

Hope Community Council

Minutes of the Ordinary (Multi Location) Meeting held on Wednesday 7th September 2022

Present: Councillors Mrs C Cunnah (Chairman), Mr D Roberts (Vice Chairman), Mrs L Davies, Mrs M Williams, Mrs C Sheibani, Mr B Hughes, Mr A Parsonage, Mrs J Arnold, Mrs J Tilston, Mr N Jones, Mrs T Bowgett and Mrs E Oldham

Present by Video: Cllr Mr M Taylor

Also Present Mrs S Hughes Clerk and Responsible Financial Officer

57. **To receive the signed Declarations of Acceptance of Office from the seven co-opted members.**

The Clerk reported that Mr D Jones has written to the council to advise that he is now unable to take up the position of Councillor for the ward of Caergwrle. This leaves one vacancy which will be advertised for Co-option immediately.

RESOLVED: signed declarations of acceptance of office was received Mr M Taylor, Mrs J Arnold, Mrs J Tilston, Mr N Jones, Mrs T Bowgett and Mrs E Oldham.

The vacancy for co-option will be advertised immediately with a closing date of 28th September 2022.

58. **Apologies for Absence**

There were no apologies of absence received.

59. **Declarations of Interest**

There were no Declarations of Interest received.

60. **Chairman's Announcements**

The Chair welcomed new members and provided a brief overview of procedures, code of conduct, Standing Orders and methods of meetings. All members gave a brief introduction.

61. **Minutes of Council and Standing Committees**

RESOLVED: the Minutes of the Ordinary Meetings of the Council held on 6th July 2022 be approved as a correct record and signed by the Chairman.

62. **Matters Arising**

Min 37 – Cllr Davies provided a verbal report of the Safer Routes/Active Travel meeting held on 6th September with FCC Officers - Anthony Stanford, Lee Shone. Nicolas Williams and Joanne Barry and Cllrs Cunnah, Roberts and the Clerk.

Work was delayed due to the Council Elections in May as per Code of Conduct due to the possibility of negative impact on any campaigns. The scheme is now reconvening to include the Welsh Government changes in legislation regarding National Speed restrictions.

- The original extra funding obtained was lost as the time limit for using it had expired. However, FCC still have the £273,000 WG grant and will provide Road Safety funding to make a total of £340,000.
- FCC are satisfied that even with the delays the scheme will come in within budget
- Creation of a footway/cycle path along A550
- Closure of lay-by to active travel design and address anti-social activities
- Toucan crossing
- Ysgol Estyn, Castell Alun High School - Fagl Lane and Stryt Isa - mandatory 20 m.p.h.
- Abermorddu VAS - Ongoing investigation on speed
- Leaving speed reductions for local estates until National Government Legislation is enforced in September 2023 where 30 m.p.h. areas will be lowered to 20 m.p.h.
- Access only for Kiln Lane axed, agreed improving signage and clearer one-way signage instead.
- FCC will be advertising necessary Traffic Orders imminently together with a press release and advanced work signage

- Contractors are looking to commence works provisionally end of September early October 2022.

It was reported by CC that correspondence had been received from a resident in Kiln Lane with concerns over vehicles traffic in the wrong direction (as one way). A.Stanford said that this was an act of criminality that only the police could enforce. He suggested that residents should report to police and get an incident number and keep logging any further incidents under the same number. Possibly a camera could be installed if there were safety issues and maybe painting one way arrows could help. Access Only is extremely hard to enforce.

A.Stanford explained that Local Authorities are only able to amend the 20mph back to 30mph if it does not meet the specified 20mph criteria e.g if not near school, church, hospital, play area and has lower density housing.

RESOLVED: the report was received and noted.

63. To receive any Public Questions/Correspondence.

- An email was received from a resident asking for assistance/support regarding the height of the boundary trees. The clerk has responded to advise that T&CC do not have any powers for this and provided her with information from the FCC website regarding submitting a complaint and details of the local Cty Cllr.
- An email was received regarding traffic concerns on Kiln Lane as mentioned above and also the speed of traffic along the B5373.

