections***
- iv. \* Ref: 060094. Proposed stable block and menage. Hafod Owen, Lower Mountain Lane, Penyffordd. ***Supported, no objections***
- v. \* Ref: 060264. Fell 1no. multi-stemmed sycamore and group of 3no. sycamore with Caergwrle conservation area. 8 Rhyddyn Hill, Caergwrle. ***Supported***
- vi. \* Ref: 060158. Extension and alterations to dwelling. Shordley Bank Farm, Shordley Road, Hope. ***Supported, no objections***
- vii. \* Ref: 060272. Erection of two storey extension to the front of dwelling and single storey side extension. 53 Rhyddyn Hill, Caergwrle. ***Supported, no objections***
- viii. Amendments to Submitted Application. Ref: 059898. Erection of 1no dwelling. Land Side of Springfield Villa, Hawarden Road, Caergwrle. Cllr Davies informed members that she had spoken with FCC regarding the concern that the recently installed fence is encroaching on FCC land and there was a concern of adverse possession. FCC Estates are reviewing this. Cllr Parry stated that he was aware that there currently there was no stopping order on this. ***Object due to the Council's concerns that the boundary line has been moved and the possibility of adverse possession which is being investigated.***
- ix. Ref: 060335. Erection of rear extension. 20 High Street, Caergwrle. ***Supported, no objections.***

**RESOLVED:** the above comments will be reported to Flintshire County Council Planning via both email and post.

(b) The following applications which had been determined by Flintshire County Council were reported

- i. Ref: 059888. Change of use and extension to existing building to form residential annexe. Caeau Farm, Gresford Road, Hope. ***Approved***
- ii. Ref: 059872. Extension and internal alterations existing double bedrooms and provide additional bedroom. Chestnut House Nursing Home, Hawarden Road, Hope. ***Approved***
- iii. Ref: 059942. Erection of single storey rear extension (retrospective). Faes y Gad, Hawarden Road, Caergwrle. ***Approved***
- iv. Ref: 060091. Application for the approval of details reserved by condition no. 3 (materials) attached to planning permission ref. 059650. 6 Stone Cottages, Hawarden Road, Caergwrle. ***Approved***
- v. Ref: 059981. Erection of first floor extension. The Old Surgery, 7A Hawarden Road, Hope. ***Approved***
- vi. Ref: 060029. Proposed installation of 1no. replacement post sign, 2no. sets of halo lit lettering & lion motif, various poster cases and signwritten text including associated lighting. Red Lion Hotel, Hawarden Road, Hope. ***Approved***
- vii. Ref: 060094. Proposed stable block and Ménage. Hafod Owen, Lower Mountain Lane, Penyffordd. ***Approved***
- viii. Ref: 060049. Prune 1no. Willow within Caergwrle Conservation Area. 58 Castle Street, Caergwrle. ***No Objections Raised***

**RESOLVED:** the above be received and noted.

Cllr Davies provided an update regarding the Red Lion. The Brewery have confirmed that the refurbishment will still be going ahead but do not have any timescales.

## 142. Flintshire Local Development Plan

FCC have issued an invitation to attend a briefing event relating to the Flintshire Deposit Local Development Plan (LDP). There are two alternative dates/times for this briefing:

- Wednesday 11th September 1pm to 3pm in the Alyn & Deeside Room County Hall,
- Thursday 12th September 5pm to 7pm in the Alyn & Deeside Room County Hall,

The Clerk advised she has also spoken to Planning and they have advised that during the consultation there will be information displayed in the local libraries (Broughton, Mancot, Buckley, Mold, Holywell and Deeside Leisure Centre). FCC will also be holding a number of Drop In Events, one of which will be held at Heulwen Close Community Centre on Tuesday 8th October 4pm – 8pm.

Cllr Olsen advised that it is her intention to hold a ‘Drop In’ event to assist residents in submitting a response and for those residents who may not be computer literate. Also Cty Cllr Healey will be holding a Public Meeting on 23<sup>rd</sup> September in Heulwen Close Community Centre.

Cllr Olsen requested the clerk to circulate with the LDP information in October the comments previously submitted by the council on the candidate sites.

**RESOLVED:** the following members will attend the FCC Event Cllrs Cunnah and Olsen - Wednesday 11th September and Cllr Healey - Thursday 12th September.

The Councils comments previously made on the candidate sites will be provided to members at the October meeting.

### 143. Traffic and Speeding Concerns

- i. Lee Shone has confirmed that FCC are currently in the process of reviewing schemes to be submitted to Welsh Government under the Road Safety Grant funding stream – for which they are considering resubmitting the A550 Hope and Abermorddu bid as part of 2020/21 submissions. For information they have received feedback from Welsh Government on the unsuccessful bid submitted for 2019/20 funding and should the scheme be submitted again following internal processes they would be confident that any future bid would have an increased chance of receiving funding.

He reminded the council that any speeding issues is a criminal offence and would therefore be subject to enforcement action by North Wales Police. Having said that, he will arrange for a speed and volume survey (to be undertaken when the schools return next week) to be completed. In addition, the survey can also be forwarded to North Wales Police and Gosafe for their consideration for enforcement purposes. He requested the exactly locations in which the council would like a speed survey undertaking?

