

# Hope Community Council

## Minutes of the Virtual (Zoom) Meeting held on Wednesday 2<sup>nd</sup> February 2022.

**Present by Video:** Councillors Mrs C Olsen (Chairman), Mr H Manning, Mrs L Davies, Mrs M Williams, Mr B Hughes, Mrs C Cunnah, Mrs C Sheibani, Dr R Parsonage, Mrs S Waterhouse and Mr A Parry. Youth Representative Mr M Taylor.

**Also Present:** Mrs S Hughes Clerk and Responsible Financial Officer  
1 x Member of the Public

### 230. Apologies for Absence

Apologies were received from Cllrs J Hilton, D Roberts and A Parsonage.

### 231. Declarations of Interest

There were no Declarations of Interest received.

### 232. Chairman's Announcements

The Chair welcomed members and public to meeting.

### 233. Minutes of Council and Standing Committees

**RESOLVED:** the Minutes of the Ordinary Meeting of the Council held on 5<sup>th</sup> January 2022 and the Personnel Advisory Committee on 13<sup>th</sup> January 2022 be approved as a correct record. In accordance with guidance from the Internal Auditor, it is acceptable for the minutes to be formally signed by way of an electronic signature from the Chairman.

### 234. Matters Arising

**Min 206/ 161** - The council did not receive any interest or bookings for the Community Engagement event for Saturday 15th January.

**Min 212** – the Police and Crime Commissioner Andy Dunbobbin was contacted regarding monthly police reports and he responded to say that as the matters raised were of an operational nature, he has forwarded this to the local area Inspector for Flintshire South.

Iwan Rhys Jones, Flintshire South Inspector subsequently responded to say, in brief, that: during the Covid restrictions he'd like to think that his officers have continued to engage with the local community in Hope and, indeed, with the local council. The decision to stop the reports was taken in light of requests from members to see more officers out on the beat as opposed to being sat in stations filling out forms, he is more than happy for them to provide one if members wish. As soon as they are able to attend face to face council meetings they we will be more than happy to attend.

Details have been shared of the free messaging service – North Wales Community Alert.

PCSO 4406 Adelina Olaru has contacted the Clerk to offer a telephone call before the council meetings to provide the information.

**RESOLVED:** details of the North Wales Community Alert will be shared with all members and included on the website and social media. The Clerk will liaise with the local PCSO ahead of monthly meetings for a report.

**Min 219(b)** – Cllr Hughes requested clarification on the dates on which this planning application was heard by FCC Planning Committee.

**RESOLVED:** the Clerk will check this information and respond to Cllr Hughes.

**Min 221** - ii) Due sickness currently the department is running on 2 members of staff (usually 9). The Safer Routes tender closed last week and work due to commence mid March. Details of any revisions will be sent to the council (not received to date).

Also Jessica Wellstead will relook at the TTTS and together with Whitford Council they will be looking to submit a bid for consultancy funding to look at options for required improvements.

iii)As part of the Safer Routes scheme a VAS will be installed in Hawarden Road Abermorddu. FCC have a budget for VAS and once the safer route scheme is in place they will look and consult with the Community Council for the best locations for further VAS.

**Min 224** The planning application for the noticeboard has been submitted and paid.

### 235. **Public Questions/Correspondence**

There was no public question received.

### 236. **External Audit of Accounts for the Financial Year Ended 31 March 2021**

The External Audit has now been received back and a copy was provided to all members. The Clerk was extremely pleased to report that there were no issues raised.

**RESOLVED:** The Notice of Conclusion and Annual Return will be displayed on the website and noticeboards for a period of 14 days.

### 237. **Councillor Vacancy**

The vacancy advert closed on 21<sup>st</sup> January and members were provided with the applicant's information and the Chair proposed Mr Ian Swain be co-opted.

**RESOLVED:** unanimously agreed to co-opt Mr Ian Swain.

### 238. **Flag Application Process**

Cllr Olsen had prepared and presented a draft form the Flag Application process at the Cenotaph for members to consider. Member provided additional suggestions and amendments.

**RESOLVED:** the process and amendments be approved. The form will be made available on the website.

### 239. **Queen's Platinum Jubilee**

The Working Group had prepared and submitted a proposal for the council to consider:

Leading up to the Jubilee: Competitions: prizes to be won  
- under 11's picture & poem  
- Over 11's picture & poem

In the week of the jubilee: - Villages will be decorated.  
- Urge residents to decorate like VE Day.  
- Trail: 7 venues to tie in with 7 decades' reign. There will be presentations at each location. Locations: Hope church, Coronation gardens - Bridge, Caergwrle station, Willow, Cenotaph, Masonic Hall and Abermorddu School. \*\*Edinburgh and Windsor Avenues other points of interest due to being named after the Royals.