RESOLVED:

- The council will reply informing the resident of the works A.Stanford has proposed for Kiln Lane and will pass on the B5373 road safety concerns to FCC Highways to review.

64. County Councillor Report

Cty Cllrs David and Gladys Healey provided a report including information on: the new Fflecsi Bus Service, graffiti on the skate ramps at the Willow, updates on the eyesore within the village - Bombay Sizzler, Riverside Cottage & Porch Lane Garages, report of the Fagl Lane resurfacing, planned footway reconstruction in Caergwrle, Cuppa with a Coppa and Hwb Caergwrle Project.

The Chair reported that she has booked the Fflecsi Bus and will be trialling it this week.

65. Delegated Powers

Members were provided with the following report of matters dealt with during the summer recess:

- Planning Ref: [000217](#). First Floor Extension and Internal Alterations. 1 Croes Ffordd, Rackery Lane, Caergwrle. **Supported**
- Planning Ref: [000228](#). Replacement of existing approx. 1100mm tall Timber Rail and Chainlink Fence with approximately 274 linear metres of new 2.0m High Green Powder Coated 358 Weldmesh Fencing and gates to improve security and safeguarding at the school. This work will be undertaken at the same time as the erection of approximately 94 linear metres of 1.5m High Green Powder Coated Steel Bow Top fencing elsewhere on the school internal grounds. Castell Alun High School, Fagl Lane, Hope. **Supported**
- Planning Ref: [000172](#). The demolition and removal of existing outbuildings and workshops and the construction of a new garage/outbuildings/stables. Hillside/Ael y Bryn, Fellows Lane, Caergwrle. **Supported**
- Planning Ref: [064417](#). To remove existing ground floor utility room and wc. Proposed single storey extension to rear and two storey extension to side. 67 Hawarden Road ,Hope. **Supported**
- Caergwrle Castle – bracken spraying. Previously approved 2 lots of treatment, however only one was complete, the other was never actioned due to covid and the contractor not turning. Original price approved at £700, now quote approved £825. Work due to be undertaken early September.
- Report from Richard Roberts that there has been graffiti on the skate ramp at the Willows. A contractor has been booked to hot power wash but due to backlogs, this could be September. As we had a window of the evening of the 08.08.2022 this has been reported to PCSO Adelina and she will review CCTV

- vii. Due to issues with CCTV the Chairs approved that the servicing of the cameras is to be increased to every 6 months rather than every 12 months (cost at approx. £1000 +vat). Service will be undertaken 6th September.

RESOLVED: the report was received, noted and ratified.

66. **The Finance & Governance Toolkit for Community and Town Councils**

The toolkit is the product of co-development between One Voice Wales, SLCC and Welsh Government, supported by commentary from Audit Wales. Using the toolkit will help the council ensure that it has high standards of governance, accountability and financial management, and delivers the best for our community.

The Chair advised the Toolkit was in two parts, with each having specific themes; Part 1 – Health Check and Part 2 – Self Assessment. She proposed that the Chair and Clerk undertake Part 1 reporting back to full council October/November where a Working Group should then be formed to review Part 2.

RESOLVED: the Chair and Clerk will undertake Part 1 and report back to full council October/November. A Working Group will be formed to review Part 2.

67. **Appointments**

RESOLVED:

- i. To appoint 7 members to the Personnel (Advisory) Committee - Cllrs Cunnah, Williams, Arnold, Sheibani, Bowgett, Davies and Oldham.
- ii. To appoint up to 2 members to be council representatives on One Voice Wales - Cllr Roberts.
- iii. To appoint members to assist with the council social media page and website - Cllrs Taylor and Bowgett.

68. **Training**

Section 67 of LG Elections (Wales) Act 2021 Act requires community councils to make and publish a plan about the training provision for its members and staff. The first training plan must be ready and published by 5 November 2022. The Clerk tabled a draft plan together with a self-assessment for the council to review and consider.

