

Hope Community Council

Minutes of the Virtual Personnel (Advisory) Committee Meeting held on Tuesday 25th October 2022

Present: Councillors Mrs C Cunnah (Chairman), Mrs L Davies, Mrs M Williams, Mrs C Sheibani, Mrs E Oldham, Mrs T Bowgett,

Also Present Mrs S Hughes Clerk and Responsible Financial Officer

134. **Apologies for Absence**

Apologies of absence was received from Cllr J Arnold.

135. **Declarations of Interest**

There were no Declarations of Interest received.

136. **Membership**

Although Cllr Oldham had advised she wished to resign from the committee, she advised that she is now happy to remain.

RESOLVED: Cllr Oldham will remain as a member on the Personnel (Advisory) Committee.

137. **Clerks Annual Appraisal**

*6.35pm Cllr Bowgett arrived

RESOLVED: Cllrs Cunnah and Oldham will undertake the Clerks appraisal on 24th January 2023.

138. **Terms of Reference**

Members considered no.6 of the Terms of Reference to reduce the requirement to meet to a minimum of once a year and thereafter as the workload requires.

RESOLVED: the committee will submit a proposal to full council to reduce the requirement of the committee to meet a minimum of once a year and thereafter as the workload requires.

The meeting of the Council began at 6.30pm and ended at 6.40pm

Chairman: 2nd November 2022