Thursday during day: Event at local venue envisaged but not confirmed at this stage.

Thursday evening: Beacon lighting 9pm. Event will include our Chair's address, Music played by a Piper, Choirs (tbc) and refreshments.

**RESOLVED:** the council approved in principle all of the above.

\*\*7.00pm Cllr R Parsonage arrived

### 240. **Hwb Caergwrle Project**

Following the presentation last month from members of the Hwb Caergwrle project, the council considered the request to provide a letter of support, to share a copy of the Community Council's community centre business plan and to liaise with Cadw regarding their support.

The Chair proposed for the council to provide a general letter of support to the project, but without a copy of the community centre business plan.

The Clerk reported that on liaising with Cadw, they confirmed that whilst they would not be involved in the project itself, if the Hwb were to provide a heritage section e.g information, interpretation boards etc on the castle they would consider jointly with the council to offer funding for this.

**RESOLVED:** the council will provide the Hwb Caergwlre Project with a general letter of support.

#### 241. Estyn Report

A response from Castell Alun High School was received and provided to members. Members were asked to consider if any further information or meetings were required at this time.

**RESOLVED:** the council agreed no further information or meetings are required at this time.

#### 242. Chain of Office

The council again consider the options for the current chain of office and were asked to consider suitable options for the existing ribbon/name bars and potential new ribbon. There were discussions with a number of options, however, it was proposed to defer this item until a face to face meeting takes place to allow members to view the existing chain of office before any decision was made.

The Chairman's Board was last updated on 2019/20 and can be updated after May 2022 when all three years can be updated by Bewcraft Signs.

**RESOLVED:** this item will be deferred until the council meet face to face to allow members to view the current chain of office.

#### 243. Clerks Report

The Clerk circulated the updated Issue Log detailing outstanding issues and details of progress. This report is for information only and should any items require further discussion they will need to be included on a future agenda (if not already on the current agenda).

**RESOLVED:** the report was received and noted.

#### 244. Correspondence

The following correspondence was received and noted:

- OVW & Planning Aid Wales Training Courses and events.
- Grant thank you letter from Abermorddu PTA
- FCC – St David's Day. Information and invitation from Menter Iaith to celebrate this event.
- An email from FCC re: Statement from Flintshire City of Sanctuary group on the Nationality & Borders Bill – a copy will be emailed to all members.

#### 245. Future Agenda Items

- No future agenda items requested.

### Finance

#### 246. Payments

To authorise accounts for payment up to and including 2<sup>nd</sup> February 2022.

Payable To	Details	Amount
Flintshire County Council	*Planning Application Fee - Noticeboard	£230.00
HSBC	Monthly Bank Fee	£5.00
Flintshire County Council	29x street light columns commuted sum	£21,750.00
Flintshire County Council	Street Light - Energy (July, Aug, Sept)	£895.05
Flintshire County Council	Street Light - Energy (Oct, Nov, Dec)	£895.05
Christine Cunnah	Members Allowance	£120.00
Claire Olsen (Jones)	Members Allowance	£1,987.64
David Healey	Members Allowance	£37.70
Huw Manning	Members Allowance	£647.64
Myra Williams	Members Allowance	£650.00
Lynn (Sheila) Davies	Members Allowance	£520.00
HMRC	Members Allowance	£1,099.72
Staffing Cost	Jan-22	£1,350.04
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£52.50

Payable To	Details	Amount
Flintshire County Council	Street Light - Maintenance Repairs	£395.00
Canda Copying	Photocopier Rental	£48.00
Mrs C Olsen	Reimbursement – Queen’s Jubilee – Union Jack flags	£71.97

**RESOLVED:** The above payments be approved. In usual times the payment schedule would be formally signed by the Chairman of Finance and/or the Chairman of the Council & countersigned by two bank signatories, however, in accordance with guidance from the Internal Auditor as the Accounts for Payments are approved at the meeting & itemised within the minutes this will be accepted.

## Planning and Highways

### 247. Planning Applications

- i. The following planning applications received for the Committee to consider.