- i. To review and consider adopting the draft Training Plan (as required under the Local Government and Elections (Wales) Act 2021).
- ii. To consider appropriate training for all members.

RESOLVED:

- i. The Training Plan was approved and will be published.
- ii. Members were asked to complete the Training Needs Analysis and inform the clerk of any required training. This will be reviewed every 3 – 6 months.

69. **FCC Standards Committee - Town and Community Council Representative**

For the council to review the nominations and submit their 1st and 2nd preferences by no later than Friday 30th September.

RESOLVED: 1st Preference: Cllr Ros Griffiths and 2nd Preference: Cllr Pat Connah.

70. **Clerks Report**

The Clerk circulated the updated Issue Log detailing outstanding issues and details of progress. This report is for information only and should any items require further discussion they will need to be included on a future agenda (if not already on the current agenda).

RESOLVED: The report was received and noted and will be updated accordingly.

71. **Correspondence**

The following correspondence was received and noted:

- OVW & Planning Aid Wales Training Courses and events.

RESOLVED: Cllrs will inform the clerk of training they wish to attend.

- FCC Code of Conduct Training for all new members – 12th October 2022.
- Civic Service and Dinner Dance Invitations for the Chairman.
- St David Awards – The national awards of Wales.
RESOLVED: this will be forwarded to Park in the Past for their consideration.
- Network Rail – Changes to Hope Station.
- Calon Hearts defibrillator funding.

72. **Future Agenda Items**

No future agenda items requested.

The meeting of the Council began at 6.30pm and ended at 7.20pm

Chairman: 5th October 2022

Hope Community Council

Minutes of the Finance (Multi Location) Meeting held on Wednesday 7th September 2022

Present: Councillors Mr D Roberts (Chair of Committee), Mrs C Cunnah (Chairman of the Council), Mrs L Davies, Mrs M Williams, Mrs C Sheibani, Mr B Hughes, Mr A Parsonage, Mrs J Arnold, Mrs J Tilston, Mr N Jones, Mrs T Bowgett and Mrs E Oldham

Present by Video: Cllr Mr M Taylor

Also Present Mrs S Hughes Clerk and Responsible Financial Officer

73. To Receive Apologies for Absence

There were no apologies for absence.

74. To Receive any Declarations of Interest

There were no declarations of interest received.

75. To review any Matters Arising from the Minutes

There were no matters arising.

76. Payments

i. To report and ratify payments made during the summer recess:

Payable To	Details	Amount
HSBC	Monthly Bank Fee (may - june)	£5.00
Flintshire County Council	Election Recharge	£406.58
Cascade	Website Renewal	£84.00
Canda Copying	Photocopier Rental	£48.00
Staffing Cost	Jul-22	£1,667.05
Mrs S Hughes	Stationery, Postage, Equipment, Travel etc	£67.54
		£2278.17

Payment Received

01/07/2022 HMRC VAT Claim 2021/22 £6,892.

ii. To authorise accounts for payment up to and including 7th September 2022.

Payable To	Details	Amount
HSBC	Monthly Bank Fee (june-july)	£5.00
FCC	Caergwrle Castle - Bracken Management Chemical	£338.00
Staffing Cost	Aug-22	£1,411.52
Mrs S Hughes	Stationery, Postage, Equipment, Travel, etc	£19.79
Mrs S Hughes	Hanging Basket & Scarecrow Competition Vouchers	£200.00
Bewcraft Signs	Signwriting of the Chairman's Board	£126.00
		£2100.31

Payment Received

31/08/2022 FCC Precept £37,718

RESOLVED: The above payments be approved. In accordance with the Financial Regulations, the schedule for payments was signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories.