- ii. The Council had previously stated following discussions with FCC Enforcement that they would like additional yellow lines within the villages and also the option to request a review for implementing loading restrictions on Castle Street. Cllr Hilton proposed to write to FCC to request the implementation of ‘loading restrictions’ and appropriate yellow lines on Castle Street which was seconded by Cllr Healey and agreed by all. This will be on Castle Street (Spar) round to High Street (up to the sandwich shop). Cllr Davies also request support for the implementation of yellow lines by the Red Lion for safety purpose, again this was fully agreed by all.

**RESOLVED:**

- i. The locations for the speed survey will be:
  - Fagl Lane, Hope - end of Tudor Court
  - Hawarden Road Abermorddu – nr Wrexham Signs heading down towards Caergwrle
  - Hawarden Road Abermorddu – Caergwrle Station and upwards
  - Wrexham Road, Abermorddu
- ii. The Council will write to FCC to request the implementation of ‘loading restrictions’ and appropriate yellow lines on Castle Street and High Street (Spar round to High Street up to the sandwich shop). Also a request will be made for the implementation of yellow lines by the Red Lion.

### 144. Footpath Safety

Cllr Parry reported footpath safety concerns travelling along Castle Street just below the Boys Brigade Hall. There is no footpath on either side of the road leaving pedestrians exposed to traffic on a blind bend.

**RESOLVED:** the Council will write to FCC Highways and Streetscene to request a survey to be undertaken and to consider options to create a pedestrian access or at minimum to install a pedestrian warning sign.

### 145. Highway Matters

There were no further highway issues to report.



# Hope Community Council

## Minutes of a Meeting of the Leisure and Environment Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> September 2019.

**Present:** Councillors Mrs M Williams (Chairman of the Committee), Mrs J Hilton (Chairman of the Council) Mrs C Olsen (Vice Chairman), Mrs C Cunnah, Mr B Hughes, Mrs L Davies, Mr D Healey, Mr A Parry, Mr D Roberts Mrs C Sheibani, Mr A Parsonage, Mrs S Waterhouse

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### 146. Apologies for Absence

Apologies were received from Cllrs Dr R Parsonage and Mr H Manning.

### 147. Declarations of Interest

There were no Declarations of Interest received.

### 148. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 3<sup>rd</sup> July 2019.

### 149. Matters Arising

There were no matters arising.

### 150. Playing Fields

- i. The Chair reported that there have been concerns raised with the grass cutting contractors Greenfingers regarding Queensway play area. The clerk is liaising with them and the work will be monitored. The replacement fencing has now been installed at Queensway and Ian Williams earlier confirmed that a work ticket has been raised for the repairs to the fencing at Crossways.
- ii. The Clerk advised that the 2 x benches ordered for Sarn Lane and High Street play areas have now been received and sought confirmation of the exact location.

#### **RESOLVED:**

- i. The report was received and noted.
- ii. Members confirmed the location for Sarn Lane – end of the play equipment next to the stone wall and High Street – towards the top of the play area and to fit in with the repairs/improvements being organised by FCC

### 151. Match Funding Scheme – Improvements to Children’s Play Areas 2019/20

FCC are again offering Match Funding for play areas for 2019/20 up to a maximum of £10,000. The area that Aura have identified are:

Sites ranked RED	None
Sites ranked LOW AMBER	Porch Estate
	High Street
Sites ranked MEDIUM AMBER	The Willows

Porch Estate, Caergwrle is the play area identify as being most in need of investment.

Cllr Healey proposed to dismiss the Porch Estate at present which was agreed by members. Cllr Waterhouse

questioned investment in the other areas identified. The Clerk advised that High Street improvements have been approved and will be completed this year and that there is a sum of money due from the S106 Taylor Wimpey development which is earmarked for The Willows.

The Chair proposed that the investment for 2019/20 should be allocated to Queensway play area as this is a community council owned facility, with the installation of one larger piece of equipment and relocating the existing football pitch.

Although some funds from the Play Area Improvement budget have been utilised this year, the council wished to submit an application for £10,000 match funding.

Cllr Healey asked that a consultation for these improvements are held similar to that for Crossways.

**RESOLVED:** the Council will submit a Match Funding application for 2019/20 of £10,000 towards improvements at Queensway play area.

## 152. Caergwrle Castle

- i. The Castle Working Group met with Flintshire Countryside Services on Wednesday 28th August to discuss and consider their revised Management Plan for 2020-2025. Cllrs Williams and Healey provided a brief report on the meeting supported with minutes from the meeting. One main point was that FCS have confirmed that Cadw are not treating Caergwrle Castle with the same regard and terms as they do with Ewloe Castle which should be questioned.

The recommendation was:

- that this proposed plan should be agreed (in principle) and for it to be submitted to Cadw.
- The council will write to Cadw, highlighting the points of issue in their plan and why it will not be agreed or signed by the council
- The council will submit the FCS Management Plan to Cadw as a suggested compromise to their agreement, stating that Cadw will be responsible for all of Compartment 9 (moat, stoneworks, groundworks)
- FCS will be invited to any follow up meetings with Cadw.