**RESOLVED:**

- a) [Ref: 063901](#). New Dormer Bungalow. Land opposite Bryn Tudor, Huxleys Lane, Hope. **FCC have advised this has been withdrawn.**

\*\*7.25pm Cllr R Parsonage left the meeting.

- b) [Ref: 063820](#). Retrospective erection of building for use as breeding kennels. Rhewl Cottage, Pentre Lane, Caergwrle. **Objection due to the size and design of the kennels. The individual kennel areas being insufficient for whelping dogs and therefore not suitable for breeding kennels.**
- c) Notification that an appeal has been made to the Planning & Enforcement Decisions Wales (PEDW) in respect [Ref: 063410](#) (Appeal Reference Number: CAS-01399-M7H1C0) Erection of an extension to existing cottage with minor alterations. Shordley Bank Farm, Shordley Road, Hope.
- d) [Ref: 064076](#). Fell 1no Sycamore. 2 Castle Street, Caergwrle. **Supported**

- ii. The following applications received which have been determined by Flintshire County Council.

- a) [Ref: 063665](#). New enclosed garage with garden terrace in lieu of existing car port/garage. The terrace above the new garage is designed to very closely match the neighbouring garage terrace. 28 Rhyddyn Hill, Caergwrle. **Approved**
- b) [Ref: 063752](#). Replacement of roof covering and new dorma window. 54 Rhyddyn Hill, Caergwrle. **Approved**
- c) [Ref: 062053](#). Extension and renovation of Grade 2\* listed building to revert to single dwelling house. Plas Yn Bwl House, Plas Y Bwl, Caergwrle. **Approved**
- d) [Ref: 062054](#). Listed Building application for extension and renovation of Grade 2\* listed building to revert to single dwelling house. Plas Yn Bwl House, Plas Y Bwl, Caergwrle. **Approved**

### 248. Highway Matters

- i. Cllr Davies reported that whilst there is quite a lot of interest in Riverside Cottage, the Estate Agent advised that no offers are being received after viewing and they will be encouraging the seller to go to auction.

The police have written to the land owner regarding the removal of the gas bottle on the land on the corner of Llywn Eglwys and will be pursuing this.

- ii. Cllr Parry reported that he has contacted FCC Streetscene regarding the condition of the footpaths in the village. He has been advised someone will be contacting him shortly. Cllr Parry will be requesting a copy of the FCC Footpath Strategy.

**RESOLVED:** The reports were received and noted.

## Leisure and Environment

### 249. Play Areas

- i. Queensway play area to relocate the existing goal post – three quotes were requested, however, only two were able to quote. These were presented to the council for consideration.

- ii. Cllr Williams advised that FCC have confirmed that the ground condition survey has been completed and the findings of the works carried out will be worked upon now for several weeks. The outcome of the assessment will be shared with the Council in due course. p

**RESOLVED:**

- i. The council considered the quotes and agreed that as the equipment meets all safety regulations and standards that this was not required at this, however it will be reviewed again later in the year if required.
- ii. The report was received and noted.

**250. Caergwrle Castle**

- i. The Castle Working Group met on 13th January to review the three quotes and agreed to appoint TT Forestry & Arboriculture @ £3,850. This is Phase 1 of the works to make the site safe to be reopened and work has commenced this week. The Clerk has also written to FCS to request the plan for Phase 2 to be prepared as soon as possible.
- ii. The Clerk reported that Cadw have provided some useful information regarding the valuation of the land and she will now need to liaise with the solicitors.

**RESOLVED:** the reports were received and noted.

**251. Summer Playscheme 2022**

FCC are again looking to provide a summer playscheme, however, they have not yet received notification of the level of grant-funding from Welsh Government for 2022/23. In order to commence recruitment for the summer FCC have requested an 'in principle' response from the council for participation.

The estimated costs are based on the level of grant funding received from Welsh Government for 2021.

Cost of a 3 week playscheme from Monday 25th July, 2022 is £1,540 and includes team on site; training hours and supervision. Additional weeks can be purchased at a cost of £513.00 for each site location.

**RESOLVED:** the council will provide an 'in principle' response to participate in a 3 week scheme.

The Clerk informed members that due to the Election on the 5<sup>th</sup> May, the May council meeting will not be held on 4<sup>th</sup> May and the new date will be confirmed as soon as possible.

The meeting of the Council began at 6.30pm and ended at 8.00pm

Chairman: ..... 2<sup>nd</sup> March 2022