The meeting of the Committee began at 7.20pm and ended at 7.25pm

Chairman: 5th October 2022

Hope Community Council

Minutes of the Planning & Highways (Multi Location) Meeting held on Wednesday 7th September 2022

Present: Councillors Mrs L Davies (Chair of Committee), Mrs C Cunnah (Chairman of the Council), Mr D Roberts, Mrs M Williams, Mrs C Sheibani, Mr B Hughes, Mr A Parsonage, Mrs J Arnold, Mrs J Tilston, Mr N Jones, Mrs T Bowgett and Mrs E Oldham

Present by Video: Cllr Mr M Taylor

Also Present Mrs S Hughes Clerk and Responsible Financial Officer

77. **To Receive Apologies for Absence**

There were no apologies for absence.

78. **To Receive any Declarations of Interest**

There were no declarations of interest received.

79. **To review any Matters Arising from the Minutes**

There were no matters arising.

80. **Planning Applications**

i. The following planning applications received for the Committee to consider.

RESOLVED:

- a) [Ref: 000363](#). Two storey extension to the rear of the existing dwelling, and to knock through kitchen wall and create an entrance into the living room. 23, Rhyddyn Hill, Caergwrle.

Supported

The following two applications were late submissions and as the closing date isn't until the 7th October members will review and comment on these at the October meeting.

- b) [Ref: 000209](#). Construction of a swimming pool with enclosure, pump house and patio for residential use in association with Hartsheath Hall. Hartsheath, Wrexham Road, Pontblyddyn
- c) [Ref: 000212](#). Listed building application for the construction of a swimming pool with enclosure, pump house and patio for residential use in association with Hartsheath Hall. Hartsheath, Wrexham Road, Pontblyddyn

ii. Applications received which have been determined by Flintshire County Council.

- a) [Ref: 000217](#). First Floor Extension and Internal Alterations. 1 Croes Ffordd, Rackery Lane, Caergwrle. **Approved**
- b) [Ref: 064417](#). To remove existing ground floor utility room and wc. Proposed single storey extension to rear and two storey extension to side. 67 Hawarden Road, Hope. **Approved**

81. **Aesthetics of the Village**

Members were provided with a copy of the FCC response to the formal complaint regarding land at LLwyn Eglwys. Cllr Davies advised she was disappointed the letter made no reference to the dangers highlighted by the Arson Reduction Team. She reported that very limited work has commenced on the land.

A 10 yr lease has been renewed for the Indian Restaurant and it is starting to look tidier. It was questioned whether the tenant will be subletting and was this allowed?

Tenants of Porch Lane garages have been given notice and demolition work is due to commence this month.

RESOLVED: the reports were received and noted. The council will write to FCC, copying Cty Cllr G Healey to raise the question of subletting the Indian restaurant.

82. CCTV

The community council currently share a laptop with Penyffordd Community Council, held by Mold Police, for the purpose of reviewing CCTV footage. PYF Council are upgrading to an ipad to assist with the speed and ease of viewing and have requested whether Hope Council would contribute half? £888 (inc vat) shared with PYF Council or £648 (inc vat) for own ipad.

It was also reported that during the current service of the CCTV, the Caergwlre camera is beyond repair and requires replacement at a cost of £1919 (incs an access point to the static camera for ipad connection).

The Clerk reported that she had been in communication with a resident who has raised concern of the rotation of the Caergwrle camera which could be affecting his property. This has been reported to the CCTV Contractor who will ensure once the new camera is installed the rotation excludes the residential property and they will liaise with the resident to share details of the recording range to ensure they are reassured and satisfied.

Cllr Davies highlighted that there have been concerning reports at Sarn Lane bridge and suggested the council may wish to consider additional cctv in that area in the future.

RESOLVED: the council approved to share the ipad and costs with Penyffordd Council and approved for a replacement cctv camera for Caergwlre. The report was received and noted regarding the rotation of the Caergwrle camera and of concerns at Sarn Lane bridge. As per Min 65viii the council supported the servicing of the cameras every 6 months.

83. Highway Matters

- Reports of dead trees and over grown hedges affecting Café Bank and adjacent to the bridge (Network Rail land).
RESOLVED: the clerk will liaise with Cllr Parsonage and report the issues to Network Rail.
- Overgrown trees are being cut back along A541 from Caergwlre to Abermorddu.