- ii. There has been only one issue reported from Alistair Hemphill on the patrols which was behind one of the houses in castle street (the one for sale) they have been doing some garden work and have dumped the arising's in the woodland. It was agreed that AH will call in and have a chat and follow up with a letter.

Alistair Hemphill has sought approval from the council to remove the middle conifer tree from the cenotaph and plant a new tree (species to be confirmed) utilising the Beacon as a tree guard.

### **RESOLVED:**

- i. The Council approved the above recommendations and will:
  - Write to Cadw, highlighting the points of issue in their plan and why it will not be agreed or signed by the council. The draft letter will be drawn up by the Clerk with input from members of the Working Group.
  - Submit the FCS Management Plan to Cadw as a suggested compromise to their agreement, stating that Cadw will be responsible for all of Compartment 9 (moat, stoneworks, groundworks)
  - FCS will be invited to any follow up meetings with Cadw.
- ii. The Council approved for AH to remove the middle conifer tree at the cenotaph, plant a young tree using the Beacon as a tree guard.

## 153. Noticeboard – Abermorddu

The Council considered installing a noticeboard in Abermorddu with the location being on Hawarden Road next to the red telephone box. The Chair advised that the Council would have to seek the appropriate planning permission.

**RESOLVED:** the Clerk will obtain further information and costings for a new noticeboard to be installed on Hawarden Road, Abermorddu.

#### **154. Best Kept Hanging Basket Competition 2019**

The Clerk advised that the council received 12 entries this year which had increased from last year. The awards will take place in the Hope Church Craft & Produce Fair on Saturday 7th September 2019. Cllr Olsen has arranged for all entrants to receive a certificate.

The Council wished to thank Pixie Lillies for undertaking the role of Judge and will send a letter of thanks, they also thanked Cllr Hughes for his support and time.

**RESOLVED:** the awards will be made on Saturday 7<sup>th</sup> September. Cllr B Hughes will endeavour to attend the Craft & Produce Fair to present the awards, otherwise Cllr Olsen will make the presentation.

#### **155. Village Scarecrow Competition 2019**

The Clerk reported that for the first year of this competition, it had been very well received, with 21 entries. The awards will take place in the Hope Church Craft & Produce Fair on Saturday 7th September 2019. Cllr Olsen has arranged for all entrants to receive a certificate.

**RESOLVED:** the awards will be made on Saturday 7<sup>th</sup> September. Cllr R Parsonage will be asked if she would like to attend the Craft & Produce Fair to present the awards, otherwise Cllr Olsen will make the presentation.

Chairman: ..... 2<sup>nd</sup> October 2019

# Hope Community Council

## Minutes of a Meeting of the Finance Committee held at Heulwen Community Centre, Hope on Wednesday 4<sup>th</sup> September 2019

**Present:** Councillors Mrs C Olsen (Chairman of Committee), Mrs J Hilton (Chairman of the Council), Mrs C Cunnah, Mr B Hughes, Mrs M Williams, Mrs L Davies, Mr D Healey, Mr D Roberts, Mrs C Sheibani, Mr A Parsonage, Mrs S Waterhouse.

**Absent:**

**In attendance:** Mrs S Hughes Clerk and Responsible Financial Officer.

### 156. Apologies for Absence

Apologies were received from Cllrs Dr R Parsonage, Mr A Parry and Mr H Manning.

### 157. Declarations of Interest

There were no declarations of interest received.

### 158. Minutes

**RESOLVED:** the Chairman be authorised to sign the minutes of the previous meeting of the committee held on 3<sup>rd</sup> July 2019.

### 159. Matters Arising

There were no matters arising.

### 160. Payments

- i. Payments made during the summer recess

Payable To	Details	Amount
Hands on DIY	Construct & install 2 x noticeboards	£665.00
Becraft Signs	Signwriting Chairmans Board	£108.00
One Voice Wales	Training - J Hilton	£40.00
Staffing Costs	July Wages, Expenses	£826.75
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£47.37

- ii. To authorise accounts for payment up to and including 4<sup>th</sup> September 2019.

Payable To	Details	Amount
Canda Copying	Photocopier Rental	£48.00
Flintshire County Council	Street light energy - May, June & July 2019	£1,145.52
Microshade	Annual IT Services	£498.00
Planning Aid Wales	Response to Planning Training - C olsen	£35.00
Staffing Costs	Aug Wages, Expenses	£826.95
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£66.04
Mr Peter Hough	1st Prize Best Kept Hanging Basket	£50.00
Mr Graham Wood	2nd Prize Best Kept Hanging Basket	£30.00
Mrs Rita Davies	3rd Prize Best Kept Hanging Basket	£20.00
HCI Data Ltd	Renewal of website domain name (2 yrs)	£86.40

**RESOLVED:**

- i. Report was received and noted and countersigned by the Chairman of Finance and/or the Chairman of the Council.
- ii. That the above payments up to and including 4<sup>th</sup> September be approved and processed for payment. These were signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories.

The meetings began at 6.30pm and ended at 9.30pm

Chairman: .....2<sup>nd</sup> October 2019