The meeting of the Committee began at 7.25pm and ended at 8.05pm

Chairman: 5th October 2022

Hope Community Council

Minutes of the Leisure & Environment (Multi Location) Meeting held on Wednesday 7th September 2022

Present: Councillors Mrs M Williams (Chair of Committee), Mrs C Cunnah (Chairman of the Council), Mr D Roberts, Mrs L Davies, Mrs C Sheibani, Mr B Hughes, Mr A Parsonage, Mrs J Arnold, Mrs J Tilston, Mr N Jones, Mrs T Bowgett and Mrs E Oldham

Present by Video: Cllr Mr M Taylor

Also Present Mrs S Hughes Clerk and Responsible Financial Officer

84. **To Receive Apologies for Absence**

There were no apologies for absence.

85. **To Receive any Declarations of Interest**

There were no declarations of interest received.

86. **To review any Matters Arising from the Minutes**

There were no matters arising.

87. **Play Areas**

- i. Costing were provided to purchase a small picnic table for Crossways play area (similar to Queensway) from 3 providers. R. Roberts confirmed that FCC would be happy for the addition of a bench and if they would be able to arrange installation at a shared cost of £350.00.
- ii. Noting further to report.

RESOLVED: due to the excessive costs for the bench the council resolved that this would not be pursued any further.

88. **Caergwrle Castle**

- i. CADW responded to the council's letter regarding the interpretation boards and stonework which was shared with members. The response was deemed to be extremely unsatisfactory.
- ii. Members were appointed to the Castle Working Group.
- iii. Cllr Williams reported on ASB issues at the castle and sadly the significant amount of notorious oxide canisters. This has been reported to the police.

RESOLVED:

- i. The council will review the Guardianship Agreement and will contact CADW further regarding their lack of interest, commitment and work on the castle/monument.
- ii. Cllrs Williams, Arnold, Parsonage, Jones, Tilton and Roberts be appointed to the Working Group. A meeting will be co-ordinated shortly.

89. **Telephone Kiosk**

The Chair asked the council to consider the condition of the kiosk in Abermorddu and asked whether they wished to keep and refurbish the kiosk or to dispose of the kiosk. The Clerk advised she is in the process of trying to obtain costings for disposal.

RESOLVED: it was agreed to dispose of the kiosk, however, options for selling or donating should be explored before disposing for scrap. This will be considered further at the October meeting.

90. **Hope Cemetery**

Cllr Davies advised that additional security has been installed on the doors and windows of the buildings and no further ASB has been reported.

91. **S.6 The Biodiversity & Resilience of Ecosystems Duty- Environment (Wales) Act 2016 Part 1**
RESOLVED: the report was approved and will be published.
92. **Village Hanging Basket/Planter Competition**
Cllrs Hughes and Roberts undertook the judging w/c 25th July.
RESOLVED: The winners are: 1st prize Ann Rogers, 2nd prize Graham Wood and 3rd prize Marlana Marsel. Certificates and prizes will be awarded.
93. **Village Scarecrow Competition 2022**
Cllrs Cunnah and Sheibani undertook the judging during the 3rd week in August.
RESOLVED: The winners are: 1st prize The bee's - Oliver and Teddy Hilton, 2nd prize Humpty Dumpty - Eunice Barber and 3rd prize Winner - Rebecca Swan. Certificates and prizes will be awarded.
94. **Improvements to the Old Mill Garden at Bridge End**
Cllr Parsonage had prepared a proposal for the council to consider for the improvements which includes: raised pathway to prevent future flooding; 3x additional benches; 1x information board and 1x memorial tablet. He advised that no investment has been made to this area since 1954, other than work from volunteers.
RESOLVED: the council supports the proposal in principle. The proposal will be presented to FCC Streetscene to ascertain if they are able to undertake any of the work if the community council were to match fund.

The meeting of the Committee began at 8.05pm and ended at 8.35pm

Chairman: 5th October 2022